

ROLE OF THE CHAIRMAN OF THE COUNCIL

1. MAIN ROLE

- (a) Be the first citizen of the District.
- (b) Represent the Council as the Civic Head of the Council at public and private functions.

2. DUTIES AND RESPONSIBILITIES

- (a) Preside over meetings of the Council ensuring equality of opportunity for all Members to participate in the decision making process.
- (b) Promote the District as its first citizen and ambassador.
- (c) Lead official civic visits by the Council.
- (d) Represent the Council at non-political ceremonies, social occasions and services of prayer and remembrance.
- (e) On behalf of the Council, act as host to visitors, including members of the Royal Family, overseas visitors and other civic dignitaries.
- (f) Nominate charities for his/her year of office and organise or co-ordinate activities for such causes during this period.