

## **REPORT OF CABINET**

**(Meeting held on 6 December 2006)**

### **1. NEW FOREST DISTRICT'S TRAFFIC MANAGEMENT STRATEGY (REPORT A – (MINUTE NO. 61))**

The Cabinet has agreed a new Traffic Management Strategy for the New Forest as set out in Appendix A to Report A to their meeting.

One of the Council's key targets for 2006/07 was the review of its Traffic Management Strategy. Following consultation with Hampshire County Council, the Police, the National Park Authority and the Forestry Commission, a revised version of the Strategy was produced. Town & Parish Councils and District Councillors were then consulted on the revised document.

In considering the detail of the document members discussed the options for limiting the numbers of HGV's above a certain size travelling in the New Forest. Following a Business Partnership meeting, a working group, on which the Council is represented, has been set up and is considering ways in which to take the matter forward.

In relation to the longer term agreement for the use of parking clocks, members noted that there is a requirement to consult HCC. The current approval for the use of parking clocks runs out at the end of 2007. The indications are that the current arrangements for short and long stay parking have been effective and it is therefore likely that HCC will give longer lasting approval for the parking clock scheme next time.

Members also discussed the need for safer options for cyclists in the district. All proposals for cycle routes were subject to a safety audit but officers were striving to bring forward low cost cycle links where possible.

The Cabinet were informed that the new Planning Policy Statement 3 gave councils more flexibility in terms of parking standards in new developments which would enable them to reflect better the character of an area.

Overall, Members have supported the revised Strategy and feel that it will be flexible enough to address the characteristics of each local settlement within the District.

### **2. NEW FOREST COMMUNITY TRANSPORT REVIEW (REPORT B) (MINUTE NO. 62)**

The Cabinet has considered the results of a review undertaken to assess if additional support could be provided by the Council to Community Transport in rural areas not served by registered bus services.

The review was undertaken jointly by NFDC, HCC, Community First New Forest, Hampshire Voluntary Care Groups Advisory Service and representatives of local care groups, all key partners in the provision of community transport.

The review reached a number of conclusions which are set out in detail in Report B to the Cabinet.

Members were pleased at the high level of consultation that had been undertaken as part of the review. The data obtained is very informative and it was agreed that the information should be shared with HCC with a view to it being included in their Area Transport Review for the New Forest.

Members noted that there is an ongoing issue in relation to access to the new Lymington Hospital. There will be no public transport provision after 6:00 p.m. Work is underway to try and resolve the problem. In the meantime efforts are being made to help alleviate the situation in the form of a travel hardship fund that can assist individuals with multiple medical related journeys.

The Cabinet has accepted the conclusions of the Community Transport Review and has agreed to the expansion of the Young Persons' Concessionary Fares Scheme to include 17 year old people, provided they permanently live in the District, with effect from 1 January 2007.

### **3. SHELTERED HOUSING REVIEW (REPORT C) (MINUTE NO. 63)**

The Cabinet has agreed changes to the provision of the Sheltered Housing Service that will provide a future strategy to achieve a quality service that meets the needs of the residents.

The Housing, Health and Social Inclusion Review Panel first considered broad proposals for a review of the service in June 2006. They agreed that a working party comprising tenants, members and officers should be formed to look at the detailed proposals. Having examined the proposals the working party have reached the conclusion that, with the requirement to achieve significant savings and to modernise the Council's provision of sheltered housing, the changes proposed offer the most appropriate means of ensuring that a quality sheltered housing service will be provided to those who require it. At the same time it will enable people to have a choice, in terms of the level of service, and type of accommodation they require to meet their needs as they grow older.

The following are the specific agreed changes to the provision of the service that were originally proposed by the working party and supported by the Housing, Health and Social Inclusion Review Panel:

- Sheltered Housing Scheme managers will no longer be residential but will provide a service on an area basis with managers being responsible for a maximum of 50 residents;
- Some schemes will be removed from sheltered accommodation status where the age and type of residents clearly indicate that the nature of the scheme has changed over time and is more like general needs housing but in a protected environment;
- Work will continue with the HCC Supporting People officer to ensure that any service provided meets the needs and requirements of the residents;
- Further work will be undertaken with HCC Social Services to identify the need for Extra Care housing and to ensure that appropriate provision is allowed for in the process of the review;
- The current standby out of hours service will change. There will still be a 24 hour monitoring service available to act as a first point of contact in an emergency;

- The opportunity will be taken to gain a more cost effective Central Control Service;
- The management structure and administrative support currently provided to the Sheltered Housing Service will be reviewed; and
- Arrangements will be made to ensure the proper allocation of functions and charging for the Sheltered Housing Managers time between support and general housing duties that can be charged to the HRA.

The Cabinet agreed that it is important that the changes are introduced, wherever possible, in a consultative way to minimise the impact upon tenants and employees. They are confident that the changes will improve the service provided to residents particularly in terms of 'extra care'.

#### **4. NOTICES OF MOTION FROM COUNCIL MEETING ON 30 OCTOBER 2006 (REPORT D) (MINUTE NO. 64)**

The Cabinet considered three Notices of Motion referred to them from the Council meeting on 30 October 2006.

##### **The Parking Clock Scheme**

The Parking Clock scheme is a district wide scheme in which special provision is made for commuters using the Hythe ferry. They are able to purchase an £8 clock which allows them to park all day when using the ferry.

At a Local Member Transportation Liaison meeting in March 2006, it was recognised that there were concerns about inappropriate parking in some side roads in Hythe. As a result, a review of the restrictions in those roads will be undertaken as part of the 2007/8 traffic management programme. Short term white lining/bus clearway measures have been ordered which should assist in reducing parking problems pending the full review next year. Local Members have been advised of this progress.

Except for market days there is always spare capacity in off-street car parks in Hythe usually in St John's Street Car Park. Now that the new clock scheme has been in place for some time, a series of surveys to monitor car park usage have been put in place.

Members noted the comments from the Hythe & Dibden Parish Council and from local members. However, in view of the work already undertaken and the monitoring processes already in place, the Cabinet agreed that no additional measures are required and that no further action will be taken in relation to the Notice of Motion relating to the abolition of the £80 parking clock in Hythe Car Parks.

##### **Clean Neighbourhoods and Environment Act 2005 – Shopping Trolleys**

The Cabinet agreed that the Economy and Planning Review Panel should be asked to consider this matter in detail and report back to the Cabinet in due course.

##### **Green Audit**

The Cabinet agreed that this matter should also be considered by the Economy and Planning Review Panel and a report be made back to the Cabinet in due course.

**5. FINANCIAL REPORT – FORECAST FULL YEAR AND ACTUAL FOR PERIOD APRIL 2006 TO OCTOBER 2006 (REPORT E) (MINUTE NO. 65)**

The Cabinet has considered the forecast budget variations of all portfolios and Committees from the approved original estimates for 2006/07. They have noted the actual expenditure to profiled budget positions of the General Fund budget, the Capital Programme and the Housing Revenue account and the detail of the current budget position for Commercial Services. In addition, subject to the agreement of the recommendations below, they have agreed a revised General Fund budget, the Housing Revenue Account budget and Capital Expenditure Programme.

Members noted that, in accordance with Financial Regulation 1.3, the Director of Resources has suspended Financial Regulations, as a matter of urgency, on two occasions, in order that additional capital expenditure of £57,000 can be incurred on the Eling Tide Mill capital scheme and to enable £73,000 to be incurred on ICT software enhancement for the Environmental Health and Licensing functions.

***RECOMMENDED:***

***That the following supplementary estimates be approved:-***

- ***£206,000 for Health & Leisure Centres (General Fund Revenue Budget)***
- ***£52,000 for Planning Income (General Fund Revenue Budget)***

**6. ECONOMIC STRATEGY (REPORT F) (MINUTE NO. 66)**

The Cabinet has considered and supported a revised Economic Strategy for the Council.

The Economic Strategy provides a general outline of the Council's role in relation to the local economy and shows the nature of activities which the Council will undertake over the next four years. Through the Service Planning process, the themes identified will be developed into actions for implementation.

The themes established in the previous strategy and the last Service Plan, have been continued and good outcomes have been achieved in a number of areas. For example, the partnership work with New Forest Business Partnership has enabled a number of business support seminars to take place, including a business advice event and transport seminar.

The Business Awards have been instituted and have met with an encouraging level of support. The Council has also signed up with Hampshire County Council in the Local Area Agreement and as a level 2 economic partner in the Local Public Service Agreement 2 programme, both of which will help advance local objectives.

***RECOMMENDED:***

***That the Economic Strategy as detailed in Appendix 1 to this Report be adopted.***

**7. EXPENDITURE PLANS CONSULTATIONS/PROPOSALS AND FEES AND CHARGES (REPORT B – 1 NOVEMBER 2006) (MINUTE NO. 57) (REPORT G – 6 DECEMBER 2006) (MINUTE NO. 67)**

The Cabinet at their meeting in November considered the expenditure plan proposals together with suggested fees and charges for the coming financial year. The Cabinet then consulted all review panels and committees on the detail of the proposals. To assist committees and review panels in their budget deliberations, copies of the budget books are available to all members either as a hard copy or on the Intranet. In addition, copies of the detailed management budgets are in the Members' Room. Any further detailed specific information is also available to any individual member on request.

The Council's Financial Strategy proposes a council tax increase in line with inflation. Budgetary savings of £718,000 are required in order for the Council to keep the Council tax increase at 3% in line with inflation.

The Cabinet has again expressed concern at the level of government grant. The grant settlement for 2006/07 was a 2 year settlement and is therefore fixed for 2007/08. However, following the Government's comprehensive spending review it is anticipated that there will be major changes to local government financing. Officers and members will have an opportunity, at that time, to make representations on grant settlement distribution.

The Council will be benefiting from funding through the Government's capacity building programme. £30,000 is being made available to enable the Council to look at ways of expanding joint working with Test Valley Borough Council and with other local authorities. In addition the Council is leading a review of council tax and housing benefit administration with a view to possible partnership working across the County for which funding is also available.

The Cabinet noted the responses from the review panels and committees on the detail of the budget proposals. They will take these into account during their further detailed consideration of the expenditure plans in January. However, at the current stage in the budget process the Cabinet has expressed a view on a number of specific issues that have been raised as follows:

- (i) A sum of £10,000 for a feasibility study to identify alternative burial sites will be delayed from 2007/08 to 2008/09 (Environment Panel);
- (ii) No change will be made to the current arrangements for the Rural Assistance Grant Scheme but the matter be re-visited in the new year in the light of the proposals to empower local councillors more fully in the Government White Paper "Strong and Prosperous Communities" (Corporate Overview Panel);
- (iii) The number of clear recycling sacks will be increased at a net additional revenue cost of £53,000 (Environment Panel);
- (iv) No additional revenue bid be made in relation to the number of cuts on highway verges to be increased (Environment Panel);
- (v) Option 1 (£200,000) will be the preferred option in respect of the Hordle Cliff Path (Leisure); and
- (vi) The bid for funding for Probity and Ethical training for Town/Parish Councils be increased to £6,000 in the light of the forthcoming elections, with a view to training reducing the likelihood of complaints (Standards Committee).

Members also considered and agreed that the fees and charges as set out in Appendix 2 to this report should be recommended to the Council for approval.

**RECOMMENDED:**

***That the fees and charges as set out in Appendix 2 to this Report be approved.***

**8. BLACKFIELD NEIGHBOURHOOD PLAY AREA (REPORT H) (MINUTE NO. 68)**

The Cabinet has agreed proposals for a play area at Blackfield Neighbourhood Centre and are pleased to support the excellent work that has been undertaken on the project.

There has been wide ranging local discussion on the requirements for the scheme which will include a football goal and a meeting point which the young people will be able to customise.

Subject to the resolution of the lease, the scheme will be implemented and thereafter maintained by the Council. The necessary sums for maintenance will be submitted through the Expenditure Plan process for 2007/08 as an unavoidable item. Normally, the Council would not consider such a role but given the Council's ownership of the play area and the neighbourhood centre sites, as well as the need for partnership working to benefit local people, the Cabinet has agreed that it is appropriate for the Council to take on this role, on this occasion, where this play facility is very much needed.

**9. ICT SECURITY POLICY & GUIDANCE FOR MEMBERS – AMENDMENTS (REPORT I) (MINUTE NO. 69)**

The Cabinet has considered proposed amendments to the members' ICT security policy and guidance in relation to the personal use condition on Council owned ICT equipment. At the time the current guidance was issued in July 2006 it was noted that the "two hour" per week personal use would be subject to further review following proposed changes to taxation legislation. The opportunity has also been taken to review matters relating to the use of other Internet service providers, as some members felt that the wording in the policy adopted earlier in the year was too complex.

**RECOMMENDED:**

***That the amendments to the members' ICT security policy and guidance, as set out in Appendix 3 to this report be agreed.***

**10. GAMBLING ACT 2005 (REPORT J) (MINUTE NO. 70)**

The Cabinet has considered and supported the proposed Council's Statement of Gambling Policy as attached at Appendix 4 to this report. The General Purposes and Licensing Committee at their meeting on 17 November 2006 also considered and supported the proposed new policy.

The Gambling Act 2005 replaces three Acts of Parliament governing the conduct of gambling in Great Britain and consolidates them into one Act. Under the Act the Gambling Commission was established as a new regulator with powers to issue operator and personal licences. The Act also requires all local authorities to issue premises licences and gaming permits.

The Act, by Regulation, requires each licensing authority to publish a Statement of Gambling Principles for each three year period, commencing 31 January 2007.

The General Purposes and Licensing Committee approved a draft Statement of Gambling Policy for public consultation in June 2006. Consultations were carried out, as required by the Act, with various bodies, and a number of comments were received. The draft policy was then amended as appropriate in the light of the comments.

By law, the policy has to be published by 31 January 2007. The Council is also required to advertise their intention to do so, no less than two weeks before the statement is to be published. It is accepted that some tidying up of the wording may still be necessary. Officers will undertake this exercise before publication.

In publishing the Statement of Gambling Policy, the Council has to show due regard to the licensing objectives of the Gambling Act 2005. The licensing objectives are: -

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime;
- Ensuring that gambling is conducted in a fair and open way; and
- Protecting children and other vulnerable persons\* from being harmed or exploited by gambling.

\*The Gambling Commission has defined 'vulnerable persons' as individuals who, a provider of gambling services would be expected to assess as unlikely to be able to make informed or balanced decisions about gambling, due to a learning disability, mental health problem or the effects of alcohol or drugs.

The policy will be kept under review, and subsequent versions will be amended as necessary to reflect any future case law and experience of operating the Act.

