

SUMMONS

To All Members of the Council

You are hereby summoned to attend the annual meeting of the District Council to be held in the Council Chamber, Appletree Court, Lyndhurst on Monday, 19 May 2003 at 6.30 p.m.

Telephone enquiries to: Lyndhurst (023) 8028 5000
(Direct Line 8028 5461) Jane Bateman

Dave Yates
Chief Executive

Appletree Court, Lyndhurst, Hampshire SO43 7PA

AGENDA

The Chairman of the Council (Cllr Hoy) in the Chair.

Apologies

1. Election of Chairman

To elect a Chairman of the Council to hold office until the annual meeting in 2004.

The Conservative Group has nominated Cllr J A G Hutchins as Chairman for the ensuing year.

No other nominations have been received.

Declaration of acceptance of office by the Chairman and investiture of badges of office

The newly elected Chairman in the Chair.

Vote of thanks to Cllr Hoy and presentation of badges.

2. Appointment of Vice-Chairman

To appoint a Vice-Chairman of the Council to hold office until the annual meeting in 2004.

The Conservative Group has nominated Cllr Lt Col M J Shand as Vice-Chairman for the ensuing year. No other nominations have been received.

Declaration of acceptance of office by the Vice-Chairman and investiture of badges of office.

3. Appointment of Leader of the Council

To appoint a Leader of the Council for the ensuing Municipal Year.

4. Minutes (Report A)

To confirm the minutes of the meeting held on 28 April 2003, as a correct record.

5. Chairman's Announcements

6. Report of the Returning Officer (Report B)

To receive the report of the Returning Officer on the election of District, Parish and Town Councillors held on 1 May 2003.

7. Political Representation on Committees

In accordance with Section 15(1)(b) of the Local Government and Housing Act 1989, the Council must review the representation of political groups on committees at the annual meeting each year or as soon as practicable thereafter. For this purpose, "committees" includes the Council's Review Panels but excludes the Cabinet.

The Act prescribes, amongst other things, that –

- (a) the majority of seats on committees must be allocated to the majority political group; and
- (b) subject to (a) above, the number of seats on committees allocated to each political group must bear the same proportion as the total of the membership of that group to the membership of the authority;

These provisions need not be applied if a different position is agreed without any member of the authority voting against.

Following the election of Councillors on 1 May 2003, the representation of the two political groups on the Council is:

Conservative	32
Liberal Democrat	27

One Independent member has also been elected but this single member cannot formally constitute a “group” under the provisions Local Government and Housing Act.

The political group leaders have been advised of the numbers of seats allocated to their groups on each Committee and Panel under the principles set out in paragraphs (a) and (b) above. The recommendations for the appointment of members to Committees appearing under item 8 below reflect these principles, with the exception of the appointments to the Leisure Review Panel. The recommendations in respect of the appointments to that Panel may only be brought into effect if no member of the Council votes against.

RECOMMENDED:

That appointments be made to committees and panels in accordance with the principles for the allocation of seats to political parties as set out in Section 15 of the Local Government and Housing Act 1989, except in those cases where it is decided without any member voting against, not to apply the principles of proportionality.

8. Appointment of Committees and Panels (Report C)

To appoint members as proposed by the political groups.

9. Constitution of Cabinet and Portfolios

In accordance with Standing Order 3.1 to agree:-

- (a) the number of Councillors to be appointed to the Cabinet for the ensuing municipal year (currently there are 8); and
- (b) the number and content of Cabinet Portfolios (the current Portfolios are circulated as Report D to this agenda).

10. Any other items which the Chairman decides are urgent.