ROLE OF CABINET MEMBERS

1. MAIN ROLE

a) All Cabinet Members are publicly accountable for the executive functions of the Council. This will include a specific responsibility for matters within the scope of their portfolio.

2. DUTIES AND RESPONSIBILITIES

a) To make decisions in accordance with the Council's agreed procedures within the Constitution.
b) To make decisions consistent with the Council's Key Policy Framework.
c) To make decisions within approved budgets or in accordance with the Council's Financial Regulations.
d) To make decisions which do not compromise any existing or proposed policy.
e) To refer to the Leader any matter considered by the Portfolio Holder that is deemed to be too cross cutting or sensitive to be decided within the Portfolio.
f) To agree decisions with other Portfolio Holders where the matter is a cross-portfolio.
g) To give public account of the functions and decisions made within the Portfolio areas of responsibility.
h) To maintain clear communication with the Chairs of the relevant Overview and Scrutiny Panels.
i) To represent the Council with external bodies and agencies in order to promote the work of the Council the Council's interests, its agreed policies and improve Council influence with external bodies.
j) To lead, alongside the Chief Executive, the development of clear, affordable policies and strategies for services which are consistent with the Council's wider Corporate Plan objectives.
k) To set clear priorities which are consistent with the Council's policies and strategic objectives.
l) To ensure that resources are efficiently managed within allocations set by Council and that risk is well managed.