**RECOMMENDED:**

***That, subject to officers being authorised to correct any typographical errors and ensure consistency in the use of terminology, the policy document, as attached at Appendix 4 to this Report be adopted as the Council's Statement of Principles under the Gambling Act 2005.***

**11. THE COUNCIL TAX BASE 2007/08 – SETTING THE TAX BASE (REPORT K) (MINUTE NO. 71)**

The Cabinet has considered, and so far as it is empowered to do so by law, approved the calculation of the Council Tax base for the year 2006/07 as set out below, and pursuant to this report and in accordance with the Local Authorities (Calculation of Council Tax Base) (Amendment) Regulations 2003, the amount calculated by this Council as its council tax base for the year 2006/07 be as follows and as detailed in Appendix 1 to Report H to the Cabinet:

<i>PARISH/TOWN</i>	<i>TAX BASE 07/08</i>
<i>Ashurst &amp; Colbury</i>	<i>920.2</i>
<i>Beaulieu</i>	<i>516.4</i>
<i>Boldre</i>	<i>1051.4</i>
<i>Bramshaw</i>	<i>342.0</i>
<i>Bransgore</i>	<i>1865.1</i>
<i>Breamore</i>	<i>184.5</i>
<i>Brockenhurst</i>	<i>1793.1</i>
<i>Burley</i>	<i>791.1</i>
<i>Copythorne</i>	<i>1228.1</i>
<i>Damerham</i>	<i>237.3</i>
<i>Denny Lodge</i>	<i>153.8</i>
<i>East Boldre</i>	<i>398.8</i>
<i>Ellingham, Harbridge &amp; Ibsley</i>	<i>585.7</i>
<i>Exbury &amp; Lepe</i>	<i>110.1</i>
<i>Fawley</i>	<i>4824.3</i>
<i>Fordingbridge</i>	<i>2363.3</i>
<i>Godshill</i>	<i>214.2</i>
<i>Hale</i>	<i>266.8</i>
<i>Hordle</i>	<i>2437.3</i>
<i>Hyde</i>	<i>506.7</i>
<i>Hythe &amp; Dibden</i>	<i>7699.2</i>
<i>Lymington &amp; Pennington</i>	<i>6898.3</i>
<i>Lyndhurst</i>	<i>1384.0</i>
<i>Marchwood</i>	<i>2035.8</i>
<i>Martin</i>	<i>191.8</i>
<i>Milford on Sea</i>	<i>2715.2</i>
<i>Minstead</i>	<i>365.9</i>
<i>Netley Marsh</i>	<i>821.9</i>
<i>New Milton</i>	<i>10808.4</i>
<i>Ringwood</i>	<i>5408.0</i>
<i>Rockbourne</i>	<i>166.5</i>
<i>Sandleheath</i>	<i>271.3</i>
<i>Sopley</i>	<i>304.9</i>
<i>Sway</i>	<i>1665.9</i>
<i>Totton &amp; Eling</i>	<i>9805.5</i>
<i>Whitsbury</i>	<i>102.8</i>
<i>Woodgreen</i>	<i>251.8</i>
<i>Whole District</i>	<i>71687.4</i>



**12. THE LOCAL GOVERNMENT WHITE PAPER – STRONG AND PROSPEROUS COMMUNITIES (REPORT L) (MINUTE NO. 72)**

The Cabinet considered the detail of the Local Government White Paper “Strong and Prosperous Communities”. Although it is not formally a consultation document, its general approach is to seek “a new relationship with local government based on a mature conversation about what is best for local people”. Many of the proposals will be developed in consultation with local government and where necessary be the subject of further guidance or legislation.

The White Paper contains an invitation to all Councils to submit proposals for unitary structures or to be pathfinders for pioneering new two-tier models of working by 25 January 2007.

Currently neither Hampshire County Council nor any other districts in Hampshire are proposing to take forward a bid for unitary status. Members noted that New Forest District Council would be well placed to make a powerful submission for both unitary status and closer two tier working, but agreed that the Council should be recommended that currently NFDC should not pursue an invitation to bid for unitary status and/or bid for pioneering two-tier working.

A workshop on the Local Government White Paper – “Strong and Prosperous Communities” will be held for all Members on 18 December 2006 at 5:00 p.m. prior to the meeting of the Council.

***RECOMMENDED:***

***That currently the Council should not pursue an invitation to bid for unitary status and/or to bid for pioneering two-tier working.***

**Cllr M J Kendal  
CHAIRMAN**

## **AN ECONOMIC STRATEGY FOR NEW FOREST DISTRICT**

### **Introduction**

The purpose of this strategy is to provide a general outline of the Council's role in relation to the local economy, and to show the nature of the activities which the Council will undertake over the next four years. Subsequently, detailed actions which can be shown to be effective will be described in more detail in annual service plans published by the Council on its website.

This strategy is developed from a study produced for the Council by Roger Tym and Partners in March 2006.

### **Role and aims of the District Council**

The Council interacts with the local economy on a number of fronts as: a support agency to local businesses; a provider of information and contacts; a regulator of some business activities; a purchaser of goods and services; a promoter of the economic interests of the area through advocacy, lobbying and working in partnership with other agencies and tiers of government.

While prosperity in the District will only be achieved by the actions of business, NFDC has a significant role in terms of regulation and shaping capacity for growth. It is essential that there is a consensus between business and Council. This has been pursued through a business needs survey, consultation with business on the draft of this strategy, and the Local Development Framework (LDF) process.

The Council values the contribution which competitive businesses make to the prosperity and well-being of people within the District. It recognises that long term economic prosperity is inextricably linked with social and environmental wellbeing and that good regulation needs to be both consistent and sensitive to the realities of operating businesses. The Council's Corporate Plan sees NFDC helping to create and maintain a local economy that brings opportunities for jobs and economic benefit for the area. The NPA is developing policies to promote sustainable economic development, and a broader community strategy for the District and the National Park Authority area is currently in preparation. However, it is important that policy is both led by the needs of business on the one hand and connected to the objectives of the Council on the other, and that this is reflected in subsequent action programmes.

Overall, the Council's vision is to facilitate a sustainable and growing economy for the District that creates economic and employment opportunity whilst making best use of the District's natural environment. This implies that while large scale business development is appropriate in some locations, the development of a local economy in which small businesses, local distinctiveness, knowledge-based and low impact types of business will be more appropriate over significant areas of the District.

### **Strengths and weaknesses**

The District enjoys a number of economic advantages, including:

- A diversified economy without any special dependency on individual sectors.
- A reasonable level of growth in smaller service sector companies

- The presence of the National Park which is an economic asset for some sectors. The “New Forest” as a brand has positive associations of local distinctiveness which may be used to the benefit of some businesses.
- A well-developed skills base.
- Successful FE Colleges: Brockenhurst has now been awarded CoVE (Centre of Vocational Excellence) status for five business sectors and Totton for three.
- Low levels of business crime.
- An attractive location for residential investment.
- A relatively wealthy resident base which drives some retail, personal and other service activities.
- A varied mix of full and part time employment

Against these, there are a number of ongoing issues in the local economy which will affect the future prosperity of residents in the District:

- Relatively low Gross Value Added (a measure of productivity) compared to adjacent areas
- Low incomes
- Constraints on physical development arising from landscape and nature conservation designations throughout the District
- The southern part of the District's location in relation to the strategic road network, and the consequent lack of developer/commercial interest in some parts of this area.
- The sectoral make-up of the existing business base
- Relatively high numbers of part time jobs
- A high level of out-commuting to higher-order occupations
- Relatively few people of those aged between 50-65 in active employment
- A lack of major employers
- Relatively low skill levels in some occupational groups

Only some of these are open to influence by public policy, and it is our intention to focus activity where it will have greatest impact.

### **Objectives**

Within the context of a need for development to be sustainable:

- To facilitate business investment
- To support the development of new businesses
- To support the development of businesses using local identity and distinctiveness
- To support measures aimed at upskilling and improving the employment prospects of the existing workforce

### **Action themes**

Below are a series of action themes which will be pursued by the Council and which the Council will encourage its partners to pursue. This strategy does not detail specific actions, which will be set out subsequently in service plans of NFDC.

- Managed workspace  
One area where the Council can make a significant difference is in the provision of flexible managed workspace, providing premises suitable for new and relatively new businesses. While let at commercial rentals, this provision can shelter new businesses

from exposure to the risks of longer term leases. NFDC played an enabling role in the development of the New Forest Enterprise Centre at Totton, and has put in place arrangements for similar provision at Lymington. NFDC will look to achieve such provision in the near future at Ringwood.

- Availability of sites and premises for company expansions and relocations

Continuing change is implicit in the nature of business activity and provision must be made to accommodate business needs. Allocations of sites for commercial development are reviewed through the LDF process, and should in themselves be capable of meeting the likely needs of business. Most of the undeveloped allocations in this District are usually not available for business use due to the aspirations of site owners for higher value forms of development. The Council will use its best efforts to ensure that these sites are developed and made available to end users. The Council will also support the appropriate conversion of redundant farm buildings.

- Site and premises finding service

The Council will continue to provide advice to businesses on relocation opportunities, and will continue its support to the successful e-search premises register which is operated in conjunction with some sixty commercial agents and four other Councils in S W Hampshire.

- Sectoral mix

Evidence points to a close link between the nature of jobs in the District and relatively low incomes. In recent years there has been employment growth in some lower wage sectors of service industries, coupled with a decline of manufacturing and only limited growth in higher paid business and financial services. While opportunities to directly influence the mix of businesses between employment sectors are limited, the designation of a site which can appeal to knowledge-based businesses within the sub-regional market could be one way forward, and this option will be seriously examined in the development of the Council's LDF core strategy. The Council will look to make provision for the growth of knowledge- based industry through the LDF process.

- Determining planning applications

The Council will take the needs of the local economy into account in responding to individual planning applications, paying particular attention to the needs of small businesses unused to dealing with the system of planning control.

Skills training facilities

- The Council will look to support the development of skill training facilities in the District, both through planning policy and through the development of individual project proposals with appropriate partners.

- Childcare facilities

These play an important role in helping parents to continue employment and contribute to the local economy. The Council will look to support the development of childcare facilities in suitable locations through planning policy.

- Local distinctiveness

The District benefits from a strong identity as a visitor destination, and the Council has successfully worked with the local tourism industry to benefit from this. At the same time, local food and produce initiatives (the New Forest Marque and local producer markets) have likewise been developed to exploit this positive association with the New

Forest Brand. The Council will, with its partners, look to find ways to support the continuation of these projects beyond their current European funded lifetime, and to examine the extent to which local distinctiveness can be used to the benefit of other business sectors.

- Business support activities

With the closure or movement out of the District of a number of major employers, the local economy is increasingly dependent upon the continuing formation and development of small businesses. NFDC will work with Business Link and other business support agencies on a number of projects to foster the growth of new businesses. The Council will also seek to deliver services in a way which takes account of the needs of small business. The Council will also implement a number of business support measures through close working with the New Forest Business Partnership.

- Infrastructure, transport and communication

NFDC will continue to lobby for investment which will remove transport and communication problems within the District. At the same time, the likelihood of only limited resources being available for investment in transport infrastructure may continue to mean that there must be an emphasis on low cost infrastructure and management actions to alleviate current problems. The Council has helped to secure improvements to e-connectivity within the District, and will likewise look to support such measures in the future.

- Purchasing

NFDC is responsible for expenditure totalling some £67m on an annual basis. While the Council rigorously pursues the achievement of value for money within this spend, it is at the same time keen to ensure that all businesses, especially small businesses, have the opportunity to compete effectively for this business. The Council has already amended its standing orders in order to make the process more accessible to smaller companies. The Council's new procurement strategy is geared to achieving this and making tendering processes attractive to small business. Once this is in place, the Council will seriously consider signing up to the Small Business Friendly Concordat.

- Town Centres

Many businesses are located within the six town centres in the District. It is important that these centres continue to operate as successful retail and service centres for the communities which they serve. While the Local Development Framework will provide a context, other measures will need to be taken relating to parking and investment in the public realm if town centres are to work successfully. The Council will continue to work with local groups in developing projects and seeking external funding for their implementation.

- Tourism

This will continue to be an important part of the local economy providing a significant input to the local economy, albeit that a number of the employment opportunities are part-time. The Council and the tourism industry have worked closely together in managing and promoting the area as a sustainable visitor destination, and this work has been extended to include the NPA. The Council's tourism strategy, "*Our Future Together*", will be updated during 2007.

- Working in Partnerships

There are a number of partner organisations which are key to improving the economic performance of the District. NFDC will work positively with a range of agencies including the Partnership for Urban South Hampshire, the National Park Authority, Business Link, the South Hampshire Enterprise Agency, local Chambers of Commerce and Trade,

Totton and Brockenhurst Colleges and especially the New Forest Business Partnership to achieve this. The NFBP is a partnership between business and NFDC which was formed to develop a strong voice for the business community within the District, to help in consultation processes, to run a number of targeted business support events, and to facilitate networking. It now has in excess of 400 members. The Council will continue to interact with the NFBP in terms of policy development, and will work with them in implementing their annual programmes.

### **Implementing the strategy**

Actions proposed in this strategy will be further detailed in annual service plans for economic development and other Council services, and subject to annual monitoring in order to demonstrate progress towards the achievement of strategy objectives.

### **Key facts**

#### **Note to NFDC Members:**

(This document will conclude with graphically displayed information which relates to the issues / actions in the strategy above such as: GDP/GVA, incomes, sectoral breakdown, out-commuting, activity rates, employer size etc)

**ECONOMY AND PLANNING PORTFOLIO**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

		Charges 2006/07 £	Proposed Charges 2007/08 £	% Increase	Review Indicator
<b><u>CAR PARKS</u></b>					
<b>Town Centre Car Parks :</b>					
Beaulieu, Brockenhurst, A338 Slip Road.	Up to 1 hour	0.30	0.30	-	/ /
	Up to 2 hours	0.70	0.70	-	/ /
	Up to 3 hours	1.10	1.10	-	/ /
	Up to 4 hours	1.90	2.00	5.3	/ /
	Up to 5 hours	2.40	2.50	4.2	/ /
	Up to 6 hours	2.90	3.00	3.4	/ /
	Up to 8 hours	3.30	3.50	6.1	/ /
Brockenhurst Only Excluding Brockenhurst	Up to 20 hours	3.30	3.50	6.1	/ /
Fordingbridge Town Centre, Jones Lane, New Rd, St. Johns Street, Barfields, Cannon St East&West, Gosport St, Emsworth Rc St Thomas Street, Lymington Town Hall#, Lyndhurst, Crossmead Ave, Elm Ave, Blynkbonnie, Furlong & Lorry Park, Elingfield, Winsor Rd, Osbourne Rd, Southampton Rd, Spencer Rd North & South.	Up to 1 hour	0.50	0.50	-	/ /
	Up to 2 hours	1.10	1.10	-	/ /
	Up to 3 hours	1.70	1.70	-	/ /
	Up to 4 hours	2.40	2.50	4.2	/ /
	Up to 5 hours	3.00	3.50	16.7	/ /
	Up to 20 hours	3.50	4.00	14.3	/ /
Milford - On - Sea	Up to 1 hour	0.50	0.50	-	/ /
	Up to 2 hours	1.10	1.10	-	/ /
	Up to 3 hours	1.70	1.70	-	/ /
	Up to 4 hours	2.40	2.50	4.2	/ /
	Up to 5 hours	3.00	3.50	16.7	/ /
	Up to 6 hours	3.50	4.00	14.3	/ /
	Up to 7 hours	4.00	4.20	5.0	/ /
	Up to 8 hours	4.50	4.50	-	/ /
	Up to 9 hours	5.30	5.30	-	/ /
	Up to 20 hours	6.00	6.00	-	/ /
Burley	Up to 1 hour	0.50	0.50	-	/ /
	Up to 2 hours	1.10	1.10	-	/ /
	Up to 3 hours	1.70	1.70	-	/ /
	Up to 4 hours	2.40	2.50	4.2	/ /
	Up to 20 hours	5.00	5.00	-	/ /
# Saturdays, Sundays and bank holidays only.					
<b>Short Stay Town Centre Clock</b> (Can be used in any of the above car parks)		8.00	8.00	-	/ /

Charges in town centre car parks apply between the hours of 8.00am and 6.00pm

**Review Indicator Key**

- M** = Market Comparisons undertaken  
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**ECONOMY AND PLANNING PORTFOLIO**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

		Charges 2006/07 £	Proposed Charges 2007/08 £	% Increase	Review Indicator
<b>Amenity Car Parks :</b>		( 1st March - 31st October )			
Bath Road Lymington, The Quay	Up to 2 hours	1.50	1.50	-	/ /
Lymington and Keyhaven	Up to 4 hours	3.00	3.00	-	/ /
	Up to 6 Hours	4.50	5.00	11.1	/ /
	Up to 20 hours	6.00	6.50	8.3	/ /
<b>Other Amenity Car Parks</b>		( 1st March - 31st October )			
	Up to 2 hours	1.20	1.20	-	/ /
	Up to 4 hours	2.40	2.50	4.2	/ /
	Up to 6 Hours	3.60	4.00	11.1	/ /
	Up to 20 hours	4.80	5.50	14.6	/ /
<b>Amenity Season Tickets :</b>		( 1st March - 31st October )			
Residents		45.00	46.00	2.2	/ /
Non - Residents		50.00	52.00	4.0	/ /
Additional vehicle registration fee		6.00	6.20	3.3	/ /
Issue of replacement permit fee		6.00	6.20	3.3	/ /

**Charges in amenity car parks apply between the hours of 6.00am and 10.00pm**

**Other :**

Penalty Charge Notice (PCN)*		60.00	60.00	-	/ /S
Discounted PCN (if paid in 14 days)*		30.00	30.00	-	/ /S
If PCN not paid 28 days after notice to owner issued*		90.00	90.00	-	/ /S
If PCN goes to Court*		95.00	95.00	-	/ /S
Long Stay District Wide Clock		80.00	80.00	-	/ /
Long Stay District Wide Clock 6 months (Jan - Jun, July - Dec)		44.00	44.00	-	/ /
Suspension*	per bay or area per week	10.00	10.30	3.0	/ /
Dispensation*	per week	10.00	10.30	3.0	/ /
Residents Parking Permits		25.00	30.00	20.0	/ /

