



New Forest
DISTRICT COUNCIL

Annual Council Meeting Agenda

22 May 2023



SUMMONS

To All Members of the Council

You are hereby summoned to attend the Annual meeting of the New Forest District Council, to be held in Council Chamber - Appletree Court, Beaulieu Road, Lyndhurst, SO43 7PA on Monday, 22 May 2023, at 6.30 pm.



Kate Ryan
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA
www.newforest.gov.uk

This agenda can be viewed online (<https://democracy.newforest.gov.uk>).

It can also be made available on audio tape, in Braille and large print.

Members of the public may watch this meeting live on the [Council's website](#).

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AGENDA

Apologies

1. MINUTES (Pages 7 - 16)

To confirm the minutes of the meeting held on 17 April 2023 as a correct record.

2. DECLARATIONS OF INTERESTS

To note any declarations of interests made by members in connection with an agenda item. The nature of the interests must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. VOTE OF THANKS TO THE OUTGOING CHAIRMAN

4. OUTGOING CHAIRMAN'S STATEMENT

The Chairman will address the Council, after which he and his consort will be presented with badges of their past offices.

5. ELECTION OF CHAIRMAN

To elect a Chairman of the Council to hold office until the Annual Meeting in 2024.

Cllr Penman is the Council's nomination for the ensuing year.

6. ADDRESS BY THE CHAIRMAN OF THE COUNCIL

The newly-elected Chairman will address the Council.

7. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Council to hold office until the Annual Meeting in 2024.

Cllr Hawkins is the Council's nomination for the ensuing year.

8. APPOINTMENT OF LEADER OF THE COUNCIL

To appoint a Leader of the Council for the four year period ending May 2027.

9. APPOINTMENT OF DEPUTY LEADER AND CABINET PORTFOLIO HOLDERS

The Leader of the Council will inform the Council of:

- (a) the name of the councillor they have appointed Deputy Leader of the Council;
- (b) the number and content of the Portfolios; and
- (c) the name of the councillor they have appointed to each Portfolio.

10. ELECTIONS 4 MAY 2023 - REPORT OF THE RETURNING OFFICER (To Follow)

To receive the report of the Returning Officer for the elections held on Thursday 4 May 2023.

11. POLITICAL BALANCE OF THE COUNCIL

To report that the political composition of the Council following the District Elections held on Thursday 4 May 2023 is:-

Conservative Group 26 (54.17%)

Liberal Democrat Group 14 (29.17%)

Independent Group 4 (8.33%)

Green Group 3 (6.25%)

Labour 1*

*Non-aligned.

12. COMMITTEE AND PANEL STRUCTURE (Pages 17 - 18)

RECOMMENDED:

1. To approve the following number of seats on each Committee and Panel in the Council's Constitution:-

Committee / Panel	Number of Seats
Appeals Committee	13
Audit Committee	9
General Purposes and Licensing Committee	13
HR Committee	9
Planning Committee	13
Housing and Communities Overview and Scrutiny Panel	9
Place and Sustainability Overview and Scrutiny Panel	9
Resources and Transformation Overview and Scrutiny Panel	9

2. To approve the Terms of Reference of the Overview and Scrutiny Panels as attached.

13. ALLOCATION OF SEATS AND APPOINTMENTS TO COMMITTEES AND PANELS (To Follow)

To agree the allocation of seats to the political groups on those Committees and Panels to which the political balance rules apply, and to approve the appointment of Members to Committees and Panels.

14. APPOINTMENT OF INDEPENDENT PERSONS (Pages 19 - 20)

To consider the appointment of Independent Persons under the Localism Act 2011.

15. MEETING DATES

To note the following schedule of Council meetings for the remainder of the 2023/24 municipal year, all commencing at 6.30 pm:-

- 10 July 2023
- 11 September 2023
- 9 October 2023
- 11 December 2023
- 26 February 2024
- 8 April 2024
- 13 May 2024 (Annual Meeting)

16. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

At the conclusion of the Annual Council Meeting, the Annual Meetings of the Committees and Panels will be held