

# NOTICE OF MEETING

**Meeting** CABINET

**Date and Time** WEDNESDAY, 7 MARCH 2012, AT 10.00 A.M.\*

**Place** COUNCIL CHAMBER, APPLETREE COURT, LYNDHURST

**Telephone enquiries to:** Lyndhurst (023) 8028 5000  
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## **PUBLIC PARTICIPATION:**

\*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Cabinet's terms of reference which are not on the public agenda; and/or
  - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

**Dave Yates**  
Chief Executive

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[www.newforest.gov.uk](http://www.newforest.gov.uk)

**This Agenda is also available on audio tape, in Braille, large print and digital format**

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# AGENDA

## **Apologies**

### **1. Minutes**

To confirm the minutes of the meeting held on 1 February 2012 as a correct record.

### **2. Declarations of Interest**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

### 3. Public Participation

To note any issues raised during the public participation period.

### 4. Proposals for a new Housing Strategy to meet the new Council Housing Finance Regime (Report A)

To review the Housing Strategy in the light of the new council housing finance regime

### 5. Office Optimisation – Out Turn (Report B)

To receive an evaluation of the implementation of the office optimisation project.

### 6. ICT Security Policy (Report C)

To consider an updated policy.

### 7. Delegation of Powers to Officers

The Council operates an extensive scheme of delegation of powers to officers to allow operational decisions to be taken in a timely and efficient manner. It is necessary to update some of the existing delegations to take account of changes in legislation and also changes in the establishment. It is therefore

#### RECOMMENDED

That the current delegations numbered as 479, 480, 481, 483, 484 and 568 be deleted and replaced with the following:

Source	Power Delegated	Delegation to
Social Security Administration (Fraud) Act 1997	To issue administrative Penalties under the Act	Senior Investigations Officer, or Investigations Officer
Social Security Fraud Act 2001 s110A Social Security Administration Act 1992	Appointment as authorised officer to obtain information from financial institutions and other bodies	Samantha Kitcher (Senior Investigations Officer)
Social Security Administration Act 1992 S109 b and c	Appointment as authorised officers to obtain details from employers	Robert Duncan (Senior Investigations Officer), or Martin Mortimer (Investigations Officer), or Samantha Kitcher (Senior Investigations Officer), or Nicola Message (Auditor and Assistant Investigator)

<b>Source</b>	<b>Power Delegated</b>	<b>Delegation to</b>
Proceeds of Crime Act 2002 Terrorism Act 2000 Money Laundering Regulations 2007 (as amended)	Appointment as Accredited Financial Investigator to apply for production and restraint orders at the Crown Court	Robert Duncan (Senior Investigations Officer)
	Appointment as Senior Appropriate Officer to authorise accredited financial investigators to apply to the Crown Court for production and restraint orders	Samantha Kitcher (Senior Investigations Officer)
	To be the officer nominated to receive disclosures about money laundering/terrorist financing activity within the Council	Glynne Miles (Head of Customer and Financial Services)
Anti-Terrorism Crime and Security Act 2001 S19	Appointment as Single Point of Contact for all purposes under s19 of the Act	Robert Duncan (Senior Investigations Officer)
	Appointment as Authorised Officer to obtain information for HM Revenues and Customs	Samantha Kitcher (Senior Investigations officer)
County Courts Act 1984 s 60 (2)	To address the District Judge in action for: (a) the recovery of possession of a house belonging to the Council (b) The recovery of any rent, mesne profits, damages or other sums claimed by the Council in respect of the occupation of any person of such a house	Michelle Ashness (Legal Officer), or Gordon Ballantyne (Housing Income Recover Manager), or Kerry Leach (Senior Income Recover Officer), or Jane Cole, Joanne Rolle or Peter Roberts (Income Recovery Officers), or Pauline Lewis (Housing Estates Manager), or Vicky Bray (Senior Neighbourhood and Tenancy Management Officer), or Sophie Rogers, or Sharon Wicks (Neighbourhood and Tenancy Management Officers)

To: **Councillors:**

Mrs D M Brooks  
Mrs J L Cleary  
E J Heron (Vice-Chairman)

**Councillors:**

B Rickman (Chairman)  
F P Vickers  
C A Wise

(DEMOCRAT/MEETINGS/CB070312/AGENDA)