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# SUMMONS

**To All Members of the Council**

**You are hereby summoned to attend the annual meeting of the District Council to be held in the Council Chamber, Appletree Court, Lyndhurst on Monday, 21 May 2001 at 6.30 p.m.**

**Telephone enquiries to: Lyndhurst (023) 8028 5000  
(Direct Line 8028 5461) Jane Bateman**

**A buffet will be available for all Members and guests in Appletree Pantry from 5.15 p.m.**

**Dave Yates  
Chief Executive**

Appletree Court, Lyndhurst, Hampshire SO43 7PA

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# AGENDA

The Chairman of the Council (Cllr A W Rice) in the Chair.

## **Apologies**

### **1. Election of Chairman**

To elect a Chairman of the Council to hold office until the annual meeting in 2002.

### **Declaration of acceptance of office by the Chairman and investiture of badges of office**

The newly elected Chairman in the Chair.

### **Vote of thanks to Cllr Rice and presentation of badges.**

### **2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Council to hold office until the annual meeting in 2002.

**Declaration of acceptance of office by the Vice-Chairman and investiture of badges of office.**

**3. Minutes (Report A)**

To confirm the minutes of the meeting held on 23 April 2001, as a correct record.

**4. Chairman's Announcements**

**5. Committees and Panels**

To agree any changes to Committees and Panels as may be reported by the political groups.

**6. Political Representation on Committees**

In accordance with Section 15(1)(b) of the Local Government and Housing Act 1989, the Council must review the representation of political groups on committees at the annual meeting each year or as soon as practical afterwards.

The seats currently allocated to the political groups on Committees and Panels are in accordance with the principles set out in Section 15 of the Act. No changes are proposed.

It is recommended that the Council notes the position.

**7. Constitution of Cabinet and Portfolios**

In accordance with Standing Order 3.1 to agree:-

- (a) the number of Councillors to be appointed to the Advisory Cabinet for the ensuing municipal year; and
- (b) the number and content of Cabinet Portfolios (the current Portfolios are circulated as Appendix 1 to this agenda).

**8. Time of Meetings**

To agree the start time of Council meetings.

In 2000/2001, ordinary meetings of the Council started at 6.30 p.m.

**9. Any other items which the Chairman decides are urgent.**