CABINET – 6 OCTOBER 2004

# FINANCIAL REPORT – FORECAST FULL YEAR AND ACTUAL FOR THE PERIOD APRIL 2004 TO AUGUST 2004

# 1. INTRODUCTION

- 1.1 This report sets out the forecast budget variations of all Portfolios and Committees from the approved original estimates for 2004/05.
- 1.2 Appendix 1 shows the current forecast for the General Fund. Appendix 2 shows the Capital expenditure position. Appendix 3 shows the figures for the Housing Revenue Account. Appendix 4 shows the financial position of Commercial Services for the period April to July 2004. Copies of reports substantiating supplementary estimates are attached after the appropriate appendix.
- 1.3 Cabinet approval is sought for all variations identified, but in addition, budget increases in excess of £20,000, must also be approved by Council at their next meeting.

#### 2. GENERAL FUND (APPENDIX 1)

- 2.1 Total new variations to August show an estimated reduction in net expenditure of £119,000, bringing the total reduction in net expenditure for the year to £282,000.
- 2.2 The major variations are listed below, but full details are set out in Appendix 1.

#### £'000

#### VARIATIONS

Land Charges Income (Economy & Planning)	20
Waste Mgmt & Recycling (Environment)	-50
Refuse Collection & Street Cleansing (Environment)	-28
Abandoned Vehicles (Environment)	-18
Dibden Golf Centre (Leisure)	13
Planning Fees (Planning Development Control)	50
Appeal Costs (Planning Development Control)	26
Section 106 Recharges (Planning Development Control)	-13
Interest Earnings	-80
Dibden Bay (Revenue Reserves)	-38
Other	<u>-1</u>
Total	<u>-119</u>

2.3 Appendix 1 shows that actual expenditure at the end of August is £542,000 below the profiled budget expenditure.

#### 3. CAPITAL EXPENDITURE (APPENDIX 2)

#### 3.1 Other Services (Excluding Housing)

- 3.1.1 New variations show a decrease in 2004/05 expenditure of £131,000, but excluding items of rephasing, virement, developers' contributions and external funding, there is no change in the call on the Council's capital resources.
- 3.1.2 The decrease of £131,000 is summarised in the table below, but full details are shown in Appendix 2.

VARIATIONS	£'000	£'000
Slippage to 2005/06:		
Environment	-207	
Environment – Coastal Prot.	-429	
Leisure	<u>-16</u>	-652
ICT Expenditure (Corporate & Fina	ince)	321
Hangar Farm (Leisure)		<u>200</u>
Total		-131

3.1.3 The table below provides an overview of the funding implications of the variations.

IMPACT ON CAPITAL RESOURCES	£'000
Delayed to 2005/06	-652
Variations matched by additional resources	321
Variations matched by Developers' Contributions	<u>200</u>
<b>Total</b>	<b>-131</b>

#### 3.2 Housing

3.2.1 Reported variations show an increase in 2004/05 expenditure of £475,000.

VARIATIONS	£'000
Social Housing Grant	475

3.2.2 The table below provides an overview of the funding implications of the variations.

IMPACT ON CAPITAL RESOURCES	£'000
Variations matched by resources	
generated from disposal of land	475

## 4. HOUSING REVENUE ACCOUNT (APPENDIX 3)

- 4.1 There are no new variations to report.
- 4.2 Appendix 3 shows that actual net expenditure at the end of August is £677,000 below the profiled budget expenditure, but this principally reflects variations in the timing of expenditure and income, in particular delays in payments for repairs and maintenance expenditure.

# 5. COMMERCIAL SERVICES (APPENDIX 4)

4.3 Appendix 4 shows a net surplus of £103,926 for the period April to July 2004. The estimated allocation of this is £80,207 to the General Fund and £23,719 to the Housing Revenue Account.

# 6. CRIME AND DISORDER IMPLICATIONS

6.1 There are no crime and disorder implications arising directly from this report.

# 7. ENVIRONMENTAL IMPLICATIONS

7.1 There are no environmental implications arising directly from this report.

## 8. **RECOMMENDATIONS**

- 8.1 It is recommended that Members:-
  - (a) note the changes to be reported to Planning Development Control Committee and approve the other items set out in the revised General Fund budget in Appendix 1.
  - (b) approve the revised capital expenditure as set out in Appendix 2 and recommend Council to approve a supplementary estimate of:
    - £321,000 for ICT expenditure to be funded from external grant income
  - (c) approve the revised Housing Revenue Account as set out in Appendix 3.

