

NOTICE OF MEETING

Meeting CABINET

Date and Time THURSDAY, 14 JANUARY 2010, AT 11.00 A.M.*

Place COUNCIL CHAMBER, APPLETREE COURT, LYNDHURST

Telephone enquiries to: Lyndhurst (023) 8028 5000
(Direct Line 8028 5461) Jane Bateman
E-mail: jane.bateman@nfdc.gov.uk

Meeting re-scheduled from
Wednesday, 6 January 2010
at 10.00 a.m.

PUBLIC PARTICIPATION:

*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Cabinet's terms of reference which are not on the public agenda; and/or
 - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

Refreshments will be available in the Members' Lounge from 9.30 a.m.

Dave Yates
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA
www.newforest.gov.uk

This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

Apologies

1. Minutes

To confirm the minutes of the meeting held on 2 December 2009 as a correct record.

2. Declarations of Interest

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. Public Participation

To note any issues raised during the public participation period.

4. Comprehensive Area Assessment (Report A)

To consider and note the Comprehensive Area Assessment – Organisational Assessment

5. Annual Audit and Inspection Letter 2008/09 (Report B)

To consider the Annual Audit Inspection letter and receive a presentation from the Auditors.

6. Workforce Strategy 2009-2012 (Report C)

To consider and agree a Workforce Strategy for the Council.

7. Medium Term Financial Plan and Annual Budget 2010/11 – Progress Report (Report D)

To consider feedback from Committees and Review Panels, note the changed budget assumptions and the ongoing development of a savings and efficiency plan.

8. Scheme of Delegations - Food Safety Legislation

Following a review, to recommend updates to the Officers' Scheme of Delegations to enable the following changes to be made to the delegated authorisations to food safety officers in Environmental Health:-

- (1) To delete the reference to the repealed legislation Products of Animal Origin (Third Country Imports) (England) (No 4) Regulations 2004 in existing scheme of delegation and replace with the following:

Source	Power Delegated	Delegated To
The Products of Animal Origin (Third Country Imports) (England) Regulations 2006 The Products of Animal Origin (Third Country Imports) (England) Amendment Regulations 2007,2008,2009	Powers of entry including applying for entry warrant. The inspection and sampling of any product. Powers in relation to documents including their examination and seizure. The service of notice to deal with non conforming products. To instruct the redispach or destruction of consignments and products illegally brought in to the country. To take charge of and destroy products dangerous to animal or public health by service of notice.	Environmental Health Manager (Commercial), or Senior Environmental Health Officers, or Environmental Health Officers or Environmental Health Technicians

- (2) In order to ensure the delegation of powers are complete in respect of food safety, to recommend that the following additions be made to the Officers' Scheme of Delegations:-

Source	Power Delegated	Delegated To
The Official Feed & Food Controls (England) Regulations 2007 (as amended)	Power of entry, investigation and sampling. The service of notice to require detention, destruction, special treatment, re-dispatch and other appropriate measures of non compliant food.	Environmental Health Manager (Commercial), or Senior Environmental Health Officers, or Environmental Health Officers.
The Products of Animal Origin (Import and Export) Regulations 1996 The Products of Animal Origin (Import and Export) (Amendment) (England) Regulations 2001	To inspect and sample products, the inspection of premises and examination of documents. To be accompanied by a representative of the European Commission. Power to deal with consignments illegally imported and posing a risk to health. The service of notice to destroy, re-export, or move food to a border inspection post.	Environmental Health Manager (Commercial), or Senior Environmental Health Officers, or Environmental Health Officers.
The Meat (Enhanced Enforcement Powers) (England) Regulations 2000	The application of enforcement powers to premises other than slaughterhouses in relation to regulations controlling the production of meat.	Environmental Health Manager (Commercial), or Senior Environmental Health Officers, or Environmental Health Officers.

Source	Power Delegated	Delegated To
The Transmissible Spongiform Encephalopathy (England) Regulations 2002	The appointment of inspectors with powers of entry, inspection sampling and seizure. The service of notices restricting movement or the destruction of parts or whole animal body. The service of notices for the cleansing of premises, vehicles and containers.	Environmental Health Manager (Commercial), or Senior Environmental Health Officers, or Environmental Health Officers.
Emergency Control Regulations issued under Section 2 (2) of the European Communities Act 1972	Powers to impose special conditions and restrictions in relation to certain non compliant foods	Environmental Health Manager (Commercial), or Senior Environmental Health Officers, or Environmental Health Officers.
The Food Hygiene (England) Regulations 2006, Regulations (EC) 852/2004, 853/2004 and 854/2004	Power to issue Simple Cautions	Head of Public Health and Community Safety, or Environmental Health Manager, in consultation with the Head of Legal and Democratic Services

To: **Councillors:**

G C Beck
Mrs D M Brooks
Mrs J L Cleary
E J Heron (Vice-Chairman)

Councillors:

Mrs M D Holding
B Rickman (Chairman)
C R Treleaven
C A Wise

(DEMOCRAT/MEETINGS/CB060110/AGENDA)