

NOTICE OF MEETING

Meeting CABINET

Date and Time WEDNESDAY, 4 JANUARY 2006, AT 10.00 A.M.*

Place COUNCIL CHAMBER, APPLETREE COURT, LYNDHURST

Telephone enquiries to: Lyndhurst (023) 8028 5000
(Direct Line 8028 5461) Jane Bateman
E-mail: jane.bateman@nfdc.gov.uk

PUBLIC PARTICIPATION:

*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Cabinet's terms of reference which are not on the public agenda; and/or
 - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

Refreshments will be available in the Members' Lounge from 9.30 a.m.

Dave Yates
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA
www.newforest.gov.uk

This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

Apologies

1. Minutes

To confirm the minutes of the meeting held on 7 December 2005 as a correct record.

2. Declarations of Interest

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. Public Participation

To note any issues raised during the public participation period.

4. Calshot Toilets – Petition (Report A)

To consider a petition presented to Council on 12 December 2005.

5. Housing Revenue Account Estimates for 2006/07 (Report B)

To consider and agree proposals in relation to the Housing Revenue Account.

6. General Fund Revenue Budget and Capital Programme 2006/07 (Report C)

To consider and agree proposals in relation to the General Fund Revenue Budget and Capital Programme for 2006/07.

7. Disposal of Land at Trafalgar House, Seward Road, Hythe (Report D)

To dispose of land for affordable housing purposes.

8. People Strategy 2005/2008 (Report E)

To agree a strategy.

9. Indemnities for Members and Officers (Report F)

To recommend adoption of a new indemnity policy and associated delegations.

10. The Food Hygiene (England) Regulations 2005 - Delegation of Powers (Report G)

To agree delegations under revised legislation.

11. Imported Food Regulations - Delegation of Powers (Report H)

To agree delegations as appropriate.

12. Delegations to Officers – Road Traffic Act 1991 – Decriminalised Parking Enforcement

Delegations to officers under the 1991 Act are necessary to enable the smooth administration of decriminalised parking enforcement, which has just come into effect in the District. The delegations proposed below will authorise officers to:

- (a) serve notices on vehicle owners;
- (b) decide whether to accept representations made by vehicle owners that they should not be subject to a penalty charge;
- (c) issue charge certificates increasing the penalty charge to £90 in the event of non-payment within a prescribed time; and
- (d) enforce recovery of unpaid penalty charges.

RECOMMENDED:

That the following delegations be approved with immediate effect:

Source	Power Delegated	Delegation To
Road Traffic Act 1991, Schedule 6 paragraph 1	To serve a “notice to owner” on the person who appears to have been the owner of the vehicle when an alleged contravention occurred	Parking Manager Parking Operations Manager Parking Administrator Clerical Assistant Parking
Road Traffic Act 1991, Schedule 6 paragraph 2(3)	To decide whether to disregard representations received after the period of 28 days beginning with the date on which the notice to owner was served	Parking Manager Parking Operations Manager Parking Administrator
Road Traffic Act 1991, Schedule 6 paragraph 2(7)	To consider representations and supporting evidence from the recipient of a notice to owner, and to serve on that person notice of decision as to whether the ground is established	Parking Manager Parking Operations Manager Parking Administrator Clerical Assistant Parking
Road Traffic Act 1991, Schedule 6 paragraph 6	To serve “charge certificates” to the effect that the penalty charge is increased by 50 per cent	Parking Manager Parking Operations Manager Parking Administrator Clerical Assistant Parking
Road Traffic Act 1991, Schedule 6 paragraph 7	To apply to the county court to recover the increased penalty charge	Parking Manager Parking Administrator
	To issue a warrant of execution for an unpaid penalty charge	Director of Resources Parking Manager

To: **Councillors:**

G C Beck
P C Greenfield
J D Heron
Mrs M D Holding

Councillors:

M J Kendal (Chairman)
B Rickman (Vice-Chairman)
M H Thierry
C A Wise

(DEMOCRAT/MEETINGS/CB040106/AGENDA)