**CONCESSIONARY TRAVEL**

Replacement Pass*		5.20	5.40	3.8	/ /
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**HIGHWAYS**

Street Name Plates	basic special	170.00	175.00	2.9	/ /
<-----Actual Cost----->					
Street Number Plates		143.20	147.50	3.0	/ /
Street Naming and No. Plans (+VAT)	per annum	412.00	424.00	2.9	/ /
Annual Licence for placing Tables and chairs on the Highway* (planning permission is required)					
- Where applicant is the only relevant frontager		131.80	135.70	3.0	/ /
- Where applicant is not the only relevant frontager		261.60	269.40	3.0	/ /
Round-about Sponsorship Agreement*	agreement (5yrs)##	257.50	265.20	3.0	/ /
## Payable in advance	renewal	103.00	106.00	2.9	/ /

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**ECONOMY AND PLANNING PORTFOLIO**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

	Charges 2006/07 £	Proposed Charges 2007/08 £	% Increase	Review Indicator
Access Markings (+VAT)	0.00	23.00	NEW FEE	/ /
Data from Speed Indicator Devices, Traffic Counters and Accident Data#				
Summary Data (one copy free of charge for nearby residents) per site	6.20	6.40	3.2	/ /S
Additional Copies and Other Related Data (min charge £20) (plus copying charges) per hour	26.80	28.00	4.5	/ /
# Only summaries of accident data available from NFDC.				
Temporary Road Closures (3 month) - Road Traffic Regulation Act#				
Legal and administrative work# *	230.00	269.00	17.0	/ /S
Advertising costs*	<-----Actual Cost----->			
Additional work (min charge £50) + VAT per hour	26.80	28.00	4.5	/ /
Temporary Road Closures (5 day) - Road Traffic Regulation Act#				
Legal and administrative work*	115.00	135.00	17.4	/ /S
Additional work (min charge £50) + VAT per hour	26.80	28.00	4.5	/ /
Temporary Road Closures (5day/3 month combined) - Road Traffic Regulation Act#				
Legal and administrative work*	345.00	404.00	17.1	/ /S
Advertising costs*	<-----Actual Cost----->			
Additional work (min charge £50) + VAT per hour	26.80	28.00	4.5	/ /
# Charges set by Highway Authorities and Utilities Committee.				
Road Closures for Special Events etc. - Town Police Clauses Act				
Legal and administrative work# *	119.00	123.00	3.4	/ /S
Additional work (min charge £50) + VAT per hour	26.80	28.00	4.5	/ /
# No charge for churches, linked national celebrations or events where no on-street trading or no participation/entry charges made.				
<b>Traffic Management Documents and Plans</b>				
Copy of a Traffic Regulation Order ( with Plans )	15.60	16.10	3.2	/ /
Copy of representation(s) received : less than 50 pages (+15p per page )	6.20	6.40	3.2	/ /
<b><u>LOCAL LAND CHARGES</u></b>				
Form LLC1 *	6.00	6.00	-	/ /S
Form LLC1 * (Electronic Copy)	4.00	4.00	-	/ /S
Form CON29 (2002) *	150.00	155.00	3.3	/ /
Personal Searches ( LLC1 only ) *	11.00	11.00	-	/ /S
Personal Searches (Building Control Records) *	11.00	11.30	2.7	/ /
Printout of Personal Search Entries *	1.50	1.50	-	/ /S
Form CON29 (2002) Optional Enquiries *	10.00	11.00	10.0	/ /
Written Enquiries *	20.00	21.00	5.0	/ /
Additional Parcels of Land * (Minimal Income)	15.50	16.00	3.2	/ /
Duplicate Search " "	14.60	15.00	2.7	/ /
Document sent by Facsimile " "add	12.40	13.00	4.8	/ /

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**ECONOMY AND PLANNING PORTFOLIO**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

	Charges 2006/07 £	Proposed Charges 2007/08 £	% Increase	Review Indicator
<b><u>PLANNING COPYING CHARGES</u></b>				
<b><u>Planning Documents and Plans</u></b>				
Written confirmation of a Building Control decision Pre 1990	8.20	10.00	22.0	/ /
<-----Double Fees----->				
Copy of Building Regulations Completion Certificate Pre 1990	8.20	10.00	22.0	/ /
<-----Double Fees----->				
Same day request for copy of Building Control Completion Cert	25.00	25.00	-	/ /
Copy of a Tree Preservation Order ( with Plans )	15.60	16.10	3.2	/ /
<b><u>New Forest District Council Local Plan</u></b>				
Copy of an extract from the Plan (+15p per page )	6.20	6.40	3.2	/ /
Copy of representation(s) received :				
less than 50 pages (+15p per page )	6.20	6.40	3.2	/ /
more than 50 pages (+15p per page )	19.00	19.60	3.2	/ /
Schedule summarising all representations made	31.80	32.70	2.8	/ /
Schedule summarising all representations on a specific section or policy-up to 50 pages (+15p per page)	6.20	6.40	3.2	/ /
<b><u>Listed Buildings</u></b>				
Copy of an entry in the list ( plus 15p per page)	6.20	6.40	3.2	/ /

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**ENVIRONMENT PORTFOLIO**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

	Charges 2006/07 £	Proposed Charges 2007/08 £	% Increase	Review Indicator
<b><u>ABANDONED VEHICLES*</u></b>				
Removal	105.00	105.00	-	/ /S
Storage	<-----Actual Cost----->			
Disposal	85.00	85.00	-	/ /S
<b><u>CEMETERIES*</u></b>				
<b>Interment Fees</b>				
Interment of ashes	175.40	180.00	2.6	/ /
Still-born child	<-----No Charge----->			
Child not exceeding one month	<-----No Charge----->			
Child not exceeding twelve years	<-----No Charge----->			
Person over twelve years:				
Single depth grave	283.50	300.00	5.8	/ /
Double depth grave	298.20	310.00	4.0	/ /
Treble depth grave	322.40	335.00	3.9	/ /
Woodland - incl tree/shrub	305.60	315.00	3.1	/ /
Woodland - ashes incl tree/shrub	197.50	205.00	3.8	/ /
Non-residents	<-----Double Fees----->			
Burial on Saturday Residents	<-----Double Fees----->			
Non-residents	<-----Quadruple Fees----->			
<b>Purchase of Exclusive Right of Burial</b>				
Any depth	298.70	310.00	3.8	/ /
Any depth - Selected by purchaser additional cost	61.80	65.00	5.2	/ /
Single depth (Child up to 12 years)	81.40	85.00	4.4	/ /
Cremated remains section	133.90	140.00	4.6	/ /
Assignment	26.80	30.00	11.9	/ /
Non-residents	<-----Double Fees----->			
<b>Memorial Fees</b>				
Fee for permission to erect a memorial	95.80	99.00	3.3	/ /
Additional inscription	27.80	28.00	0.7	/ /
Non-residents	<-----Double Fees----->			
Bench	400.00	425.00	6.3	/ /
<b>Sundry Fees</b>				
Use of grass matting	<-----No Charge----->			
Strewing of ashes	73.10	75.00	2.6	/ /
Interment - additional fee where requisite notice is not given	49.40	60.00	21.5	/ /
<b>Searches In Register</b>				
Not more than one year	21.20	22.00	3.8	/ /
Additional years per year	5.30	5.50	3.8	/ /
Copy of an entry of burial	16.00	16.50	3.1	/ /
<b><u>COASTAL</u></b>				
Copy of the Coastal Management Plan	25.00	25.80	3.2	/ /
Postage and Packaging	4.50	4.60	2.2	/ /

**DRAINS & SEWERS**

**Unblocking of Drains and Private Sewers:** Service available through Engineering Works at Marsh Lane

**Review Indicator Key**

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**ENVIRONMENT PORTFOLIO**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

			Charges 2006/07 £	Proposed Charges 2007/08 £	% Increase	Review Indicator								
<b>REFUSE SACKS</b>														
<b>Domestic Sacks*</b>	<b>Pink</b>	Per Sack	0.10	0.10	-	/ /								
	<b>Clear</b>	Per Sack	0.10	0.05	-50.0	/ /								
<b>Commercial Sacks</b>	<b>Clear</b>	Per Sack (+ VAT)	0.10	0.05	-50.0	/ /								
<b>Dog Waste Bags</b>		Per 100 Sacks	1.90	2.00	5.3	/ /								
<b>Garden Waste Collection for Composting*</b>														
		Annual collection charge for 1 reusable sack	25.00	25.00	-	/ /								
		Annual collection charge for each additional sack	15.00	15.00	-	/ /								
		9 month charge from 1st July for 1 reusable sack	-	20.00	NEW FEE	/ /								
		9 month charge from 1st July for each additional sack	-	12.00	NEW FEE	/ /								
		6 month charge from 1st October for 1 reusable sack	-	15.00	NEW FEE	/ /								
		6 month charge from 1st October for each additional sack	-	9.00	NEW FEE	/ /								
		3 month charge from 1st January for 1 reusable sack	-	10.00	NEW FEE	/ /								
		3 month charge from 1st January for each additional sack	-	6.00	NEW FEE	/ /								
<b>Commercial Refuse</b>														
		Per Sack (+ VAT)	0.90	0.95	5.6	/ /								
Weekly Rate (+VAT)	Chg Band	No. of Sacks												
	A	0 - 14	9.50	10.00	5.3	/ /								
	B	15 - 29	15.50	16.50	6.5	/ /								
	C	30 - 44	21.50	23.00	7.0	/ /								
	D	45 - 59	27.50	29.00	5.5	/ /								
	E	60 - 74	34.00	36.00	5.9	/ /								
	F	75 - 89	40.00	42.50	6.3	/ /								
	G	90 - 104	46.00	49.00	6.5	/ /								
	H	105 - 119	52.00	55.00	5.8	/ /								
	I	120 - 134	58.00	61.50	6.0	/ /								
	J	135 - 149	64.00	68.00	6.3	/ /								
	K	150 - 164	70.00	74.00	5.7	/ /								
<b>Special Collections*#</b>														
		Special Collection (1 item)	15.00	12.00	-20.0	/ /								
		Each additional item	4.00	-	-100.0	/ /								
		For up to 4 items	-	20.00	NEW FEE	/ /								
# 48 hours notice must be given to qualify for refund.														
<b>Recycling Stickers (Available to traders only - to be used on the clear domestic sacks) (+ VAT)</b>			0.40	0.40	-	/ /								
<b>Commercial Paper Recycling Containers</b>														
		Rental charge per week (+ VAT)	6.50	-	-100.0	/ /								
		Annual rental charge (+ VAT)	-	355.00	NEW FEE	/ /								
<table border="1" style="width: 100%;"> <thead> <tr> <th colspan="2"><b>Review Indicator Key</b></th> </tr> </thead> <tbody> <tr> <td><b>M</b></td> <td>= Market Comparisons undertaken</td> </tr> <tr> <td><b>L</b></td> <td>= Local Authority Comparisons undertaken</td> </tr> <tr> <td><b>S</b></td> <td>= Statutory Charge Level</td> </tr> </tbody> </table>							<b>Review Indicator Key</b>		<b>M</b>	= Market Comparisons undertaken	<b>L</b>	= Local Authority Comparisons undertaken	<b>S</b>	= Statutory Charge Level
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**FINANCE & EFFICIENCY PORTFOLIO**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08**

		Charges 2006/07 £	Proposed Charges 2007/08 £	% Increase	Review Indicator
<b>General Photocopying Charges</b>					
Photocopying - convenience copiers	per copy	0.16	0.17	6.3	
Fax per sheet ( subject to £2.00 min. )	to receive	0.52	0.54	3.8	
	to send	1.10	1.14	3.6	
<b>Offices and Room Hire Charges* (Morning/Afternoon/Evening Session)</b>					
<b>Appletree Court</b>					
Council Chamber	per session	50.00	52.00	4.0	
Committee Room 1	per session	39.00	40.00	2.6	
Committee Room 2	per session	28.00	29.00	3.6	
Committee Room 3	per session	34.00	35.00	2.9	
<b>Lymington Town Hall</b>					
Council Chamber	per session	41.00	42.00	2.4	
Committee Room	per session	29.00	30.00	3.4	
<b>Ringwood Public Offices</b>					
Council Chamber	per session	34.00	35.00	2.9	
<b>Special Rate</b>					
Town and Parish Council, New Forest Association of Parish Councils, similar meetings and inquests				Rate determined by Director of Resources	
<b>Data Protection Act*</b>					
Subject Access Requests		10.00	10.00	-	S
<b>NNDR/Council Tax</b>					
National Non - Domestic Rate / Council Tax for providing information other than to the Ratepayer or Taxpayer concerned :					
First entry in Rating or Banding List		6.10	6.30	3.3	
Each additional entry forming part of the same request		0.72	0.74	2.8	
<b>Credit Card Charges</b>					
Administration fees		5.35	5.50	2.8	

**Review Indicator Key**

- |          |  |
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**GENERAL PURPOSES AND LICENSING COMMITTEE**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

Appendix 2

	Charges 2006/07 £	Proposed Charges 2007/08 £	%	Review Indicator
			Increase	
<b>HACKNEY CARRIAGE &amp; PRIVATE HIRE LICENCE FEES*</b>				
<b>Hackney Carriage / Private Hire Drivers Joint Licence</b>				
new 1 year (includes drivers badge)	60.00	62.00	3.3	/ /
renewal 3 years	70.00	72.00	2.9	/ /
<b>Private Hire Operator's Licences</b>				
new 1 year	260.00	268.00	3.1	/ /
renewal per annum	129.00	133.00	3.1	/ /
<b>Vehicle Licence (50% of fees payable in default on annual inspection)</b>				
Hackney Carriage per annum	163.00	168.00	3.1	/ /
Private Hire per annum	163.00	168.00	3.1	/ /
Hackney Carriage/Private Hire (Over 8 years old) per annum	200.00	206.00	3.0	/ /
Duplicate driver's badge	12.00	12.00	-	/ /
Vehicle plate - replacement	18.00	18.00	-	/ /
<b>HEALTH SERVICE LICENCE FEES</b>				
* Breeding of Dogs Act new Licence per annum ( + vets' fees )	121.00	125.00	3.3	/ /
* Breeding of Dogs Act Licence renewal per annum	121.00	125.00	3.3	/ /
* Pet Animals Act Licence per annum ( + vets' fees )	118.00	122.00	3.4	/ /
* Pet Animals Act - Bird & Animal Auctions per annum ( + vets' fees )	118.00	122.00	3.4	/ /
* Animal Boarding Establishments Licence per annum	177.00	182.00	2.8	/ /
* Smaller Animal Boarding Estab. Licence per annum	40.00	41.00	2.5	/ /
* Riding Establishments Act Licence				
annual fee ( + vets' fees )	152.00	157.00	3.3	/ /
per horse ( + vets' fees )	16.00	16.00	-	/ /
renewal of provisional licence ( + vets' fees )	59.00	61.00	3.4	/ /
* Dangerous Wild Animals Acts Licence ( + vets' fees )	100.00	103.00	3.0	/ /
* Zoo Licence	<-----Actual Cost----->			
<b>Skin Piercing</b>				
registration of premises	105.00	108.00	2.9	/ /
registration of persons	48.00	49.00	2.1	/ /
Accident Reports	47.00	48.00	2.1	/ /
Provision of Accident Reports to Solicitors and other interested groups				

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**GENERAL PURPOSES AND LICENSING COMMITTEE**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

Appendix 2

		Charges 2006/07 £	Proposed Charges 2007/08 £	%	Review Indicator
				Increase	
<b>REGISTER OF ELECTORS</b>					
Copies of Names etc	per 1,000 names	5.00	5.00	-	/ S /
	plus transaction fee	10.00	10.00	-	/ S /
Computer Disc	per 1,000 names	1.50	1.50	-	/ S /
	plus transaction fee	20.00	20.00	-	/ S /

**OTHER LICENCE FEES\***

All current fees listed below will cease to continue from second appointed day. Should you require clarification please contact the Licensing section.

