

# SUMMONS

To All Members of the Council

You are hereby summoned to attend the annual meeting of the District Council to be held in the Council Chamber, Appletree Court, Lyndhurst on Monday, 17 May 2004 at 6.30 p.m.

Telephone enquiries to: Lyndhurst (023) 8028 5000  
(Direct Line 8028 5461) Jane Bateman



**Dave Yates**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire SO43 7PA

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# AGENDA

The Chairman of the Council (Cllr Hutchins) in the Chair.

## Apologies

### 1. Election of Chairman

To elect a Chairman of the Council to hold office until the annual meeting in 2005.

Cllr Lt Col M J Shand has been nominated as Chairman for the ensuing year.

No other nominations have been received.

### **Declaration of acceptance of office by the Chairman and investiture of badges of office**

The newly elected Chairman in the Chair.

**Vote of thanks to Cllr Hutchins and presentation of badges.**

## **2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Council to hold office until the annual meeting in 2004.

Cllr B M F Pemberton has been nominated as Vice-Chairman for the ensuing year. No other nominations have been received.

**Declaration of acceptance of office by the Vice-Chairman and investiture of badges of office.**

## **3. Appointment of Leader of the Council**

To appoint a Leader of the Council for the ensuing Municipal Year.

## **4. Minutes (Paper A)**

To confirm the minutes of the meeting held on 26 April 2004, as a correct record.

## **5. Chairman's Announcements**

## **6. Committees and Panels**

To agree any changes to Committees and Panels as may be proposed by the political groups.

## **7. Political Representation on Committees**

In accordance with Section 15(1)(b) of the Local Government and Housing Act 1989, the Council must review the representation of political groups on committees at the annual meeting each year or as soon as practical afterwards.

The seats currently allocated to the political groups on Committees and Panels are in accordance with the principles set out in Section 15 of the Act. No changes are proposed.

It is recommended that the Council notes the position.

## **8. Constitution of Cabinet and Portfolios**

In accordance with Standing Order 3.1 to agree:-

- (a) the number of Councillors to be appointed to the Cabinet for the ensuing municipal year (currently there are 8); and
- (b) the number and content of Cabinet Portfolios (the current Portfolios are circulated as Report B to this agenda).

## **9. Any other items which the Chairman decides are urgent.**