



16 MAY 2005

NEW FOREST DISTRICT COUNCIL

Minutes of a meeting of the New Forest District Council held at Appletree Court, Lyndhurst on Monday, 16 May 2005.

Councillors:

G Abbott
p K F Ault
p K E Austin
p C Baker
p G C Beck
p Mrs J L Cleary
p D E Cracknell
p G F Dart
p W H Dow
p L T Dunsdon
p M H G Fidler
p Ms L C Ford
p Mrs L P Francis
p P C Greenfield
p R C H Hale
p C J Harrison
p D Harrison
F R Harrison
J D Heron
p D A Hibbert
p P E Hickman
p Mrs M D Holding
p J M Hoy
p Mrs M Humber
p J A G Hutchins
p M J Kendal
p Mrs B M Maynard
p Mrs M McLean
p M J Molyneux
p Mrs P A Wyeth

Councillors:

p R J Neath
p G J Parkes
p Sqn Ldr B M F Pemberton
p J Penwarden
p L R Puttock
p A W Rice TD
p B Rickman
p Mrs M J Robinson
B Rule
D J Russell
p T M Russell
p D N Scott
p N E Scott
p Lt Col M J Shand
p S A Shepherd
p Mrs B Smith
p Mrs S I Snowden
p M H Thierry
p A R Tinsley
p D B Tipp
p C R Treleaven
p Mrs B Vincent
p M S Wade
p S S Wade
p G M Walmsley
p J G Ward
p A Weeks
p Dr M N Whitehead
p C A Wise
p P R Woods

Officers Attending:

D Yates, N J Gibbs, J Mascal, D Atwill, Ms J Bateman,
Miss G O'Rourke and Mrs R Rutins.

The Chairman of the Council, Cllr Lt Col Shand (in the Chair)

1. COUNCILLOR C R TRELEAVEN.

The Chairman welcomed Cllr Treleaven to his first meeting as a district councillor.

2. ELECTION OF CHAIRMAN.

Cllr Kendal moved that Cllr Sqn Ldr B M F Pemberton be elected Chairman of the Council for the ensuing municipal year. The motion was seconded by Cllr Thierry.

RESOLVED:

That Cllr Sqn Ldr B M F Pemberton be elected Chairman of the Council to continue in office until his successor becomes entitled to act as Chairman at the next annual meeting of the Council.

Cllr Pemberton took the Chair and made the declaration of acceptance of office which was formally witnessed by the Chief Executive.

Cllr Shand invested the Chairman with the Chain and Badge of Office and presented Cllr Ms Ford, the Chairman's consort, with a bouquet of flowers.

On behalf of the employees, the Chief Executive congratulated the Chairman on his election.

The Chairman thanked his fellow members for his election.

The Chairman announced that his chosen charities for the year would be the First Opportunities Group and New Forest and Romsey Victim Support.

The First Opportunities Group was a unique therapy playgroup for young children with special needs. The Group vastly improved the quality of life for children growing up. The Chairman said that it was important to give children the best possible start in life and he hoped his work with the Charity would help them to achieve their aims.

The Chairman said he would also be supporting New Forest and Romsey Victim Support. Victim Support was an independent national charity for crime victims, witnesses, their families and friends. The Charity provided practical information and advice as well as a confidential means of support.

The Chairman said that he was very much looking forward to his year in office that would encompass some significant events including commemorations of the second world war and the 200th anniversary of Trafalgar.

3. VOTE OF THANKS TO CLLR LT COL M J SHAND.

The Chairman of the Council moved a vote of thanks to the outgoing Chairman Cllr Lt Col Shand.

The Chairman, in paying tribute to Cllr Shand, said that he had very much enjoyed being his Vice-Chairman. He said that Cllr Shand had brought great dignity to the office of Chairman but he had always remained approachable. His charitable fundraising had been very successful.

A number of members spoke in support of the motion. They said that Cllr Shand and his wife Ann had been an excellent team and had given their total commitment to the Council. They projected a smart professional image and had been very hard working. In particular members thanked Cllr Shand for his equality and fairness in the running of the Council meetings.

The Chief Executive expressed his thanks to Cllr Shand for all his hard work during his year as Chairman.

It was seconded and

RESOLVED:

That the thanks and best wishes of the Council be recorded to Cllr Shand for his service during his term of office as Chairman of the Council.

Cllr Shand thanked members for their tributes and said that he and his wife had thoroughly enjoyed their year. He said that it had not been difficult to represent such a good Council that shone by its reputation when compared to some other bodies. He had enjoyed his fundraising efforts for his charity and was delighted to have raised £10,225 for New Forest Sailability. Cllr Shand thanked Mrs Helen Saunders, his personal assistant and Mr David Atwill and the Public Relations Team for their professional support in organising his fund raising events.

4. APPOINTMENT OF VICE-CHAIRMAN.

It was moved by Cllr Kendal and seconded by Cllr Tipp that Cllr D N Scott be appointed Vice-Chairman of the Council for the ensuing municipal year.

It was moved by Cllr Robinson and seconded by Cllr Dunsdon that Cllr S A Shepherd be appointed Vice-Chairman of the Council for the ensuing municipal year.

Upon a vote it was

RESOLVED:

That Cllr D N Scott be appointed Vice-Chairman of the Council to hold office until immediately after the election of the Chairman at the next annual meeting of the Council.

Cllr Scott made the declaration of acceptance of office which was formally witnessed by the Chief Executive. The Chairman invested Cllr Scott with his Badge of Office and presented Cllr Mrs Scott, the Vice-Chairman's Consort, with a bouquet of flowers.