Sex Shop Licence	6,365.00	6,556.00	3.0	/ /
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**Public Entertainment - Indoor and Outdoor on Private Land**

Gaming Act 1968	registration / renewal	32.00	32.00	-	/ S /
Lotteries & Amusements Act 1976	registration	35.00	35.00	-	/ S /
	renewal	17.50	17.50	-	/ S /
Game Dealers	licence per annum	42.00	43.00	2.4	/ /
	pads each	3.00	3.00	-	/ /
Public Health (Amendments) Act 1907	Pleasure Boat per annum including plate	74.00	76.00	2.7	/ /
	Boatman Licences	59.00	61.00	3.4	/ /
Registration of Motor Salvage Operators		103.00	106.00	2.9	/ /

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**GENERAL PURPOSES AND LICENSING COMMITTEE  
PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

Appendix 2

	Charges 2006/07 £	Proposed Charges 2007/08 £	%	Review Indicator
			Increase	

**LICENSING ACT 2003 LICENCES\***

**Premises Licences and Club Premises Certificates**

Licences need to be obtained for the sale/supply of alcohol, the provision of regulated entertainment and the provision of late night refreshment. New licences and certificates, variations and annual renewals have statutory fees based on the non-domestic rateable value of the premises. Exemptions for paying the related fees may be available for certain categories of premises and are detailed in note iv at the end of this section. Please contact the Licensing Section if you require advice.

**New Grant or variation fees**

Rateable Value	Band	2006/07	2007/08	% Increase	Review Indicator
No Rateable value to £4,300	A	100.00	100.00	-	/ S /
£4,300 to £33,000	B	190.00	190.00	-	/ S /
£33,001 to £87,000	C	315.00	315.00	-	/ S /
i £87,001 to £125,000	D	450.00	450.00	-	/ S /
i £125,001 and above	E	635.00	635.00	-	/ S /

**NOTES:**

VAT: Charges are inclusive of 17.5% VAT unless otherwise shown.

Charges which are zero rated or not subject to VAT are marked\*either individually or by service.

- i Where the application relates to a premises in Band D or Band E and the premises is used exclusively or primarily for the carrying on on the premises of the supply of alcohol for consumption on the premises, the amount of the fee shall be -

(a) in the case of premises in Band D, two time the amount of the fee applicable and

(b) in the case of premises in Band E, three times the amount of the fee applicable.

- ii Under certain circumstances, where the maximum number of persons on the premises at the same time is 5,000 or more, an additional fee detailed below will be payable. (Please contact the Licensing Section for further details).

**Additional Fee for exceptionally large events**

Number of persons	2006/07	2007/08	% Increase	Review Indicator
5,000 to 9,999	1,000.00	1,000.00	-	/ S /
10,000 to 14,999	2,000.00	2,000.00	-	/ S /
15,000 to 19,999	4,000.00	4,000.00	-	/ S /
20,000 to 29,999	8,000.00	8,000.00	-	/ S /
30,000 to 39,999	16,000.00	16,000.00	-	/ S /
40,000 to 49,999	24,000.00	24,000.00	-	/ S /
50,000 to 59,999	32,000.00	32,000.00	-	/ S /
60,000 to 69,999	40,000.00	40,000.00	-	/ S /
70,000 to 79,999	48,000.00	48,000.00	-	/ S /
80,000 to 89,999	56,000.00	56,000.00	-	/ S /
90,000 and over	64,000.00	64,000.00	-	/ S /

<b>Review Indicator Key</b>	
<b>M</b>	= Market Comparisons undertaken
<b>L</b>	= Local Authority Comparisons undertaken
<b>S</b>	= Statutory Charge Level



**GENERAL PURPOSES AND LICENSING COMMITTEE  
PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

Appendix 2

		<b>Charges 2006/07 £</b>	<b>Proposed Charges 2007/08 £</b>	<b>% Increase</b>	<b>Review Indicator</b>
<b>Annual Fees</b>					
Each band attracts a different level of fee, to be paid annually on the anniversary of the grant of the first licence.					
Rateable Value	Band				
No Rateable value to £4,300	A	70.00	70.00	-	/ S /
£4,300 to £33,000	B	180.00	180.00	-	/ S /
£33,001 to £87,000	C	295.00	295.00	-	/ S /
iii £87,001 to £125,000	D	320.00	320.00	-	/ S /
iii £125,001 and above	E	350.00	350.00	-	/ S /

**NOTES:**

- iii In the case of premises in Band D or Band E that are relevant premises (see note i), the amount of the annual fee shall be -
  - (a) in the case of premises in Band D, two times the amount of the fee and
  - (b) in the case of Band E, three times the amount of the fee.
- iv Under certain circumstances, where the maximum number of persons on the premises at the same time is 5,000 or more, an additional fee detailed below will be payable (Please contact the Licensing Section for further details).

**Additional Fee for exceptionally large events**

Number of persons				
5,000 to 9,999	500.00	500.00	-	/ S /
10,000 to 14,999	1,000.00	1,000.00	-	/ S /
15,000 to 19,999	2,000.00	2,000.00	-	/ S /
20,000 to 29,999	4,000.00	4,000.00	-	/ S /
30,000 to 39,999	8,000.00	8,000.00	-	/ S /
40,000 to 49,999	12,000.00	12,000.00	-	/ S /
50,000 to 59,999	16,000.00	16,000.00	-	/ S /
60,000 to 69,999	20,000.00	20,000.00	-	/ S /
70,000 to 79,999	24,000.00	24,000.00	-	/ S /
80,000 to 89,999	28,000.00	28,000.00	-	/ S /
90,000 and over	32,000.00	32,000.00	-	/ S /

<b>Review Indicator Key</b>	
<b>M</b>	= Market Comparisons undertaken
<b>L</b>	= Local Authority Comparisons undertaken
<b>S</b>	= Statutory Charge Level

**NOTE:**

VAT: Charges are inclusive of 17.5% VAT unless otherwise shown.  
Charges which are zero rated or not subject to VAT are marked\*either individually or by service.

**GENERAL PURPOSES AND LICENSING COMMITTEE  
PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

Appendix 2

	Charges 2006/07 £	Proposed Charges 2007/08 £	%	Review Indicator
			Increase	
<b>Permitted Temporary Activities, Personal Licences and Miscellaneous</b>				
Theft, loss etc. of premises licence or summary	10.50	10.50	-	/ S /
Application for provisional statement where premises being built	315.00	315.00	-	/ S /
Notification of change of name or address	10.50	10.50	-	/ S /
Application to vary licence to specify individual as premises supervisor	23.00	23.00	-	/ S /
Application for transfer of premises licence	23.00	23.00	-	/ S /
Interim authority notice following death etc. of licence holder	23.00	23.00	-	/ S /
Theft, loss etc. of certificate or summary	10.50	10.50	-	/ S /
Notification of change of name or alteration of rules of club	10.50	10.50	-	/ S /
Change of relevant registered address of club	10.50	10.50	-	/ S /
Temporary events notice	21.00	21.00	-	/ S /
Theft, loss etc. of temporary events notice	10.50	10.50	-	/ S /
Application for a grant or renewal of personal licence	37.00	37.00	-	/ S /
Theft, loss etc. of personal licence	10.50	10.50	-	/ S /
Duty to notify change of name or address	10.50	10.50	-	/ S /
Right of freeholder etc. to be notified of licencing matters	21.00	21.00	-	/ S /

<b>Review Indicator Key</b>	
<b>M</b>	= Market Comparisons undertaken
<b>L</b>	= Local Authority Comparisons undertaken
<b>S</b>	= Statutory Charge Level

**NOTES:**

VAT: Charges are inclusive of 17.5% VAT unless otherwise shown.  
Charges which are zero rated or not subject to VAT are marked\*either individually or by service.

- v Exemption from the payment of an application fee is provided in respect of applications relating only to regulated entertainment made in respect of certain premises where conditions are met, these being schools or colleges where the school or college premises are used for the entertainment by the school or college on behalf of the school or college or the use of church halls, village halls and the like for the provision of entertainment. A similar exemption is provided from the requirement to pay an annual fee in these circumstances provided conditions are met at the time an annual fee falls due to be paid.

**HEALTH AND SOCIAL INCLUSION PORTFOLIO  
PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

	Charges 2006/07 £	Proposed Charges 2007/08 £	%	Review Indicator
			Increase	
<b>HEALTH SERVICES</b>				
<b>Rodent Control</b>				
Domestic Premises	33.00	34.00	3.0	/ /
Business Premises call out	27.00	28.00	3.7	/ /
1 visit (inc. call out)	74.00	76.00	2.7	/ /
2 visits (inc. call out)	116.00	119.00	2.6	/ /
3 visits (inc. call out)	159.00	164.00	3.1	/ /
4 visits (inc. call out)	201.00	207.00	3.0	/ /
<b>Insect Control</b>				
Domestic Cockroaches	<-----No Charge----->			
Call out	22.10	22.80	3.2	/ /
15 mins visit per operative	14.90	15.30	2.7	/ /
Typical examples :				
Wasps (15 min visit inc call out)	37.00	38.00	2.7	/ /
Fleas# (30 min visit inc call out)	52.00	54.00	3.8	/ /
Max. Domestic charge (inc call out)	67.00	69.00	3.0	/ /
# Reduced fee at discretion of CEHO				
<b>Contracts</b>				
High risk per visit	<---Subject to negotiation---			
Medium risk per visit	<---Subject to negotiation---			
Low risk per visit	<---Subject to negotiation---			
<b>Export Certificates</b>				
Fish & Fish Products and Meat & Meat Products				
Normal working hours - per hour	55.00	57.00	3.6	/ /
Outside working hours - per hour	88.00	91.00	3.4	/ /
<b>Stray Dogs</b>				
*Stray dogs - fixed fee	36.00	36.00	-	/ S/
*Dog fouling - fixed penalty fee	50.00	50.00	-	/ S/
# Dog Microchipping	14.40	14.80	2.8	/ /
# Reduced fee at the discretion of CEHO to coincide with responsible dog ownership initiatives.				
<b>Food Safety</b>				
* Registration of Food Premises				
full copy of register	765.00	788.00	3.0	/ /
copy of individual register entry	5.20	5.40	3.8	/ /

**Review Indicator Key**

<b>M</b>	= Market Comparisons undertaken
<b>L</b>	= Local Authority Comparisons undertaken
<b>S</b>	= Statutory Charge Level

**NOTE:** VAT. Charges are inclusive of 17.5% VAT unless otherwise shown.

Charges which are zero rated or not subject to VAT are marked \* either individually or by service.

**Contaminated Land**

CL Enquiry - Residential premises - per hour	51.50	53.00	2.9	/ /
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**HEALTH AND SOCIAL INCLUSION PORTFOLIO**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

	Charges 2006/07 £	Proposed Charges 2007/08 £	% Increase	Review Indicator
CL Enquiry -Business premises - per hour	82.40	84.90	3.0	/ /
Additional research fee charge per hour	16.50	17.00	3.0	/ /
<b>Part B' Air Pollution Consent Information</b>				
Part B/Part A list of addresses	6.90	7.10	2.9	/ /
Additional research fee charge per hour	16.50	17.00	3.0	/ /
		+ 15p per photocopy		
<b><u>IMPOUNDING OF LIVESTOCK</u></b>				
Fixed penalty per animal	<-----Actual Cost----->			
Feeding charge per animal per day	<-----Actual Cost----->			
<b>Other</b>				
* Private sewer clearance	<-----Actual Cost----->			

***Review Indicator Key***

<b><i>M</i></b>	= Market Comparisons undertaken
<b><i>L</i></b>	= Local Authority Comparisons undertaken
<b><i>S</i></b>	= Statutory Charge Level

**NOTE:** VAT. Charges are inclusive of 17.5% VAT unless otherwise shown.

Charges which are zero rated or not subject to VAT are marked \* either individually or by service.

HOUSING PORTFOLIOPROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

	Charges 2006/07 £	Proposed Charges 2007/08 £	Increase %	Review Indicator
Lifeline Charge - Hire per week	3.30	3.40	3.0	M / L
Lifeline Charge - Link to Central Control for private units per year	81.00	83.50	3.1	M / L
Sheltered Housing - Guestroom Charge	6.65	10.00	50.4	M / L
Property Inspection	90.77	93.50	3.0	M / L

Charges are inclusive of 17<sup>1</sup>/<sub>2</sub> % VAT.

**Review Indicator Key**

- M** = Market Comparisons undertaken  
**L** = Local Authority Comparisons undertaken  
**S** = Statutory Charge Level

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## BEACH HUTS

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>With effect from 1<sup>st</sup> April 2007</b>						
<b>Transfer Fee (Sale or Transfer of Private Huts)</b>						
Milford-on-Sea			450.00	463.50	3.0	M / L
Barton-on-Sea			100.00	103.00	3.0	M / L
Calshot			600.00	618.00	3.0	M / L
Hordle Cliff	Sq. Feet	up to 75	300.00	309.00	3.0	M / L
		76 - 125	400.00	412.00	3.0	M / L
		over 125	500.00	515.00	3.0	M / L
<b>Site Rent Residents</b>						
Milford-on-Sea	concrete	per annum	279.00	287.40	3.0	M / L
	wooden	"	274.00	282.20	3.0	M / L
Barton-on-Sea			244.00	251.30	3.0	M / L
Calshot	Sq. Feet	up to 50	309.00	318.30	3.0	M / L
		50 - 75	340.00	350.20	3.0	M / L
		76 - 125	381.00	392.40	3.0	M / L
		over 125	402.00	414.10	3.0	M / L
Hordle Cliff	Sq. Feet	up to 50	233.00	240.00	3.0	M / L
		50 - 75	244.00	251.30	3.0	M / L
		76 - 125	262.00	269.90	3.0	M / L
		over 125	274.00	282.20	3.0	M / L

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## BEACH HUTS

			Current Charge	Proposed Charge	Increase	Review Indicator
			£	£	%	
<b>Site Rent Non - Residents</b>						
Milford-on-Sea	concrete	per annum	382.00	393.50	3.0	M / L
	wooden	"	377.00	388.30	3.0	M / L
Barton-on-Sea			347.00	357.40	3.0	M / L
Calshot	Sq. Feet	up to 50	412.00	424.40	3.0	M / L
		50 - 75	443.00	456.30	3.0	M / L
		76 - 125	484.00	498.50	3.0	M / L
		over 125	505.00	520.20	3.0	M / L
Hordle Cliff	Sq. Feet	up to 50	336.00	346.10	3.0	M / L
		50 - 75	347.00	357.40	3.0	M / L
		76 - 125	365.00	376.00	3.0	M / L
		over 125	377.00	388.30	3.0	M / L

**Review Indicator Key**

M - Market comparisons undertaken

L - Local Authority comparisons undertaken

S - Statutory Charge Level

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## DIBDEN GOLF CENTRE

			Current Charge	Proposed Charge	Increase	Review Indicator
			£	£	%	
<b>With effect from 1<sup>st</sup> April 2007</b>						
<b>Charges for April to October</b>						
<b>Green Fees - 18 Hole Course</b>						
Weekday	Restricted Use		11.50	12.00	4.3	M / L
	Adult		17.00	19.00	11.8	M / L
	Senior		12.00	13.00	8.3	M / L
	Junior		6.50	7.00	7.7	M / L
	Adult Day Ticket		32.00	35.00	9.4	M / L
Weekend	Restricted Use		14.00	15.00	7.1	M / L
	Adult		20.00	22.00	10.0	M / L
	Junior		7.50	8.00	6.7	M / L
<b>Green Fees - 9 Hole Course</b>						
Weekday	Adult		6.50	7.00	7.7	M / L
	Senior - before 12pm		4.90	5.00	2.0	M / L
	Senior		5.50	5.75	4.5	M / L
	Junior		2.70	3.00	11.1	M / L
Weekend	Adult		7.70	8.00	3.9	M / L
	Junior		4.70	5.00	6.4	M / L
<b>Driving Range</b>						
Adult	per token	(30 balls)	1.75	1.85	5.7	M / L
	two tokens	(60 balls)	3.30	3.50	6.1	M / L
	three tokens	(90 balls)	4.65	4.85	4.3	M / L
	four tokens	(120 balls)	5.80	6.00	3.4	M / L
	digicard	(150 balls)	6.90	7.10	2.9	M / L
	digicard	(300 balls)	12.40	12.60	1.6	M / L
Junior	per token	(30 balls)	0.80	0.90	12.5	M / L



## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## DIBDEN GOLF CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>With effect from 1<sup>st</sup> April 2007</b>						
<b>Charges for November - March</b>						
<b>Green Fees - 18 Hole Course</b>						
Weekday	Restricted Use		10.50	11.00	4.8	M / L
	Adult		15.00	16.00	6.7	M / L
	Senior		10.00	10.50	5.0	M / L
	Junior		6.50	7.00	7.7	M / L
	Adult Day Ticket		25.50	27.00	5.9	M / L
Weekend	Restricted Use		13.00	14.00	7.7	M / L
	Adult		18.00	19.00	5.6	M / L
	Junior		7.50	8.00	6.7	M / L
<b>Green Fees - 9 Hole Course</b>						
Weekday	Adult		5.70	6.00	5.3	M / L
	Senior - before 12pm		4.00	4.20	5.0	M / L
	Senior		4.60	4.80	4.3	M / L
	Junior		2.70	3.00	11.1	M / L
Weekend	Adult		7.00	7.30	4.3	M / L
	Junior		4.20	4.40	4.8	M / L
<b>Driving Range</b>						
Adult	per token	(30 balls)	1.75	1.85	5.7	M / L
	two tokens	(60 balls)	3.30	3.50	6.1	M / L
	three tokens	(90 balls)	4.65	4.85	4.3	M / L
	four tokens	(120 balls)	5.80	6.00	3.4	M / L
	digicard	(150 balls)	6.90	7.10	2.9	M / L
	digicard	(300 balls)	12.40	12.60	1.6	M / L
Junior	per token	(30 balls)	0.80	0.90	12.5	M / L

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## DIBDEN GOLF CENTRE

		Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>With effect from 1<sup>st</sup> April 2007</b>					
<b>Charges for Full Year (unless stated)</b>					
<b>Season Ticket Packages</b>					
7 Day Season Ticket	Platinum	710.00	735.00	3.5	M / L
	Gold	570.00	590.00	3.5	M / L
	Silver	520.00	535.00	2.9	M / L
	Bronze	270.00	280.00	3.7	M / L
5 Day Season Ticket	Platinum	465.00	480.00	3.2	M / L
	Gold	390.00	405.00	3.8	M / L
	Silver	355.00	365.00	2.8	M / L
	Bronze	185.00	190.00	2.7	M / L
	Senior (Silver)	345.00	355.00	2.9	M / L
Junior Season Ticket		85.00	87.50	2.9	M / L
9-Hole Senior Season Ticket - before 12pm		145.00	150.00	3.4	M / L
9-Hole Junior Season Ticket - restricted use		45.00	47.00	4.4	M / L
<b>Bronze Package Green Fee</b>					
	April - October	6.40	6.60	3.1	M / L
	November - March	4.50	4.70	4.4	M / L

**Review Indicator Key**

M - Market comparisons undertaken

L - Local Authority comparisons undertaken

S - Statutory Charge Level

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## ELING TOLL BRIDGE

		Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>With effect from 1<sup>st</sup> April 2007</b>					
Cars, Lorries, 3 Wheelers	per day	1.00	1.00	0.0	
	per week	5.00	5.00	0.0	
Motor Cycles	per day	0.70	0.70	0.0	
Residents' Replacement Exemption Permit		7.00	7.00	0.0	

**Review Indicator Key**

M - Market comparisons undertaken

L - Local Authority comparisons undertaken

S - Statutory Charge Level

## LEISURE PORTFOLIO

## APPENDIX 2

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## KEYHAVEN RIVER

		Current Charge £	Proposed Charge £	Charge Increase £	Increase %	Review Indicator
<b>All increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Waiting Lists (inc. VAT)</b>						
Waiting List Fee	Moorings	20.00	20.60	0.60	3.0	M / L
	Dinghy Park	20.00	20.60	0.60	3.0	M / L
<b>Licence Fees - Private Moorings (excl. VAT)</b>		62.90	64.80	1.90	3.0	M / L
<b>Mooring Fees [including Licence Fee] (excl. VAT)</b>						
Drying	Small Boats	216.60	223.10	6.50	3.0	M / L
	Large Boats	241.09	248.30	7.21	3.0	M / L
Part Drying		277.99	286.30	8.31	3.0	M / L
Deep Water		442.90	456.20	13.30	3.0	M / L
Wall Moorings		131.72	135.70	3.98	3.0	M / L
Non-Residents		<i>As above plus 50%</i>				
<b>Dinghy Park (excl. VAT)</b>						
Dinghy Park	per space per annum	131.72	135.70	3.98	3.0	M / L
Grass Bank	"	61.31	63.10	1.79	2.9	M / L
Non-Residents		<i>As above plus 50%</i>				
<b>Specific Groups</b>						
Fisherman Association	Trot mooring	33.26	34.30	1.04	3.1	M / L
Keyhaven Sea Scouts	Seasons launching	0.00	0.00	0.00	0.0	M / L
<b>Other Charges (incl. VAT)</b>						
Temporary Dinghy Park	per space per week	14.00	14.40	0.40	2.9	M / L
<b>Launching Fees - Single Launch</b>						
	Under 12 Feet	5.00	5.20	0.20	4.0	M / L
	12 - 16 Feet	10.00	10.30	0.30	3.0	M / L
	16 - 20 Feet	30.00	30.90	0.90	3.0	M / L
	Over 20 Feet	50.00	51.50	1.50	3.0	M / L

**APPENDIX 2**

**Launching Fees - Season Ticket**

Under 12 Feet	25.00	25.80	0.80	3.2	M / L
12 - 16 Feet	50.00	51.50	1.50	3.0	M / L
16 - 20 Feet	75.00	77.30	2.30	3.1	M / L
Over 20 Feet	100.00	103.00	3.00	3.0	M / L
Non-Residents	<i>As above plus 50%</i>				

**Temporary Mooring Fees**

**Anchorage/Visitor Moorings (dependant upon location)**

per night	from	5.00	5.20	0.20	4.0	M / L
	to	10.00	10.30	0.30	3.0	M / L
per week	from	12.00	12.40	0.40	3.3	M / L
	to	20.00	20.60	0.60	3.0	M / L
short stay	from	3.00	3.10	0.10	3.3	M / L
	to	5.50	5.70	0.20	3.6	M / L

**Review Indicator Key**

- M - Market comparisons undertaken
- L - Local Authority comparisons undertaken
- S - Statutory Charge Level

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## APPLEMORE HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Memberships</b>						
Family			52.00	54.00	3.8	M / L
Adult	(18 and over)		26.00	27.00	3.8	M / L
Junior	(under 18)		14.00	15.00	7.1	M / L
Senior	(60 +)		20.00	21.00	5.0	M / L
Concessionary	(Six Months)		3.50	3.50	0.0	M / L
<b>Centre Based Clubs</b>						
Number of Members:	Under 20		125.00	129.00	3.2	M / L
	20 - 49		240.00	247.00	2.9	M / L
	50 - 100		340.00	350.00	2.9	M / L
	101 +		480.00	494.00	2.9	M / L
<b>Centre Based Junior Clubs</b>						
Number of Members:	Under 50		125.00	129.00	3.2	M / L
	50 - 75		185.00	190.00	2.7	M / L
	76 +		240.00	247.00	2.9	M / L
<b>Swimming Charges</b>						
Adult		per hour	3.10	3.25	4.8	M / L
Junior	(under 18)	"	1.90	1.90	0.0	M / L
Senior	(60 +)	"	2.10	2.20	4.8	M / L
Concessionary	Adult	"	1.40	1.50	7.1	M / L
	Junior	"	1.00	1.00	0.0	M / L
Area Hire - Pool Hall		"	75.00	80.00	6.7	M / L

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## APPLEMORE HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Dryside Activities Charges</b>						
Badminton	Peak	per hour	7.70	7.90	2.6	M / L
	Off Peak	"	6.00	6.20	3.3	M / L
Creche		per hour	2.40	2.50	4.2	M / L
Sports Hall (Four Courts)	Peak	per hour	36.00	37.10	3.1	M / L
	Off Peak	"	25.00	25.80	3.2	M / L
Sports Hall (Six Courts)	Peak	per hour	56.00	57.70	3.0	M / L
	Off Peak	"	28.00	28.80	2.9	M / L

**Fitness Suite**

Profiles	Fitness Direct	Individual	39.50	39.50	0.0	M / L
		Joint	74.00	76.20	3.0	M / L
Annual		Individual	424.00	424.00	0.0	M / L
		Joint	788.00	788.00	0.0	M / L
Casual Use			5.30	5.30	0.0	M / L

**Review Indicator Key**

M - Market comparisons undertaken  
L - Local Authority comparisons undertaken  
S - Statutory Charge Level

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## NEW MILTON HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Memberships</b>						
Family			52.00	54.00	3.8	M / L
Adult	(18 and over)		26.00	27.00	3.8	M / L
Junior	(under 18)		14.00	15.00	7.1	M / L
Senior	(60 +)		20.00	21.00	5.0	M / L
Concessionary	(Six Months)		3.50	3.50	0.0	M / L
<b>Centre Based Clubs</b>						
Number of Members:	Under 20		125.00	129.00	3.2	M / L
	20 - 49		240.00	247.00	2.9	M / L
	50 - 100		340.00	350.00	2.9	M / L
	101 +		480.00	494.00	2.9	M / L
<b>Centre Based Junior Clubs</b>						
Number of Members:	Under 50		125.00	129.00	3.2	M / L
	50 - 75		185.00	190.00	2.7	M / L
	76 +		240.00	247.00	2.9	M / L
<b>Swimming Charges</b>						
Adult		per hour	3.10	3.20	3.2	M / L
Junior	(under 18)	"	1.90	1.90	0.0	M / L
Senior	(60 +)	"	2.30	2.40	4.3	M / L
Concessionary	Adult	"	1.50	1.60	6.7	M / L
	Junior	"	1.00	1.00	0.0	M / L
Area Hire - Pool Hall		"	56.00	58.00	3.6	M / L



## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## NEW MILTON HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Dryside Activities Charges</b>						
Badminton	Peak	per hour	7.95	8.20	3.1	M / L
	Off Peak	"	5.95	6.15	3.4	M / L
Sports Hall	Peak	per hour	38.00	40.00	5.3	M / L
	Off Peak	"	22.00	23.00	4.5	M / L
Squash Court	Peak	per 40 mins	5.90	6.10	3.4	M / L
	Off Peak	"	4.90	5.00	2.0	M / L
<b>Fitness Suite</b>						
Contours	Direct Debit Option 1	Individual	39.50	39.50	0.0	M / L
		Joint	65.00	67.00	3.1	M / L
	Direct Debit Option 2	Individual	37.50	38.50	2.7	M / L
		Joint	59.50	61.00	2.5	M / L
	Direct Debit Option 3	Individual	26.00	27.00	3.8	M / L
	Direct Debit Option 4	Individual	27.00	28.00	3.7	M / L
		Joint	45.00	46.50	3.3	M / L
	Casual Use		5.20	5.40	3.8	M / L

**Review Indicator Key**

M - Market comparisons undertaken  
L - Local Authority comparisons undertaken  
S - Statutory Charge Level

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## RINGWOOD HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Memberships</b>						
Family			52.00	54.00	3.8	M / L
Adult	(18 and over)		26.00	27.00	3.8	M / L
Junior	(under 18)		14.00	15.00	7.1	M / L
Senior	(60 +)		20.00	21.00	5.0	M / L
Concessionary	(Six Months)		3.50	3.50	0.0	M / L
<b>Centre Based Clubs</b>						
Number of Members:	Under 20		125.00	129.00	3.2	M / L
	20 - 49		240.00	247.00	2.9	M / L
	50 - 100		340.00	350.00	2.9	M / L
	101 +		480.00	494.00	2.9	M / L
<b>Centre Based Junior Clubs</b>						
Number of Members:	Under 50		125.00	129.00	3.2	M / L
	50 - 75		185.00	190.00	2.7	M / L
	76 +		240.00	247.00	2.9	M / L
<b>Swimming Charges</b>						
Adult		per hour	3.15	3.25	3.2	M / L
Junior	(under 18)	"	1.90	1.90	0.0	M / L
Senior	(60 +)	"	2.35	2.45	4.3	M / L
Concessionary	Adult	"	1.50	1.60	6.7	M / L
	Junior	"	1.00	1.00	0.0	M / L
Area Hire - Pool Hall		"	59.00	61.00	3.4	M / L
<b>Block Booking Hire - Wet Activities</b>						
Peak - Band A		per hour	70.00	72.50	3.6	M / L
Peak - Band B		"	65.00	67.00	3.1	M / L
Off Peak - Band C		"	61.00	63.00	3.3	M / L
Off Peak - Band D		"	58.00	60.00	3.4	M / L

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## RINGWOOD HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Dryside Activities Charges</b>						
Badminton	Peak	per hour	7.80	8.00	2.6	M / L
	Off Peak	"	5.90	6.10	3.4	M / L
Creche		per hour	2.65	2.75	3.8	M / L
Playsite		per session	2.65	2.70	1.9	M / L
Sports Hall	Peak	per hour	36.00	37.10	3.1	M / L
	Off Peak	"	25.50	26.50	3.9	M / L
<b>Fitness Suite</b>						
Monthly - All Inclusive		Individual	38.50	39.50	2.6	M / L
		Joint	65.00	70.00	7.7	M / L
Monthly - Off Peak		Individual	28.00	29.50	5.4	M / L
		Joint	46.00	49.00	6.5	M / L
Annual - All Inclusive		Individual	412.00	434.50	5.5	M / L
		Joint	680.00	770.00	13.2	M / L
Annual - Off Peak		Individual	300.00	324.50	8.2	M / L
		Joint	494.00	539.00	9.1	M / L
Fitness	Peak	Per Session	5.10	5.25	2.9	M / L

**Review Indicator Key**

M - Market comparisons undertaken

L - Local Authority comparisons undertaken

S - Statutory Charge Level

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## LYMINGTON HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Memberships</b>						
Family			52.00	54.00	3.8	M / L
Adult	(18 and over)		26.00	27.00	3.8	M / L
Junior	(under 18)		14.00	15.00	7.1	M / L
Senior	(60 +)		20.00	21.00	5.0	M / L
Concessionary	(Six Months)		3.50	3.50	0.0	M / L
<b>Centre Based Clubs</b>						
Number of Members:	Under 20		125.00	129.00	3.2	M / L
	20 - 49		240.00	247.00	2.9	M / L
	50 - 100		340.00	350.00	2.9	M / L
	101 +		480.00	494.00	2.9	M / L
<b>Centre Based Junior Clubs</b>						
Number of Members:	Under 50		125.00	129.00	3.2	M / L
	50 - 75		185.00	190.00	2.7	M / L
	76 +		240.00	247.00	2.9	M / L
<b>Swimming Charges</b>						
Adult		per hour	3.10	3.20	3.2	M / L
Junior	(under 18)	"	1.90	1.90	0.0	M / L
Senior	(60 +)	"	2.30	2.40	4.3	M / L
Concessionary	Adult	"	1.50	1.60	6.7	M / L
	Junior	"	1.00	1.00	0.0	M / L
Area Hire - Pool Hall		"	56.00	58.00	3.6	M / L

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## LYMINGTON HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Dryside Activities Charges</b>						
Badminton	Peak	per hour	7.80	8.10	3.8	M / L
	Off Peak	"	5.95	6.15	3.4	M / L
Sports Hall	Peak	per hour	34.00	36.00	5.9	M / L
	Off Peak	"	22.00	23.00	4.5	M / L
<b>Fitness Suite</b>						
Contours	Direct Debit Option 1	Individual	39.50	39.50	0.0	M / L
		Joint	65.00	67.00	3.1	M / L
	Direct Debit Option 2	Individual	37.50	38.50	2.7	M / L
		Joint	59.50	61.00	2.5	M / L
	Direct Debit Option 3	Individual	26.00	27.00	3.8	M / L
	Direct Debit Option 4	Individual	27.00	28.00	3.7	M / L
		Joint	45.00	46.50	3.3	M / L
	Casual Use		5.20	5.40	3.8	M / L

**Review Indicator Key**

M - Market comparisons undertaken  
L - Local Authority comparisons undertaken  
S - Statutory Charge Level