- (d) note the financial position of Commercial Services as set out in Appendix 4.
- (e) note the actual expenditure to profiled budget positions of the General Fund, Capital Programme and Housing Revenue Account as set out in Appendices 1 to 3.

#### For Further Information Contact:

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# FORECAST GENERAL FUND FULL YEAR REVENUE EXPENDITURE 2004/05 AND ACTUAL FOR THE PERIOD APRIL 2004 TO AUGUST 2004

		FULL YEAR FORECAST				ACTUAL TO AUGUST			
	Original	Previous	New	Forecast	New	Profiled	Actual to	Actual to	% of
	Budget	Variations	Variations	Outturn	Variation	Budget	August	Profiled	Profile
	£000s	£000s	£000s	£000s	Note	£000s	£000s	£000s	Spent
Corporate & Finance – Direct Corporate & Finance – Holding	5311	-137	8	5182	1 2	2291	2225	-66	97
Crime & Disorder	470	-14	0	456	3	143	148	5	103
Economy & Planning	1850	-5	19	1864	4	516			72
Environment	5670	12	-111	5571	5	2339		-148	94
Housing	1483	-53	0	1430	6	547	489	-58	89
Health & Social Inclusion	1537	-6	-4	1527	7	592	537	-55	91
Leisure	2665	-4	13	2674	8	3020	2975	-45	99
General Purposes & Licensing	486	75	0	561	9	266	249	-17	94
Planning Development Control	851	0	69	920	10	118	106	-12	90
Business Unit Asset Rentals	-375	0	0	-375					
Service Expenditure	19948	-132	-6	19810		9832	9290	-542	94
Capital Financing Provision	245	0	0	245					
Interest Earnings	-1170	0	-80	-1250	11				
Net Expenditure	19023	-132	-86	18805					
Transfer to (from) Comm. Servs	-112	-31	5	-138	12				
Transfer to (from) Rev. Res.	0	0	-38	-38	13				
Transfer to (from) Cap. Fin. Res.	-252	0	0	-252					
Transfer to (from) Cap. Reserve	-	163	119	282					
TOTAL REVENUE	18659	0	0	18659		9832	9290	-542	94

Portfolio/Committee figures exclude asset rental budgets

# New Variations – General Fund Revenue Expenditure £000 1. Corporate & Finance – Direct (a) Members' Expenses - On 26<sup>th</sup> April, Council approved the level of Members Allowances for 2004/05, resulting in an increased budget requirement of £8k. 8

# 2. Corporate & Finance – Holding

No new variations to report

#### 3. Crime & Disorder

No new variations to report

	£000
<ul> <li>4. Economy &amp; Planning</li> <li>(a) Car Parks – A saving in postage costs is forecast, as a greater proportion of clocks are being purchased directly from distribution centres.</li> </ul>	-9
<ul> <li>(b) Car Parks – A supplementary estimate of £8k was approved by Cabinet on 5 July, for work at Furlong car park in Ringwood.</li> </ul>	-9
<ul> <li>(c) Land Charges – Due to the continued slowdown of the housing market , a further income shortfall of £20k is projected.</li> </ul>	20
5. Environment	19
(a) Abandoned Vehicles – Due to the continued decline in the number of abandoned vehicles and the fact that the contractor is still not charging for the removal of end of life vehicles,	
further savings of £18k are forecast. (b) Public Conveniences – As a result of the introduction of automatic locks, savings of £10k can	-18
be made. (c) Public Conveniences – Due to building cleaning surpluses transferred back from Commercial	-10
Services, savings of £5k have been achieved. (d) Refuse Collection & Street Cleansing - £28k of the budget in respect of Central Purchasing	-5
oncosts was included in error and is not required. (e) Waste Management & Recycling – Recycling income continues to increase, largely due to	-28
<ul> <li>greater volumes. Additional income of £17k is likely.</li> <li>(f) Waste Management &amp; Recycling – Income from Project Integra is not received until the following financial year. An adjustment will in future be made to allocate this income to the correct year and as a result there will be a one off improvement in the financial position in this area of 6.01 and 10 and 10</li></ul>	-17
this year of £45k, partly offset by an increase in NFDC's annual contribution to the project (£12k)	-33
6. Housing No new variations to report	<u>-111</u>
7. Health & Social Inclusion	
(a) Environmental Health - £1,710 has been vired to the General Purposes and Licensing Committee from the Health and Social Inclusion Portfolio to cover the cost of a PC for the COTV/// invertigencies Manager	2
<ul> <li>CCTV/Liquor Licensing Manager.</li> <li>(b) Pest Control – The number of rodent treatments has reduced and this has lead to a saving on the amount of materials used of £1,500.</li> </ul>	-2 
<ul> <li>8. Leisure</li> <li>(a) Dibden Golf Centre - On 4<sup>th</sup> August Cabinet approved the installation of six Power Tees, with a net cost of £13,320</li> </ul>	13
9. General Purposes and Licensing	16
(a) Public Entertainment Licenses - £1,710 has been vired to the General Purposes and Licensing Committee from the Health and Social Inclusion Portfolio to cover the cost of a PC for the CCTV/Liquor Licensing Manager.	2
(b) Pleasure Boats – Changes in Byelaws have resulted in the Council taking over the responsibility for the licensing of more pleasure boats and boatmen. This has resulted in	
additional income of £1,650	<u>-2</u> 0

