

# NOTICE OF MEETING

**Meeting:** HOUSING AND COMMUNITIES OVERVIEW AND  
SCRUTINY PANEL

**Date and Time:** WEDNESDAY, 17 SEPTEMBER 2025, AT 6.00 PM

**Place:** COUNCIL CHAMBER - APPLETREE COURT, BEAULIEU  
ROAD, LYNDHURST, SO43 7PA

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## **PUBLIC INFORMATION:**

This agenda can be viewed online (<https://democracy.newforest.gov.uk>). It can also be made available on audio tape, in Braille and large print.

Members of the public are welcome to attend this meeting. The seating capacity of our Council Chamber public gallery is limited under fire regulations to 22.

Members of the public can watch this meeting live, or the subsequent recording, on the [Council's website](#). Live-streaming and recording of meetings is not a statutory requirement and whilst every endeavour will be made to broadcast our meetings, this cannot be guaranteed. Recordings remain available to view for a minimum of 12 months.

## **PUBLIC PARTICIPATION:**

Members of the public may speak in accordance with the Council's [public participation scheme](#):

- (a) on items within the Housing and Communities Overview and Scrutiny Panel's terms of reference which are not on the public agenda; and/or
- (b) on individual items on the public agenda, when the Chairman calls that item. Speeches may not exceed three minutes.

Anyone wishing to attend the meeting, or speak in accordance with the Council's public participation scheme, should contact the name and number shown above no later than 12.00 noon on Friday, 12 September 2025.

**Kate Ryan**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA  
[www.newforest.gov.uk](http://www.newforest.gov.uk)

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# AGENDA

## **Apologies**

### **1. MINUTES**

To confirm the minutes of the meeting held on as a correct record.

### **2. DECLARATIONS OF INTEREST**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

### **3. PUBLIC PARTICIPATION**

To receive any public participation in accordance with the Council's public participation scheme.

### **4. FREEDOM LEISURE/NFDC PARTNERSHIP ANNUAL PERFORMANCE REPORT (Pages 5 - 12)**

To consider the annual review of Freedom Leisure/NFDC Partnership Annual Performance Report.

### **5. MYTIME ACTIVE/NFDC PARTNERSHIP ANNUAL PERFORMANCE REPORT (Pages 13 - 20)**

To consider the MYTIME ACTIVE/NFDC Partnership Annual Performance Report.

### **6. CORPORATE PLAN: KEY PERFORMANCE DATA (QUARTER 1) (Pages 21 - 48)**

To consider the performance data against KPIs identified in the Corporate Plan.

### **7. STIGMATISATION IN SOCIAL HOUSING (PRESENTATION) (Pages 49 - 54)**

To receive a presentation on stigmatisation in social housing.

### **8. SOCIAL HOUSING REGULATION ACT (2023) PROGRESS REPORT NUMBER 4 (NEIGHBOURHOOD AND COMMUNITY STANDARD) (Pages 55 - 68)**

To receive a progress report on the work related to the Social Housing Regulation Act.

### **9. GREENER HOUSING STRATEGY ANNUAL REVIEW (Pages 69 - 94)**

To consider the annual update on the progress of the Greener Housing Strategy.

### **10. DRAFT HOUSING LANDLORD TENANCY POLICY AND MUTUAL EXCHANGE POLICY (Pages 95 - 150)**

To consider the draft Housing Landlord Tenancy Policy and Mutual Exchange Policy.

- 11. MAINTENANCE AND REPAIRS TO EMPTY HOMES AND HOMES UNDERGOING MUTUAL EXCHANGE POLICY FOR HOUSING (LANDLORD SERVICES) PERIODIC REVIEW.** (Pages 151 - 210)  
To consider the Maintenance and Repairs To Empty Homes and Homes Undergoing Mutual Exchange Policy for Housing (Landlord Services) Periodic Review.
- 12. HOMELESSNESS UPDATE (PRESENTATION)** (Pages 211 - 216)  
To receive an update on homelessness.
- 13. PROGRESS OF THE ANNUAL STRATEGIC PRIORITIES OF THE SAFER NEW FOREST PARTNERSHIP (PRESENTATION)** (Pages 217 - 220)  
To receive and update on the progress of the priorities set through the Safer New Forest Strategic Assessment.
- 14. HEALTH AND WELLBEING ACTION PLAN** (Pages 221 - 256)  
To receive the annual update on the Health and Wellbeing Action Plan.
- 15. AIR QUALITY STRATEGY** (Pages 257 - 336)  
To consider the Air Quality Strategy following public consultation.
- 16. FOOD SAFETY REVIEW PLAN** (Pages 337 - 362)  
To consider the Food Safety Performance Report and the service priorities for 2025/26.
- 17. FUTURE MEETINGS**  
To agree the following dates for meetings in 2026/27 (Wednesdays at 6.00pm):  
  
**2026**  
17 June  
16 September  
  
**2027**  
20 January  
17 March
- 18. PORTFOLIO HOLDER'S UPDATE**  
An opportunity for the Portfolio Holder's to provide an update to the Panel on developments within their portfolio.
- 19. WORK PROGRAMME** (Pages 363 - 364)  
To agree the work programme to guide the Panel's activities over the coming months.

**20. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To: **Councillors**

Steve Clarke (Chairman)  
Kate Crisell (Vice-Chairman)  
John Adams  
Hilary Brand  
Sean Cullen

**Substitutes**

Allan Glass  
Colm McCarthy

**Co-optee**

Melvyn Utley (Tenant Representative)

**Councillors**

Richard Frampton  
Patrick Mballa  
Neville Penman  
Neil Tungate  
Melvyn Utley

**Substitutes**

Barry Rickman  
Alex Wade