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## TOTTEN HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Memberships</b>						
Family			52.00	54.00	3.8	M / L
Adult	(18 and over)		26.00	27.00	3.8	M / L
Junior	(under 18)		14.00	15.00	7.1	M / L
Senior	(60 +)		20.00	21.00	5.0	M / L
Concessionary	(Six Months)		3.50	3.50	0.0	M / L
<b>Centre Based Clubs</b>						
Number of Members:	Under 20		125.00	129.00	3.2	M / L
	20 - 49		240.00	247.00	2.9	M / L
	50 - 100		340.00	350.00	2.9	M / L
	101 +		480.00	494.00	2.9	M / L
<b>Centre Based Junior Clubs</b>						
Number of Members:	Under 50		125.00	129.00	3.2	M / L
	50 - 75		185.00	190.00	2.7	M / L
	76 +		240.00	247.00	2.9	M / L
<b>Swimming Charges</b>						
Adult		per hour	3.10	3.25	4.8	M / L
Junior	(under 18)	"	1.90	1.90	0.0	M / L
Senior	(60 +)	"	2.10	2.20	4.8	M / L
Concessionary	Adult	"	1.40	1.50	7.1	M / L
	Junior	"	1.00	1.00	0.0	M / L
Area Hire - Pool Hall		"	60.00	62.00	3.3	M / L

## LEISURE PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FOR 2007/08

## TOTTEN HEALTH &amp; LEISURE CENTRE

			Current Charge £	Proposed Charge £	Increase %	Review Indicator
<b>All Increases with effect from 1<sup>st</sup> January 2007:</b>						
<b>Dryside Activities Charges</b>						
Badminton	Peak	per hour	8.00	8.20	2.5	M / L
	Off Peak	"	6.80	7.00	2.9	M / L
Creche		per hour	2.90	N/A		
Sports Hall	Peak	per hour	36.00	37.00	2.8	M / L
	Off Peak	"	25.00	26.00	4.0	M / L
<b>Fitness Suite</b>						
Lifestyles Direct	Monthly	Individual	39.50	39.50	0.0	M / L
		Joint	74.00	74.00	0.0	M / L
	Annual	Individual	424.00	434.00	2.4	M / L
		Joint	788.00	814.00	3.3	M / L
Casual		5.30	5.50	3.8	M / L	

**Review Indicator Key**

M - Market comparisons undertaken  
L - Local Authority comparisons undertaken  
S - Statutory Charge Level

**PLANNING DEVELOPMENT CONTROL COMMITTEE**  
**PROPOSED SCALE OF FEES AND CHARGES FOR 2007/2008**

	<b>Charges 2006/07 £</b>	<b>Proposed Charges 2007/08 £</b>	<b>% Increase</b>	<b>Review Indicator</b>
<b><u>PLANNING APPLICATION COPYING CHARGES</u></b>				
<b>Planning Documents and Plans</b>				
Copy of a Planning Decision	10.00	10.00	-	/ /
Copy of a Planning Application # ( Excluding supporting plans ) # + 15p per sheet	2.50	2.50	-	/ /
Copy of a Planning Enforcement Notice	15.60	16.10	3.2	/ /
Copy of a Planning, Legal, Road Making Agree (+cost of plans)	15.60	16.10	3.2	/ /
Copy of supporting plan/draw to planning applications (where allowed by law)				
A4 size	4.00	4.00	-	/ /
A3 size	7.90	8.10	2.5	/ /
A2 size	10.00	10.00	-	/ /
A1 size	13.20	13.60	3.0	/ /
A0 size	19.60	20.20	3.1	/ /

**Ordinance Survey Maps**

Maps may only be provided for the purposes of making formal applications to this authority, e.g. Planning and building Regulations, Hedgerow Regulations, Entertainment licences etc..

Five copies of an extract from an OS map ( for submission with a planning application )	26.00	27.00	3.8	/ /
Two copies of an extract from an OS map ( for submission with a building control application )	24.00	25.00	4.2	/ /

Further details of the above are available upon request.

**PLANNING APPLICATIONS FEES**

&lt;---Prices on Application---&gt;

/ S /

**HIGH HEDGES**

High Hedges	464.00	478.00	3.0	/ /
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If formal mediation is undertaken there will be a reduction in the fee equivalent to the costs incurred by attempting formal mediation, up to a maximum reduction of £150.

A full refund will be given of the fee paid where a Tree Preservation Order is placed on the hedge in question.

A fee of £100 to be paid by householders making a complaint who are in receipt of listed qualifying benefits.

**SECTION 106 AGREEMENTS (Please see note below)**

Legal Fees	129.00	133.00	3.1	/ /
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***Review Indicator Key***

<b>M</b>	= Market Comparisons undertaken
<b>L</b>	= Local Authority Comparisons undertaken
<b>S</b>	= Statutory Charge Level

**NOTE:**

VAT. Charges are inclusive of 17.5% VAT unless otherwise shown.

Charges which are zero rated or not subject to VAT are marked \* either individually or by service.



## SUGGESTED CHANGES TO ICT SECURITY POLICY & GUIDANCE

(Words struck through have been deleted.  
Words underlined have been added)

### Section 2 – Personal Use

2.1 The facilities should be used primarily for Council business. However, the Council wishes to encourage Members to explore the Internet in a constructive manner. Consequently, occasional personal use ~~of two hours a week~~ is permitted provided it conforms to this policy and is not associated with personal business use. Such use should be incidental to Council business use.

Add new paragraph 2.7 –

“2.7 For the purposes of this section “Council business” is defined as:

“any work, including research work, that falls within the normal responsibilities of a Councillor, including:

(a) any representative role on other bodies where the Councillor’s appointment to that body has been made by the Council; and

(b) work done to benefit the community in the Councillor’s wider representative role;

provided that such activities do not constitute a personal business interest.”

### Section 3 – ICT Security Standards

~~8.1 All connections to the Internet will be arranged through ICT Services.~~

~~9.4 Members may only use the e-mail systems provided by the Council. Establishing email accounts with other service providers, e.g. MSN Hotmail or BT/Yahoo Mail is not permitted.~~

Add paragraph 8.1

“8.1 Only the access to the Internet and Email that has been installed by the Council’s ICT Services may be used. Councillors may not subscribe to alternative Internet Service Providers (ISPs) and/or set up alternative Email accounts on Council-owned equipment. This is a specific requirement to prevent potential breaches of the Council’s firewall security. ISPs (that is, companies that connect the user to the Internet) offer many services including Email accounts such as MSN Hotmail, BTYahoo, Freeserve etc. It is quite acceptable to contact and respond to users of these Email services or to browse other ISP web sites. The prohibition relates to **subscribing** to these alternative ISPs and/or setting up alternative Email accounts.



## **GAMBLING ACT 2005**

# **STATEMENT OF PRINCIPLES**

*This Statement of Principles has been drafted at a time when a number of regulations, Operating / Personal Licence conditions, Codes of Practice and guidance are not yet published. Should anything in these documents impact later upon the content of this document it will need to be considered and amended at a later stage, bearing in mind resource implications for the authority. All references to the Gambling Commission's Guidance for local authorities refer to the Guidance published in April 2006.*

This Statement of Principles will remain  
in force from 31st January 2007 until 30th January 2010

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**NEW FOREST DISTRICT COUNCIL  
GAMBLING ACT 2005  
SECTION 349**

**Statement of Principles**

**The contents of this document are provided as information on the policy and principles of New Forest District Council in carrying out its functions in relation to the regulation of gambling. The document is not a full and authoritative statement of the law or statutory guidance and does not constitute professional or legal advice.**

The Statement of Principles as determined by New Forest District Council in respect of its licensing functions in relation to the Gambling Act 2005 for the three year period commencing 31<sup>st</sup> January 2007 is set out in this document. During the three year period, the document will be kept under regular review and, following a full consultation process, the Council will make such revisions to it, at such times, as it considers appropriate. Further statements of principles will be published every three years thereafter.

**Advertising**

Before publishing a statement or revision, New Forest District Council will publish a notice of their intention to do so, no less than two weeks before the statement or revision is to be published. The notice will:

- a) specify the date on which the statement or revision is to be published;
- b) specify the date on which the statement or revision will come into effect;
- c) specify the internet address where the statement or revision will be published and the address of the premises at which it may be inspected; and
- d) be published on the authority's website and in/on one or more of the following places:
  - A local newspaper circulating in the area covered by the statement;
  - A local newsletter, circular, or similar document circulating in the area covered by the statement;
  - A public notice board on or near the principle office of the authority;
  - A public notice board on the premises of public libraries in the area covered by the statement.

## **Publication**

This statement or any subsequent revision of the statement will be published on the New Forest District Council website ([www.nfdc.gov.uk](http://www.nfdc.gov.uk)). The statement or any subsequent revision of the statement is also available for inspection at the following locations:

New Forest District Council Offices at Appletree Court, Lyndhurst,

New Forest District Council Offices at Lymington

New Forest District Council Information Centres

## **Declaration**

In publishing this document, New Forest District Council has had regard to the licensing objectives of the Gambling Act 2005 (the Act), the guidance issued by the Gambling Commission and any responses from those consulted on the policy statement.

The Act introduced a new regulator for commercial gambling, the Gambling Commission, which replaced the Gaming Board of Great Britain. Operators licences and personal licences are issued and regulated by the Gambling Commission whilst local authorities are responsible for the issue and regulation of premises licences, and other permits.

The Act places responsibilities on licensing authorities in ways similar to the Licensing Act 2003. There are some interdependencies between the Licensing Act 2003 and the Gambling Act 2005 in terms of the framework for decision making and the procedures that must be followed. However New Forest District Council will take care to ensure that in dealing with applications under the Gambling Act they follow the procedures that the Gambling Act 2005 requires and only take into account issues that are relevant to that Act. Care will be taken not to confuse Gambling Act considerations with those relevant to alcohol licensing or planning.

**When using this document, reference should also be made to the Gambling Act 2005, any associated regulations and any guidance and advice issued by the Gambling Commission or the Department of Culture, Media and Sport and information contained on the New Forest District Council web site ([www.newforest.gov.uk](http://www.newforest.gov.uk))**

## **PART A**

### **Licensing Objectives**

In exercising most of the functions under the Gambling Act 2005, New Forest District Council must have regard to the licensing objectives contained in that Act. In particular it must have regard to the licensing objectives when exercising its functions in relation to premises licences, temporary use notices and some permits. The licensing objectives are:

- preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime;
- ensuring that gambling is conducted in a fair and open way; and
- protecting children and other vulnerable persons from being harmed or exploited by gambling

**It should be noted that in considering gambling applications, these objectives are not the same as those in the Licensing Act 2003. In particular, they do not include considerations in relation to public safety or prevention of public nuisance.**

The Gambling Commission will play a leading role in preventing gambling from being a source of crime. New Forest District Council will also need to consider the location of premises in the context of preventing gambling from being a source of crime or disorder. In this context, disorder means activity that is more serious and disruptive than mere nuisance and New Forest District Council will consider factors such as whether police assistance was required and how threatening the behaviour was to those who could see it, so as to make that distinction. Issues of nuisance cannot be addressed via the Gambling Act provisions.

In ensuring that gambling is conducted in a fair and open way, New Forest District Council has noted that the Gambling Commission has stated that it would generally not expect licensing authorities to become concerned with ensuring that gambling is conducted in a fair and open way as this will be addressed via operating and personal licences. There is however, more of a role with regard to tracks which is explained in more detail in the 'tracks' section of this document. Also, where appropriate, New Forest District Council will pay attention to the information that is made available to customers using gambling facilities that are regulated by permits.

The requirement in relation to children is explicitly to protect them from being harmed or exploited by gambling. New Forest District Council will therefore consider whether specific measures are required at particular premises, with regard to this licensing objective. Appropriate measures may include supervision of entrances / machines, segregation of areas etc. New Forest District Council will also need to consider the location of premises in the context of protecting children and vulnerable persons.

Notwithstanding and advice or guidance from the Gambling Commission, for the purposes of this policy, vulnerable persons would be defined as individuals who, from a common sense perspective, a provider of gambling services would be expected to

*Gambling Act 2005*  
*Statement of Principles*

assess as unlikely to be able to make informed or balanced decisions about gambling, due to a learning disability, mental health problem or the effects of alcohol or drugs.

## **Introduction to New Forest area**

The New Forest is situated in the south west corner of the County of Hampshire, between the urban areas of Southampton and Bournemouth and bounded by the Solent. One of the most striking features of the Forest is the open expanse of semi-natural vegetation at its heart with much of the open forest owned and cared for by the Forestry Commission, working in conjunction with a wide range of other statutory bodies and interest groups. The New Forest has National Park status. There is also a network of small and attractive towns and villages throughout the area.

Tourism is a major part of the local economy and every year approximately 22 million visits are made to the area. Many people come on a regular basis to enjoy the freedom and tranquillity of the forest area.

The New Forest faces many challenges if its special character is not to be eroded by the modern day pressures of people, housing, industry and traffic. It has a number of premises conducting gambling activities as follows:

21 betting offices

1 entertainment centre

Approximately 700 alcohol licensed premises

Approximately 50 members clubs

At the time of publication there are no bingo halls, tracks or casinos within the New Forest District Council area.

The Council recognises that legal gambling in a fair and open way, with suitable protection for vulnerable persons, is an important part of the district and contributes to the local economy and attention is drawn to the section 'Fundamental Principles' regarding demand, objections and locations for any application for gambling premises.



INSERT MAP(S) OF AREA

## **Consultation on the statement of principles**

New Forest District Council consulted the following on this statement:

- The Chief Officer of Police for Hampshire;
- One or more persons who appear to the authority to represent the interests of persons carrying on gambling businesses in the New Forest area
- One or more persons who appear to the authority to represent the interests of persons who are likely to be affected by the exercise of the authority's functions under the Act, namely
- Responsible authorities

A full list of consultees can be obtained from Licensing Services, New Forest District Council

New Forest District Council will also consult the above for any subsequent revision of the statement

In determining its policy, New Forest District Council will always:

- Have regard to the Gambling Commission Guidance to Licensing Authorities
- Give appropriate weight to the views of those it has consulted

In determining what weight to give to particular representations on its statement, the factors taken into account will always include:

- Who is making the representation in terms of their expertise or interest;
- What their motivation may be for their views;
- How many other people have expressed the same or similar views;
- How far the representations relate to matters that the licensing authority should be including in its policy statement

It will be for New Forest District Council to ensure that it looks at the views of consultees and considers carefully whether they should be taken into account, and to what extent (having regard to the above factors). New Forest District Council will always give reasons for the decisions it has made following consultation, details of which can be viewed on the New Forest District Council web-site or by contacting the Licensing Section at Appletree Court, Lyndhurst.

Any comments as regards this policy should be sent to:

Licensing & CCTV Manager  
Community Services  
New Forest District Council  
Appletree Court  
Lyndhurst  
Hampshire  
SO43 7PA

Tel : 02380 285214

Fax: 02380 285596

E mail: [martyn.powell@nfdc.gov.uk](mailto:martyn.powell@nfdc.gov.uk)

## **Fundamental Principles**

In carrying out its functions, New Forest District Council will regulate gambling in the public interest and will have regard to the guidance issued under section 25 of the Act. With the exception of premises licensing and temporary use notices, New Forest District Council may use its discretion where there are strong and defensible reasons for departing from the guidance, and New Forest District Council consider it right to do so. In any such case New Forest District Council will clearly express and explain its reasons for doing so.

This statement of policy does not override the right of any person to make an application under the Act and to have that application considered on its merits. Additionally, this statement of policy does not undermine the right of any person to make representations on an application or to seek a review of a licence where provision has been made for them to do so.

The policy will not comment on the need for gambling premises. Unmet demand is not a criterion in considering an application for a premises licence, and each application will be considered on its merits without regard to demand.

The location of premises will only be commented on in so far as the location relates to the licensing objectives. New Forest District Council will consider very carefully applications for premises licences, permits and other authorities in respect of certain gambling premises that are located close to:

- Schools and young persons establishments
- Young offenders premises
- Centres established for assisting persons with a gambling addiction
- Vulnerable adult centres
- Residential areas where there are a high concentration of families with children

Each application will be considered on its merits, and will depend to a large extent on the type of gambling that it is proposed will be offered on the premises. If an applicant for a premises licence can show how licensing objective concerns can be overcome, that will be taken into account when reaching a decision on whether or not to grant a licence..