<b>10.</b> (a) (b)	<b>Planning Development Control</b> Appeal Costs – There has been additional expenditure, due to the cost of 3 appeals. Ombudsman Settlement – There has been additional expenditure relating to a site in	£000 26
(c)	Ringwood where NFDC were judged to be slow in taking enforcement measures Section 106 recharge – Income from developers for the preparation of section 106 agreements is likely to contribute an additional £13k, due to an increased number of	2
	complex agreements.	-13
(d)	Planning Fees – To date there is a shortfall of £26k in planning fee income and with a continuing drop in application numbers the full year shortfall is likely to be £50k.	50
(e)	Advertising Costs – Advertising costs are anticipated to exceed the budget by £3,500.	4
		69
(a)	Interest Earnings An net increase in interest earnings is expected due to an estimated additional £170k of investment earnings through higher interest rates, offset partly (£90k) by the impact of	-80
	reduced cash balances (due mainly to debt repayment and the pooling of set aside receipts)	-80
12.	<b>Commercial Services</b> Building cleaning surpluses have been credited back to the Environment Portfolio ( see section 5 above )	5
<b>13.</b> (a)	<b>Revenue Reserves</b> Dibden Bay – It is envisaged that no further appeal expenditure is required and it is recommended that the balance of the Dibden Bay Reserve be saved rather than reallocated	
	for further work at Dibden Bay.	-38 -38
тот	TAL ALL NEW VARIATIONS (REVENUE)	-119

# ECONOMY & PLANNING PORTFOLIO – SUPPLEMENTARY REVENUE ESTIMATE 2004/2005

The following information has already been shared with the Economy and Planning Portfolio Holder.

In accordance with the Council's Financial Regulations, the following variation is reported which arises from regular budget monitoring of items. Figures are now available up to the end of month five of the current financial year (April - August).

Land Charges income is now £34,000 below the profiled budget. This results from both a general downturn in the number of searches received and an increasing proportion of the work being 'personal' searches, which generates much less income. It seems likely that the trend will continue in the current sluggish housing market and further shortfalls may need to be reported as the year progresses."

<u>Note for Cabinet</u>: £14,000 of this shortfall has already been reported as part of the budget monitoring report considered by Cabinet on 4 August and this budget monitoring report covers the remaining £20,000.

# FINANCE AND SUPPORT PORTFOLIO - SUPPLEMENTARY CAPITAL ESTIMATE 2004/2005

The financial report to Cabinet comprises a summary total of **£321,000** for Capital Expenditure in relation to ICT projects. The projects concerned are being funded by various grants received (following successful bids for specific grant funding or for producing a satisfactory Implementing Electronic Government (IEG) Statement). The funding and projects are broken down as follows:

#### £150,000 additional IEG Expenditure

This grant is used to fund the e-governance work programme and projects arising from the recent direction from the Office of the Deputy Prime Minister (ODPM) on Priority Service Outcomes.