5. APPOINTMENT OF LEADER OF THE COUNCIL.

It was proposed, seconded and

RESOLVED:

That Councillor Kendal be appointed Leader of the Council for the ensuing municipal year.

6. MINUTES (REPORT A).

RESOLVED:

That, subject to it being noted in Minute 64 (a) that Cllr Shepherd was a member of the Project Integra Policy Review and Scrutiny Committee but was not the Chairman, the minutes of the meeting held on 25 April 2005 be signed as a correct record.

7. BY-ELECTION FOR DISTRICT COUNCIL RINGWOOD EAST & SOPLEY WARD - 5 MAY 2005 - REPORT OF THE RETURNING OFFICER (REPORT B).

RESOLVED:

That the report of the Returning Officer on the by-election for the Ringwood East and Sopley Ward of New Forest District Council on 5 May 2005 be received and noted.

8. CHANGES TO COMMITTEES AND PANELS AND OUTSIDE BODY.

RESOLVED:

(a) Planning Development Control Committee

That Cllr C R Treleven be appointed to the vacancy (former Cllr Miss P A Drake) and Cllr J M Hoy be appointed in place of Cllr Sqn Ldr B M F Pemberton;

(b) Economy & Planning Review Panel

That Cllr C R Treleven be appointed to the vacancy (former Cllr Miss P A Drake);

(c) **Appeals Committee**

That Cllr C R Treleaven be appointed to the vacancy (former Cllr Miss P A Drake) and Cllr R J Neath be appointed in place of Cllr Sqn Ldr B M F Pemberton;

(d) **Housing, Health and Social Inclusion Review Panel**

Cllr T M Russell be appointed in place of Cllr Sqn Ldr B M F Pemberton;

(e) **Leisure Review Panel**

Cllr Mrs S I Snowden be appointed in place of Cllr Mrs J L Cleary;

(f) **Corporate Overview Panel**

Cllr K F Ault be appointed to the vacancy (former Cllr Miss P A Drake) and Cllr J Penwarden be appointed in place of Cllr Sqn Ldr B M F Pemberton; and

(g) **New Forest Ninth Centenary Trust**

Cllr Mrs P A Wyeth be appointed to the vacancy (former Cllr Miss P A Drake).

9. POLITICAL REPRESENTATION ON COMMITTEES.

RESOLVED:

That, in accordance with Section 15(1)(b) of the Local Government and Housing Act 1989, the position in relation to the representation of political groups on Committees and Panels, having been reviewed, be noted.

10. CONSTITUTION OF CABINET AND PORTFOLIOS.

RESOLVED:

That the number and content of Cabinet Portfolios and members to be appointed to the Cabinet be as detailed below and as shown at Appendix 1 to these minutes:-

Policy and Strategy – Cllr Kendal

Crime and Disorder – Cllr Beck

Economy and Planning – Cllr Heron

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Environment – Cllr Thierry

Finance and Support – Cllr Wise

Housing – Cllr Greenfield

Health and Social Inclusion – Cllr Mrs Holding

Leisure – Cllr Rickman

CHAIRMAN

Attachment: Minute No. 10

(Democrat/Annual Agendas & Minutes/2005/CL160505.doc)

CABINET PORTFOLIOS

1. The functions of the Cabinet shall be divided into Portfolios agreed by the Council.
2. The Leader shall allocate responsibility for each Portfolio to a Member of the Cabinet who shall be known as a Portfolio Holder.
3. The Portfolio Holder shall provide the political vision and leadership for each of the services contained within his/her Portfolio.
4. The responsibilities of the Portfolio Holders for the functions and services contained within each of the Portfolios approved by the Council, and referred to below, shall be as described in the Annexes to this Chapter:-

Policy and Strategy

Functions and Services included:

- Corporate and Community Plans
- Best Value
- Political and Management Structures
- Financial Strategy and Budget Targets
- Public Relations
- Human Resources

Crime and Disorder

Functions and Services included:

- Crime and Disorder
- Community Safety
- Emergency Planning
- Road Safety
- Service Specific Grants

Environment

Functions and Services included:

- Sustainability co-ordination
- Refuse Collection
- Street Cleaning
- Grounds Maintenance
- Recycling
- Public Conveniences
- Cemeteries
- Coastal Protection
- Land Drainage and Sewerage (other than in the public health context)

Housing

Functions and Services included:

- Housing Strategy
- Housing Investment Programme
- Housing Service Delivery
- Improvement Grants

Economy and Planning

Functions and Services included:

- Planning Strategy
- Development Plans
- Economic Development
- Building Control
- Transportation
- Car Park Management
- Concessionary Travel
- Highways Agency and Highways Development Control Advice
- Street Naming and Numbering
- Local Land Charges

Leisure

Functions and Services included:

- Arts
- Play
- Sport
- Recreation
- Tourism
- Museums
- Galleries
- Libraries
- Adult Learning
- Youth Work
- Open Space
- Leisure related and other non-service specific and core funding grants (excluding CAB and Community First)
- Eling Tide Mill/Toll bridge

Finance and Support

Functions and Services included:

- Information and Communications Technology
- Land and Buildings Asset Management
- Commercial Services – including catering services
- Capital and Revenue Budgets
- Council Tax and Benefits
- National Non-Domestic Rates – including Discretionary Non-Domestic Rate Relief
- Service Specific Grants (including CAB and Community First)

- Central Support Services, including –
Accountancy
Information Services
Legal and Democratic Services
Exchequer Functions
Chief Executive's Administration

Health and Social Inclusion

Functions and Services included:

- Personal Health
- Social Inclusion
- Service Specific Grants
- Environmental Health Services
- The Council's Health and Safety Responsibilities as an Employer

(Annuals/2005/CL160505.doc)