Moral objections to gambling will not be a reason to reject an application for premises licences. In rejecting an application, New Forest District Council will rely on reasons that demonstrate that the licensing objectives are not being met.

## **Responsible authorities and interested parties**

When dealing with applications for and reviews of premises licences, New Forest District Council are obliged to consider representations from two categories of persons, referred to as “**responsible authorities**” and “**interested parties.**” (It should be noted that these are defined differently to those defined in the Licensing Act 2003). Representations made by persons other than responsible authorities or interested parties will be inadmissible.

New Forest District Council will only consider representations that are relevant, which are likely to be those that relate to the licensing objectives, or that raise issues under this policy statement, or the Commission’s guidance or codes of practice (i.e. those matters mentioned in section 153 of the Act).

New Forest District Council will examine closely all representations to ensure that they are not frivolous or vexatious, which will include:

- Who is making the representation, and whether there is a history of making representations that are not relevant;
- Whether it raises a ‘relevant’ issue; or
- Whether it raises issues specifically to do with the premises that are the subject of the application.

“**Responsible authorities**” are public bodies that must be notified of applications by the applicant. The full list and contact details are contained on the New Forest District Council web-site or can be provided by New Forest District Council Licensing Services.

New Forest District Council is required by regulations to state the principles it will apply in exercising its powers under Section 157(h) of the Act to designate, in writing, a body which is competent to advise the authority about the protection of children from harm. The principles are:

- the need for the body to be responsible for an area covering the whole of the licensing authority’s area; and
- the need for the body to be answerable to democratically elected persons, rather than any particular vested interest group.

New Forest District Council has designated the Local Safeguarding Children Board as the body which is competent to advise the authority about the protection of children, as the Board leads and co-ordinates arrangements for responsive work to protect children via a multi agency approach.

New Forest District Council will take care to ensure that the concerns that responsible authorities may have in relation to their own functions are not taken into account if they are not relevant to the application for a premises licence under the Act. The following are examples of representations not likely to be considered relevant:

- that there are already too many gambling premises in the locality (although may be relevant if it points to rising problems in crime, underage gambling or problem gambling);

- that the proposed premises is a fire risk;
- that the location of the premises is likely to lead to traffic congestion;
- that the premises will cause crowds of people to congregate in one area, which will be noisy and a nuisance

This list is not exhaustive and each case will be decided on the facts.

New Forest District Council will be unlikely to turn down an application for a premises licence where relevant objections can be dealt with through the use of conditions attached to the licence.

**“Interested parties”** are persons who may make representations. New Forest District Council must be able to take the view that the “interested party”:

- lives sufficiently close to the premises to be likely to be affected by the authorised activities; or
- has business interests that might be affected by the authorised activities; or
- represents persons in either of those two groups.

Interested parties can be persons who are democratically elected such as councillors and MP’s. No specific evidence of being asked to represent an interested person will be required as long as the councillor / MP represents the ward likely to be affected. Likewise, parish councils likely to be affected, will be considered to be interested parties. Other than these however, this authority will generally require written evidence that a person/body (e.g. an advocate / relative) ‘represents’ someone who either lives sufficiently close to the premises to be likely to be affected by the authorised activities and/or has business interests that might be affected by the authorised activities. A letter from one of these persons, requesting the representation is sufficient.

If interested parties wish to approach councillors to ask them to represent their views then care should be taken that the councillors are not part of the Licensing Committee dealing with the licence application. If there are any doubts then please contact Democratic Services of New Forest District Council at Appletree Court, Lyndhurst.

New Forest District Council will take the following factors into account when determining what is “*sufficiently close to the premises*”:

- the size of the premises;
- the nature of the premises;
- the distance of the premises from the location of the person making the representation;
- the potential impact of the premises (number of customers, routes likely to be taken by those visiting the establishment); and
- the nature of the complainant. This will not include the personal character of the complainant, but the interests of the complainant which may be relevant to the distance from the premises.

New Forest District Council will take the following factors into account when determining who are “*persons with business interests that could be affected*”

- the size of the premises

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- the catchment area of the premises i.e. how far persons travel to visit; and
- whether the person making the representation has business interests in that catchment area that might be affected

New Forest District Council is unlikely to consider arguments from one gambling business making representations that they could be affected by another gambling business expanding into any part of the country. New Forest District Council must be satisfied that the relevant business is likely to be affected by considering the above factors.

New Forest District Council considers the following to be “*persons representing those*” in the above categories:

- Elected Members acting at the express and unsolicited request of interested parties,
- Residents and tenants associations \*\*,
- Trade unions and trade associations \*\*

However, New Forest District Council will not view these bodies as persons representing interested parties unless they have a member who can be classed as an interested person under the Act i.e. lives sufficiently close to the premises to be likely to be affected by the activities being applied for.

The above considerations are not exhaustive, and New Forest District Council will have regard to anything an interested party, or persons representing them, say about his or her status to make representations.

Admissible and relevant representations can be made in writing to the Licensing Section of New Forest District Council at Appletree Court, Lyndhurst.

## **Exchange of Information**

New Forest District Council will act in accordance with the relevant legislation and guidance from the Commission and will adopt the principles of better regulation in exercising the functions under sections 29 and 30 of the Act with respect to the exchange of information between it and the Gambling Commission, and the functions under section 350 of the Act with the respect to the exchange of information between it and the other persons listed in Schedule 6 to the Act.

New Forest District Council will act in accordance with the provisions of the Gambling Act 2005 in its exchange of information which includes the provision that the Data Protection Act 1998 will not be contravened. New Forest District Council will also have regard to any Guidance issued by the Gambling Commission to local authorities on this matter when it is published, as well as any relevant regulations issued by the Secretary of State under the powers provided in the Gambling Act 2005.

Should any protocols be established as regards information exchange with other bodies then they will be made available on the New Forest District Council web-site [www.newforest.gov.uk](http://www.newforest.gov.uk) or by contacting New Forest District Council Licensing Services Dept

## **Compliance and Enforcement**

The main enforcement and compliance role for New Forest District Council will be to ensure compliance with the premises licences and other permissions which it authorises. The Gambling Commission will be the enforcement body for the operator and personal licences it issues, and also the manufacture, supply or repair of gaming machines.

New Forest District Council will act in accordance with relevant legislation and guidance from the Commission and adopt the principles of better regulation.

Should any protocols be established as regards information exchange with other bodies then they will be made available on the New Forest District Council web-site [www.newforest.gov.uk](http://www.newforest.gov.uk) or by contacting New Forest District Council Licensing Services Dept.

New Forest District Council will adopt a risk-based inspection programme, which includes the targeting of high risk premises which require greater attention, whilst operating a lighter touch in respect of low risk premises.

In determining the level of risk in respect of premises, New Forest District Council will use the following criteria:

All regulatory inspections and enforcement will be:

- proportionate: intervention only when necessary: remedies should be appropriate to the risk posed, and costs identified and minimised;
- accountable: decisions must be justified, and subject to public scrutiny;
- consistent: rules and standards must be joined up and implemented fairly;
- transparent: regulators should be open, and keep regulations simple and user friendly; and
- targeted: focused on the problem, and minimise side effects.

New Forest District Council will endeavour to avoid duplication with other regulatory regimes so far as possible.



## **New Forest District Council Functions**

New Forest District Council will:

- Be responsible for the licensing of premises where gambling activities are to take place by issuing *Premises Licences*
- Issue *Provisional Statements*
- Regulate *members' clubs* and *miners' welfare institutes* who wish to undertake certain gaming activities via issuing Club Gaming Permits and/or Club Machine Permits
- Issue *Club Machine Permits* to *Commercial Clubs*
- Grant permits for the use of certain lower stake gaming machines at *unlicensed Family Entertainment Centres*
- Receive notifications from alcohol licensed premises (under the Licensing Act 2003) of the use of two or fewer gaming machines
- Grant *Licensed Premises Gaming Machine Permits* for premises licensed to sell/supply alcohol for consumption on the licensed premises, under the Licensing Act 2003, where more than two machines are required
- Register *small society lotteries* below prescribed thresholds
- Issue *Prize Gaming Permits*
- Receive and Endorse *Temporary Use Notices*
- Receive *Occasional Use Notices*
- Provide information to the Gambling Commission regarding details of licences issued (see section above on 'information exchange')
- Maintain registers of the permits and licences that are issued under these functions

New Forest District Council will not be involved in licensing remote gambling. This will fall to the Gambling Commission via Operator Licences.

## **PART B**

### **Premises licences**

#### **Consideration of applications**

New Forest District Council will aim to permit the use of premises for gambling in so far as it thinks it:

- in accordance with any relevant code of practice under section 34 of the Gambling Act 2005;
- in accordance with any relevant guidance issued by the Commission under section 25 of the gambling Act 2005;
- reasonably consistent with the licensing objectives; and
- in accordance with this statement of licensing policy

New Forest District Council will have no discretion to grant a premises licence in circumstances where that would mean departing from the above.

Also see the 'Fundamental Principles' section of this policy.

#### **Conditions on premises licences**

New Forest District Council will not attach conditions that limit the use of premises for gambling except where that is necessary as a result of the requirement to act:

- in accordance with the Gambling Commission guidance, the Gambling Commission codes of practice or this policy statement; or
- in a way that is reasonably consistent with the licensing objectives

New Forest District Council cannot issue conditions on premises licences which:

- make it impossible to comply with an operating licence condition;
- relate to gaming machine categories, numbers, or methods of operation;
- requires membership of a club or body; and
- imposes conditions in relation to stakes, fees, winnings or prizes

New Forest District Council will take decisions on individual conditions on a case-by-case basis, but against the background of any policy set out in this document or Gambling Commission guidance.

New Forest District Council will ensure that any conditions imposed are proportionate to the circumstances which they are seeking to address, and will ensure that any premises licence conditions:

- are relevant to the need to make the proposed building suitable as a gambling facility;
- are directly related to the premises and the type of licence applied for;
- are fairly and reasonably related to the scale and type of premises; and
- are reasonable in all other respect

Decisions upon individual conditions will be made on a case by case basis, although there will be a number of measures this licensing authority will consider utilising should there be a perceived need, such as the use of supervisors, appropriate signage for adult only areas etc. There are specific comments made in this regard under some of the licence types below. This licensing authority will also expect the licence applicant to offer his/her own suggestions as to the way in which the licensing objectives can be met effectively.

This authority will also ensure that where category C or above machines are on offer in premises to which children are admitted:

- all such machines are located in an area of the premises which is separated from the remainder of the premises by a physical barrier which is effective to prevent access other than through a designated entrance;
- only adults are admitted to the area where these machines are located;
- access to the area where the machines are located is supervised;
- the area where these machines are located is arranged so that it can be observed by the staff or the licence holder; and
- at the entrance to and inside any such areas there are prominently displayed notices indicating that access to the area is prohibited to persons under 18.

These considerations will apply to premises including buildings where multiple premises licences are applicable.

New Forest District Council will carefully consider the configuration of buildings in relation to the protection of children, particularly in multi-purpose developments. In particular New Forest District Council will look for measures that:

- prevent children from participating in gambling, or being invited to gamble where this is not permitted by law;
- prevent children from having accidental access to, or to closely observe, gambling; and
- entrances and exits from parts of a building covered by one or more licences should be separate and identifiable so that the separation of different premises is not compromised.

New Forest District Council may require persons operating gambling premises to:

- supervise entrances;
- segregate gambling areas from non-gambling areas frequented by children;
- supervise gaming machines in non-adult gambling specific premises in order to pursue the licensing objectives

## **Planning permission and building regulations**

New Forest District Council recognises that there should be a clear separation of the planning and licensing systems and licensing applications will be viewed independently of planning applications. To achieve this, close liaison will be maintained between the General Purposes and Licensing and Planning Development Control Committees ("GPLC" and "PDCC"). Licensing applications are not a re-run of the planning application and should not cut across decisions taken by the PDCC or following appeals against decisions by that Committee. The GPLC, where appropriate, will provide reports to the PDCC and any appropriate review panels on the situation regarding licensed premises in the area including the general impact of gambling on the licensing objectives.

New Forest District Council will not take into account matters not related to gambling and the licensing objectives, such as the likelihood of the applicant obtaining planning permission or building regulations approval for the proposal. However, an applicant cannot obtain a full premises licence until the premises in which it is proposed to offer the gambling are constructed, but may apply for a provisional statement if the building is not yet complete.

It will be a question of fact and degree whether premises are finished to a degree that they can be considered for a premises licence.

## **Other legislation**

New Forest District Council will not take into account matters not related to gambling and the licensing objectives when considering an application for a premises licence. However, it is for the operator to ensure that premises comply with all other relevant legislation, such as fire safety, food safety and health & safety. It should be noted that the list is not exhaustive, and applicants must ensure that they comply with all other regulatory regimes in respect of their employees and the public.

So far as is possible, this statement of policy will avoid duplicating those other regulatory regimes.

## **Reviews of premises licences**

The purpose of a review will be to determine whether New Forest District Council should take any action in relation to a licence. If action is justified, New Forest District Council will have the following options:

- revoke the licence;
- suspend the premises licence for a period not exceeding three months;
- exclude a default condition imposed by the Secretary of State, or remove or amend such an exclusion; and
- add, remove or amend a licence condition imposed by the licensing authority.

In determining what action, if any, should be taken following a review, New Forest District Council must have regard to the principles set out in Section 153 of the Act, as well as any relevant representations.

An application for a review may be made by a responsible authority, an interested party or the authority itself. Generally, New Forest District Council must grant the application for a review, but may refuse it if it thinks that the grounds on which the review is sought:

- a) are not relevant to the principles that must be applied by New forest district Council in accordance with the Commission guidance/codes of practice, this policy statement or the licensing objectives;
- b) raises general objections to gambling as an activity, that is likely to be irrelevant to the principles contained in a) above;
- c) the grounds are frivolous;
- d) the grounds are vexatious;
- e) the grounds will certainly not cause the authority to revoke or suspend a licence or to remove, amend or attach conditions on the premises licence;
- f) are substantially the same grounds cited in a previous application relating to the same premises. New Forest District council will take into account how much time has passed since the earlier application in reaching a judgement about whether it is reasonable to rely on this as a reason not to review the licence; or
- g) are substantially the same as representations made at the time the application for a premises licence was considered. As with f) above, New Forest District council will take into account how much time has passed since the earlier application in reaching a judgement about whether it is reasonable to rely on this as a reason not to review the licence, but the underlying requirement will be that the licence should not be reviewed on the basis of the same arguments considered on the grant of the premises licence.

New Forest District Council will process applications for review without delay, so that both the applicant for a review and the premises operator know where they stand.

New Forest District Council will hold a licensing panel hearing unless the applicant and any person who has made relevant representations consent to the review being conducted without one.

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New Forest District Council will, as soon as possible, notify its decision to:

- the licence holder;
- the applicant for review (if any);
- the Commission;
- any person who made representations;
- the chief officer of police or chief constable; and
- Her Majesty's Commissioners for Revenue and Customs.

## **Provisional Statements**

New Forest District Council will consider provisional statement applications from persons in respect of premises that:

- are expected to be constructed;
- expected to be altered; or
- expected to be acquired as a right to occupy

Responsible authorities and interested parties may make representations on applications for provisional statements

Once the premises have been constructed, altered or acquired, the holder of a provisional statement can return to New Forest District Council and put in an application for the necessary premises licence.

If a provisional statement has been granted, New Forest District Council is constrained in the matters it can consider when an application for a premises licence is made subsequently in relation to the same premises:

- no further representations from relevant authorities or interested parties will be taken into account unless they concern matters which could not have been addressed at the provisional statement stage, or they reflect a change in the applicant's circumstances

New Forest District Council may refuse the premises licence (or grant it on terms different to those attached to the provisional statement) only by reference to matters:

- a) which could not have been raised by objectors at the provisional licence stage; or
- b) which in New Forest District Council's opinion reflect a change in the operator's circumstances.

## **Adult Gaming Centres**

New Forest District Council will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to, for example, ensure that under 18 year olds do not have access to the premises.

