

## SUMMONS

To All Members of the Council

You are hereby summoned to attend the annual meeting of the District Council to be held in the Council Chamber, Appletree Court, Lyndhurst on Monday, 21 May 2007 at 6.30 p.m.

Telephone enquiries to: Lyndhurst (023) 8028 5000  
(Direct Line 8028 5379) Melanie Dunsmore



**Dave Yates**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire SO43 7PA

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## AGENDA

The Chairman of the Council (Cllr D N Scott) in the Chair.

### Apologies

#### 1. Election of Chairman

To elect a Chairman of the Council to hold office until the annual meeting in 2008.

The Conservative Group has nominated Cllr W H Dow as Chairman for the ensuing year. No other nominations have been received.

#### **Declaration of acceptance of office by the Chairman and investiture of badges of office**

The newly elected Chairman in the Chair.

**Vote of thanks to Cllr D N Scott and presentation of badges.**

**2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Council to hold office until the annual meeting in 2008.

The Conservative Group has nominated Cllr P R Woods as Vice-Chairman for the ensuing year. No other nominations have been received.

**Declaration of acceptance of office by the Vice-Chairman and investiture of badges of office.**

**3. Appointment of Leader of the Council**

To appoint a Leader of the Council for the ensuing Municipal Year.

**4. Minutes (Paper A)**

To confirm the minutes of the meeting held on 23 April 2007 as a correct record.

**5. Chairman's Announcements**

**6. Report of the Returning Officer (Report B)**

To receive the report of the Returning Officer on the election of District, Parish and Town Councillors held on 3 May 2007.

**7. Political Representation on Committees**

In accordance with Section 15(1)(b) of the Local Government and Housing Act 1989, the Council must review the representation of political groups on committees at the annual meeting each year or as soon as practicable thereafter. For this purpose, "committees" includes the Council's Review Panels but excludes the Cabinet. The provisions of the Act relating to political proportionality do not apply to the Standards Committee.

The Act prescribes, amongst other things, that –

- (a) the majority of seats on committees must be allocated to the majority political group; and
- (b) subject to (a) above, the number of seats on committees allocated to each political group must bear the same proportion as the total of the membership of that group to the membership of the authority;

These provisions need not be applied if a different position is agreed without any member of the authority voting against.

Following the election of Councillors on 3 May 2007, the representation of the two political groups on the Council is:

Conservative	44
Liberal Democrat	14

In addition there are:

- 1 vacancy; and
- 1 Independent member

The single Independent member cannot formally constitute a “group” under the provisions of the Local Government and Housing Act. The Conservative Group proposes to give up one of its places on the proposed Leisure, Culture and Youth Matters Review Panel (see item 9 below) to the Independent member.

The political group leaders have been advised of the numbers of seats allocated to their groups on each Committee and Panel under the principles set out in paragraphs (a) and (b) above. The recommendations for the appointment of members to Committees appearing under item 9 and Report D below reflect these principles.

**RECOMMENDED:**

- (a) That appointments be made to committees and panels in accordance with the principles for the allocation of seats to political parties as set out in Section 15 of the Local Government and Housing Act 1989, except in those cases where it is decided without any member voting against, not to apply the principles of proportionality;
- (b) That proportionality be not applied to the Leisure, Culture and Youth Matters Review Panel.

**8. Constitution of Cabinet and Portfolios (Report C)**

In accordance with Standing Order 3.1 to agree:-

- (a) the number of Councillors to be appointed to the Cabinet for the ensuing municipal year (currently there are 8);
- (b) the number and content of Cabinet Portfolios. The Leader of the Council wishes to propose changes to these, as set out in Report C to this agenda;
- (c) that the Head of Legal and Democratic Services be authorised to make any consequential changes to the Constitution arising from the above amendments.

**9. Appointment of Committees, Panels and Outside Bodies (Report D)**

- (a) The Leader of the Council will move the following changes to the Review Panels:
  - (1) That a new Review Panel, to be named the Employment, Health and Wellbeing Review Panel, be established with a membership of 10 and with the following terms of reference:

To undertake the statutory overview and scrutiny of the functions allocated to the Employment, Health and Wellbeing Portfolio, with the additional terms of reference set out in paragraph 2 of Chapter 2 of the Constitution.
  - (2) That the Housing, Health and Social Inclusion Review Panel be renamed the Housing Review Panel with the following terms of reference:

To undertake the statutory overview and scrutiny of the functions allocated to the Housing Portfolio, with the additional terms of reference set out in paragraph 2 of Chapter 2 of the Constitution.

- (3) That the Leisure Review Panel be renamed the Leisure, Culture and Youth Matters Review Panel, with the deletion of the following from its terms of reference:

Tourism  
Adult Learning

and the substitution for 'Youth Work' of 'Children and Youth Matters';

and

- (4) That the Head of Legal and Democratic Services be authorised to make any consequential changes to the Constitution arising from the above amendments.

- (b) To appoint members to the Committees and Panels set out in Report D, as proposed by the political groups, for the four year period commencing May 2007.

- (c) To appoint members to the following outside bodies, appointments to which are required urgently:

New Forest National Park Authority	(4 Vacancies – 3 Conservative; 1 Liberal Democrat)
Eling Tide Mill Trust Ltd	(4 Vacancies – 3 Conservative; 1 Liberal Democrat)

**10. Any other items which the Chairman decides are urgent.**