

NOTICE OF MEETING

Meeting CABINET

Date and Time WEDNESDAY, 6 JUNE 2007, AT 10.00 A.M.*

Place COUNCIL CHAMBER, APPLETREE COURT, LYNDHURST

Telephone enquiries to: Lyndhurst (023) 8028 5000
(Direct Line 8028 5461) Jane Bateman
E-mail: jane.bateman@nfdc.gov.uk

PUBLIC PARTICIPATION:

*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Cabinet's terms of reference which are not on the public agenda; and/or
 - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

Refreshments will be available in the Members' Lounge from 9.30 a.m.

Dave Yates
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA
www.newforest.gov.uk

This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

Apologies

1. Minutes

To confirm the minutes of the meeting held on 4 April and 21 May 2007 as a correct record.

2. Declarations of Interest

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. Public Participation

To note any issues raised during the public participation period.

4. Annual Audit and Inspection Letter (Report A)

To consider the Annual Audit Inspection Letter and receive a presentation from the Auditors.

5. Provisional Final Accounts – 2006/07 (Report B)

To note the provisional outturn figures, the reasons for variations against budgets and to make consequential recommendations

6. Performance Matters : Performance Plan 2007/08 (Report C)

To consider and comment on the 2006/07 Performance Plan and make recommendations.

7. New Public Convenience – Library Road, Totton (Report D)

To note a waiver of Contract Standing Orders.

8. The Health Act 2006 – Delegation of Powers (Report E)

To agree delegations to enable officers to act under new legislation.

9. Outside Bodies (Report F)

To agree appointments to outside bodies as detailed on the attached report.

10. Fixed Penalty Notices - Delegations

As part of the Council's decision to adopt powers under the Clean Neighbourhoods and Environment Act to allow Fixed Penalty Notices to be issued, a number of officers were delegated the necessary authority to act. It is necessary to amend some of these delegations, by authorising additional officers, to take account of the procedure that has been adopted for the issuing of the notices. The Clean Neighbourhoods and Environment Act amended the existing legislation, and it is this legislative source that is listed below. Additions to the delegations are shown in **bold type**.

RECOMMENDED:

That the scheme of delegation of powers to officers be amended as shown below:

SOURCE	POWER DELEGATED	DELEGATION TO
Dogs (Fouling of Land) Act 1996	To serve fixed penalty notices	Assistant Director (Environmental Health), or Senior Environmental Health Officers, or Environmental Health Manager (Environmental Protection), or Dog Warden, or Client Inspectors, or Assistant Director Commercial Services – Technical Services , or Waste Strategy Manager, or Contract Inspector or Parking Manager, or Parking Administrator, or Senior Administrative Assistant (Parking), or Assistant Director of Resources (Customer Services)
Environmental Protection Act 1990 sec 88	To be an authorised officer and to give fixed penalty notices (Leaving litter)	Assistant Director of Commercial Services (Technical Services), or Street Care Manager, or Waste Strategy Manager, or Street Scene and Waste Supervisors, or Refuse and Recycling Foreman, or Commercial Waste Officer, or Grounds Maintenance Supervisor, or Grounds Maintenance Foreman, or Asst Director (Environmental Health), or Environmental Health Manager (Commercial), or Environmental Health Manager (Environmental Protection), or Senior Environmental Health Officers, or Environmental Health Officers, or Community Safety

SOURCE**POWER DELEGATED****DELEGATION TO**

Officer, or Parking Operations Manager, or Parking Attendant Shift Leader, or Parking Attendants, or Pest Control Officers, or Dog Warden, or Assistant Dog Warden, or Planning Enforcement Officer, or Assistant Housing Manager (Estates), or Neighbourhood and Tenancy Management Officers, or **Contract Inspector, or Parking Manager, or Parking Administrator, or Senior Administrative Assistant (Parking), or Assistant Director of Resources (Customer Services)**

To: Councillors:

G C Beck
Mrs J L Cleary
Mrs M D Holding
M J Kendal (Chairman)

Councillors:

B Rickman (Vice-Chairman)
M H Thierry
C R Treleaven
C A Wise

(DEMOCRAT/MEETINGS/CB060607/AGENDA)