This licensing authority will expect applicants to offer their own measures to meet the licensing objectives however appropriate measures / licence conditions may cover issues such as:

- Proof of age schemes
- CCTV
- Supervision of entrances / machine areas
- Physical separation of areas
- Location of entry
- Notices / signage
- Specific opening hours
- Self-barring schemes
- Provision of information leaflets / helpline numbers for organisations such as GamCare.

This list is not mandatory, nor exhaustive, and is merely indicative of example measures.



## **Licensed Family Entertainment Centres**

New Forest District Council will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the authority, for example, that there will be sufficient measures to ensure that under 18 year olds do not have access to the adult only gaming machine areas.

This licensing authority will expect applicants to offer their own measures to meet the licensing objectives however appropriate measures / licence conditions may cover issues such as:

- CCTV
- Supervision of entrances / machine areas
- Physical separation of areas
- Location of entry
- Notices / signage
- Specific opening hours
- Provision of information leaflets / helpline numbers for organisations such as GamCare.
- Measures / training for staff on how to deal with suspected truant school children on the premises

This list is not mandatory, nor exhaustive, and is merely indicative of example measures.

This licensing authority will refer to the Commission's website to see any conditions that apply to operating licences covering the way in which the area containing the category C machines should be delineated. This licensing authority will also make itself aware of any mandatory or default conditions on these premises licences when published.

## **Tracks**

Currently, there are no tracks within the New Forest District Council area where betting takes place. However, the following are issues that would need to be considered should an application be received.

New Forest District Council is aware that tracks may be subject to one or more than one premises licence, provided each licence relates to a specified area of the track. New Forest District Council will especially consider the impact upon the third licensing objective (i.e. the protection of children and vulnerable persons from being harmed or exploited by gambling) and the need to ensure that entrances to each type of premises are distinct and that children are excluded from gambling areas where they are not permitted to enter.

New Forest District Council will therefore expect the premises licence applicant to demonstrate suitable measures to ensure that children do not have access to adult only gaming facilities. It is noted that children and young persons will be permitted to enter track areas where facilities for betting are provided on days when dog-racing and/or horse racing takes place, but that they are still prevented from entering areas where gaming machines (other than category D machines) are provided.

This licensing authority will expect applicants to offer their own measures to meet the licensing objectives however appropriate measures / licence conditions may cover issues such as:

- Proof of age schemes
- CCTV
- Supervision of entrances / machine areas
- Physical separation of areas
- Location of entry
- Notices / signage
- Specific opening hours
- Provision of information leaflets / helpline numbers for organisations such as GamCare

This list is not mandatory, nor exhaustive, and is merely indicative of example measures.

**Gaming machines** - Further guidance from the Gambling Commission is awaited as regards where such machines may be located on tracks and any special considerations that should apply in relation, for example, to supervision of the machines and preventing children from playing them. New Forest District Council will consider the location of gaming machines at tracks, and applications for track premises licences will need to demonstrate that, where the applicant holds a pool betting operating licence and is going to use his entitlement to four gaming machines, these machines are located in areas from which children are excluded. Children and young persons are not prohibited from playing category D gaming machines on a track.

**Betting machines** – New Forest District Council will take into account the size of the premises and the ability of staff to monitor the use of the machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator wants to offer. It will also take note of the Gambling Commission's suggestion that

licensing authorities will want to consider restricting the number and location of such machines in respect of applications for track betting premises licences.

**Condition on rules being displayed** - The Gambling Commission has advised in its Guidance for local authorities that "...licensing authorities should attach a condition to track premises licences requiring the track operator to ensure that the rules are prominently displayed in or near the betting areas, or that other measures are taken to ensure that they are made available to the public. For example, the rules could be printed in the race-card or made available in leaflet form from the track office."

**Applications and plans** - This licensing authority awaits regulations setting-out any specific requirements for applications for premises licences but is in accordance with the Gambling Commission's suggestion "To ensure that licensing authorities gain a proper understanding of what they are being asked to license they should, in their licensing policies, set out the information that they will require, which should include detailed plans for the racetrack itself and the area that will be used for temporary "on-course" betting facilities (often known as the "betting ring") and in the case of dog tracks and horse racecourses fixed and mobile pool betting facilities operated by the Tote or track operator, as well as any other proposed gambling facilities." and that "Plans should make clear what is being sought for authorisation under the track betting premises licence and what, if any, other areas are to be subject to a separate application for a different type of premises licence."

This licensing authority also notes that in the Commission's view, it would be preferable for all self-contained premises operated by off-course betting operators on track to be the subject of separate premises licences, to ensure that there is clarity between the respective responsibilities of the track operator and the off-course betting operator running a self-contained unit on the premises.

## **Casinos**

There are no casinos or proposed casinos within the New Forest District Council area. Accordingly, this licensing authority has not considered its right to pass a 'no casino' resolution under Section 166 of the Gambling Act 2005, but is aware that it has the power to do so. Should this licensing authority decide in the future to pass such a resolution, it will update this policy statement with details of that resolution.

This will be reviewed at three yearly intervals or sooner should the above criteria warrant a revision of the resolution.

**Casinos and competitive bidding** – New Forest District Council is aware that where a licensing authority area is enabled to grant a Premises Licence for a new style casino (i.e. the Secretary of State has made such regulations under Section 175 of the Gambling Act 2005) there are likely to be a number of operators which will want to run the casino. In such situations the local authority will run a 'competition' under Schedule 9 of the Gambling Act 2005. This licensing authority will run such a competition in line with any regulations issued under the Gambling Act 2005 .

**Licence considerations / conditions** - The Gambling Commission has stated that "further guidance will be issued in due course about the particular issues that licensing authorities should take into account in relation to the suitability and layout of casino premises" (Gambling Commission Guidance for local authorities - 17.30) This guidance will be considered by this licensing authority when it is made available.

**Betting machines** - This licensing authority will, as per the Gambling Commission's Guidance, take into account the size of the premises, the number of counter positions available for person-to-person transactions, and the ability of staff to monitor the use of the machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator wants to offer.

## **Bingo Premises**

New Forest District Council note that if children are allowed to enter premises licensed for bingo that they do not participate in gambling, other than on category D machines. Where category C or above machines are available in premises to which children are admitted New Forest District Council will ensure that:

- all such machines are located in an area of the premises separate from the remainder of the premises by a physical barrier which is effective to prevent access other than through a designated entrance;
- only adults are admitted to the area where the machines are located;
- access to the area where the machines are located is supervised;
- the area where the machines are located is arranged so that it can be observed by staff of the operator or the licence holder; and
- at the entrance to, and inside any such area there are prominently displayed notices indicating that access to the area is prohibited to persons under 18.

This licensing authority is also aware that the Gambling Commission is going to issue further guidance about the particular issues that licensing authorities should take into account in relation to the suitability and layout of bingo premises. This guidance will be considered by this licensing authority once it is made available.

## **Betting premises**

**Betting machines** – New Forest District Council will take into account the size of the premises, the number of counter positions available for person-to-person transactions, and the ability of staff to monitor the use of the machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator wants to offer.

## **Travelling Fairs**

It will fall to New forest District Council to decide whether, where category D machines and / or equal chance prize gaming without a permit is to be made available for use at travelling fairs, the statutory requirement that the facilities for gambling amount to no more than an ancillary amusement at the fair is met.

The licensing authority will also consider whether the applicant falls within the statutory definition of a travelling fair.

It has been noted that the 27-day statutory maximum for the land being used as a fair, is per calendar year, and that it applies to the piece of land on which the fairs are held, regardless of whether it is the same or different travelling fairs occupying the land. This licensing authority will work with its neighbouring authorities to ensure that land which crosses our boundaries is monitored so that the statutory limits are not exceeded.

## Part C

### Permits

#### **Unlicensed Family Entertainment Centre gaming machine permits**

Where a premise does not hold a premises licence but wishes to provide gaming machines, it may apply to the licensing authority for this permit. It should be noted that the applicant must show that the premises will be wholly or mainly used for making gaming machines available for use (Section 238).

New Forest District Council need not (but may) have regard to the licensing objectives and shall have regard to any relevant guidance issued by the Commission under section 25.

New Forest District Council cannot attach conditions to this type of permit.

#### **Statement of Principles**

New Forest District Council will expect the applicant to show that there are policies and procedures in place to protect children from harm. Harm in this context is not limited to harm from gambling but includes wider child protection considerations. The efficiency of such policies and procedures will each be considered on their merits, however, they may include the following:

- appropriate measures / training for staff as regards suspected truant school children on the premises,
- measures / training covering how staff would deal with unsupervised very young children being on the premises, or children causing perceived problems on / around the premises.

New Forest District Council will also expect that

- applicants demonstrate a full understanding of the maximum stakes and prizes of the gambling that is permissible in unlicensed FECs;
- that the applicant has no relevant convictions (those that are set out in Schedule 7 of the Act); and
- that staff are trained to have a full understanding of the maximum stakes and prizes.

### **(Alcohol) Licensed premises gaming machine**

There is provision in the Act for premises licensed to sell alcohol for consumption on the premises, to automatically have 2 gaming machines, of categories C and/or D. The premises merely need to notify New Forest District Council. The licensing authority can remove the automatic authorisation in respect of any particular premises if:

- provision of the machines is not reasonably consistent with the pursuit of the licensing objectives;
- gaming has taken place on the premises that breaches a condition of section 282 of the Gambling Act (i.e. that written notice has been provided to the licensing authority, that a fee has been provided and that any relevant code of practice issued by the Gambling Commission about the location and operation of the machine has been complied with)
- the premises are mainly used for gaming; or
- an offence under the Gambling Act has been committed on the premises

If a premises wishes to have more than 2 machines, then it needs to apply for a permit and New Forest District Council must consider that application based upon the licensing objectives, any guidance issued by the Gambling Commission issued under Section 25 of the Gambling Act 2005, and “*such matters as they think relevant.*” This licensing authority considers that “such matters” will be decided on a case by case basis but generally there will be regard to the need to protect children and vulnerable persons from being harmed or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to ensure that under 18 year olds do not have access to the adult only gaming machines. Measures which will satisfy the authority that there will be no access may include the adult machines being in sight of the bar, or in the sight of staff who will monitor that the machines are not being used by those under 18. Notices and signage may also be help. As regards the protection of vulnerable persons applicants may wish to consider the provision of information leaflets / helpline numbers for organisations such as GamCare.

It is recognised that some alcohol licensed premises may apply for a premises licence for their non-alcohol licensed areas. Any such application would most likely need to be applied for, and dealt with as an Adult Gaming Centre premises licence.

It should be noted that New Forest District Council can decide to grant the application with a smaller number of machines and/or a different category of machines than that applied for. Conditions (other than these) cannot be attached.

It should also be noted that the holder of a permit must comply with any Code of Practice issued by the Gambling Commission about the location and operation of the machine.

## **Prize Gaming Permits**

In making its decision on an application for this permit the licensing authority does not need to have regard to the licensing objectives but must have regard to any Gambling Commission guidance.

## **Statement of Principles**

The applicant should set out the types of gaming that he or she is intending to offer and should be able to demonstrate:

- that they understand the limits to stakes and prizes that are set out in Regulations; and
- that the gaming offered is within the law.

It should be noted that there are conditions in the Gambling Act 2005 by which the permit holder must comply, but that the licensing authority cannot attach conditions. The conditions in the Act are:

- the limits on participation fees, as set out in regulations, must be complied with;
- all chances to participate in the gaming must be allocated on the premises on which the gaming is taking place and on one day; the game must be played and completed on the day the chances are allocated; and the result of the game must be made public in the premises on the day that it is played;
- the prize for which the game is played must not exceed the amount set out in regulations (if a money prize), or the prescribed value (if non-monetary prize); and
- participation in the gaming must not entitle the player to take part in any other gambling.



## **Club Gaming and Club Machines Permits**

Members Clubs and Miners' welfare institutes (but not Commercial Clubs) may apply for a Club Gaming Permit or a Clubs Gaming machines permit. The Club Gaming Permit will enable the premises to provide gaming machines (3 machines of categories B, C or D), equal chance gaming and games of chance as set-out in forthcoming regulations. A Club Gaming machine permit will enable the premises to provide gaming machines (3 machines of categories B, C or D).

Before granting the permit, New Forest District Council will need to satisfy itself that the premises meet the requirements of a members' club and may grant the permit if the majority of members are over 18.

Members clubs must have at least 25 members and be established and conducted "wholly or mainly" for purposes other than gaming, unless the gaming is permitted by separate regulations. A members' club must be permanent in nature, not established to make commercial profit, and controlled by its members equally.

New Forest District Council may only refuse an application on the grounds that:

- (a) the applicant does not fulfil the requirements for a members' or commercial club or miners' welfare institute and therefore is not entitled to receive the type of permit for which it has applied;
- (b) the applicant's premises are used wholly or mainly by children and/or young persons;
- (c) an offence under the Act or a breach of a permit has been committed by the applicant while providing gaming facilities;
- (d) a permit held by the applicant has been cancelled in the previous ten years; or
- (e) an objection has been lodged by the Commission or the police

There is a 'fast-track' procedure available for premises which hold a Club Premises Certificate under the Licensing Act 2003. Under the fast-track procedure there is no opportunity for objections to be made by the Gambling Commission or the police, and the ground upon which an authority can refuse a permit are reduced and the grounds on which an application under the process may be refused are:

- (a) that the club is established primarily for gaming, other than gaming prescribed under schedule 12;
- (b) that in addition to the prescribed gaming, the applicant provides facilities for other gaming; or
- (c) that a club gaming permit or club machine permit issued to the applicant in the last ten years has been cancelled."

### **Temporary Use Notices**

There are a number of statutory limits as regards Temporary Use Notices. It is noted that it falls to New Forest District Council to decide what constitutes a 'set of premises' where Temporary Use Notices are received relating to the same building / site.

### **Occasional Use Notices**

New Forest District Council has very little discretion as regards these notices aside from ensuring that the statutory limit of 8 days in a calendar year is not exceeded. The licensing authority will though need to consider the definition of a 'track' and whether the applicant is permitted to avail him/herself of the notice.

## **MISCELLANEOUS**

### **Rights of appeal and judicial review**

New Forest District Council is aware that its decisions may be subject to an appeal in accordance with the provisions of the Act and judicial review. It also recognises that failure to give reasons for a decision may compel a person to appeal. New Forest District Council will:

- give clear and comprehensive reasons for a rejection of an application where there is a requirement in the Act to do so; and
- wherever practicable, as best practice, give clear and comprehensive reasons for all decisions connected to its functions under the Act, regardless of whether there is a requirement under the Act to do so

An appeal has to be commenced by the giving of a notice of appeal by the appellant to the local magistrate' court within a period of 21 days beginning with the day on which the appellant was notified by New Forest District Council of the decision to be appealed against.

Any person who wishes to pursue an appeal is strongly advised to seek independent professional legal advice from a legal advisor who specialises in the law on gambling.

## **Other matters**

In order to ensure that applicants and persons who make representations have the necessary information to be able to do so, the information below will be available on the New Forest District Council web site ([www.newforest.gov.uk](http://www.newforest.gov.uk)) or by contacting Licensing Services at New Forest District Council:

- Register of premises licences issued by New Forest District Council
- Fees
- Guidance on how to make an application
- List of responsible authorities and contact details
- Application forms, where appropriate
- Making representations
- Applying for a review of a licence

### **New Forest District Council Delegations**

<b>Matter to be dealt with</b>	<b>Full Council</b>	<b>Sub-Committee of Licensing Committee</b>	<b>Officers</b>
Three year licensing policy	x		
Policy not to permit casinos	x		
Fee setting (when appropriate)			x
Application for premises licence		Where representations have been received and not withdrawn	Where no representations received/ representations have been withdrawn
Application for a variation to a premises licence		Where representations have been received and not withdrawn	Where no representations received/ representations have been withdrawn
Application for a transfer of a premises licence		Where representations have been received from the Commission	Where no representations received from the Commission
Application for a provisional transfer		Where representations have been received and not withdrawn	Where no representations received/ representations have been withdrawn
Review of a premises licence		x	
Application for club gaming/ club machine permits		Where objections have been made (and not withdrawn)	Where no objections made/ objections have been withdrawn
Cancellation of club gaming/ club machine permits		x	
Applications for other permits			x
Cancellation of licensed premises gaming machine permits			x
Consideration of temporary use notice			x
Decision to give a counter notice to a temporary use notice		x	