#### £20,000 contribution from Hampshire County Council £20,000 grant received from the Department of Works and Pensions (DWP)

This funding has been combined to meet the purchase, installation and set up costs arising from the new telephone call handling system in the Customer Services Contact Centre and Tax/Benefits Division.

# £131,000 Grant Funding from the Office of the Deputy Prime Minister for Local e-Government Partnerships

This funding relates to the Forest Local Access Project which will establish a network to link local information offices and CAB offices across the district. These facilities will be used by citizens to have face-to-face interviews from any local or CAB office with officers and advisors based on matters ranging from homelessness and housing benefits to concessionary travel and bulky waste collections. Ultimately the network will include links to the DWP and the New Forest Disabilities service. This innovative project is being closely monitored by the ODPM.

# APPENDIX 2 FORECAST FULL YEAR CAPITAL EXPENDITURE 2004/05 AND ACTUAL FOR THE PERIOD APRIL 2004 TO AUGUST 2004

		FULL YEAR FORECAST					ACTUAL TO	AUGUST	
	Original	Previous	New	Forecast	New	Profiled	Actual to	Actual to	Actual to
	Budget	Variations	Variations	Outturn	Variation	Budget	August	Profiled	Profiled
	£000s	£000s	£000s	£000s	Notes	£000s	£000s	£000s	%
Corporate & Finance	460	282	321	1063	1	239	293	54	123
Crime & Disorder	0	33	0	33		0	0	0	
Economy & Planning	261	337	0	598	3	68	8	-60	12
Environment	539	158	-207	490	4	183	74	-109	40
Env (Coastal Protection)	882	462	-429	915	5	443	267	-176	60
Leisure	1409	422	-16	1815	6	319	160	-159	50
Leisure – Developers Contrib.	642	499	200	1341	7	888	730	-158	82
Subtotal Other Services	4193	2193	-131	6255		2140	1532	-608	72
Housing – Private Sector	3099	202	475	3776	8	1164	371	-793	32
Housing – Public Sector	3751	-77	0		-	1133	1060		
Subtotal Housing	6850	125	475	7450		2297	1431	-866	62
TOTAL CAPITAL	11043	2318	344	13705		4437	2963	-1474	67

# New Variations – Capital Expenditure

#### 1. Corporate & Finance

ICT – Increased expenditure is to be incurred on ICT, all of which is to be funded by IEG or other grants.

Depots – Emergency maintenance works at the Milford Depot have been covered by a budget virement of £8k from Claymeadow Depot maintenance works.

#### 2. Crime & Disorder

No new variations to report

#### 3. Economy & Planning

No new variations to report

#### 4. Environment

- (a) Fordingbridge/Bartley £13k of rephasings are necessary, due to a lack of rainfall resulting in extensions of the flow surveys.
- (b) Calshot PC The majority of the scheme has been rephased into 2005/06 due mainly to 2 reasons: English Nature would like to avoid work on the spit during the bird nesting season and there are problems with negotiations with a private developer.
- (c) Milford PC £29k of this scheme has been rephased to 2005/06 due to delays in consultation with the Parish Council.

#### 5. Environment – Coastal Protection

(a) Regional Monitoring – Due to the late approval of the scheme rephasing of £429k of expenditure is necessary.

£000 NFDC	£000 RE – PHASING	£000 OTHER	£000 TOTAL
		321	
0			
0	0	321	321
	-13		
	-165		
	-29		
0	-207	0	-207
	-429		

#### 6. Leisure

- (a) Health and Leisure Centres Due to the timing of works and of retention payments some budget rephasings are necessary:
  - New Milton Reception Refurbishment Ringwood – Dry Change Project
  - Ringwood Wetside Refurbishment
  - Ringwood Squash Court Conversion

#### 7. Leisure – Developers Contributions

(a) Hangar Farm – Cabinet agreed on 7 April to allocate a further £200,000 to the Hangar Farm scheme from Developers' Contributions

#### **TOTAL VARIATION (CAPITAL – OTHER SERVICES)**

#### 8. Housing

(a) Social Housing Grant – Cabinet agreed on 3 March and 7 April to recycle income from the transfer of land at Warnes Lane and Langdowne Lane for the development of affordable homes.

TOTAL VARIATION (CAPITAL - HOUSING)

#### TOTAL CAPITAL EXPENDITURE VARIATION

APPENDIX 2							
0	-429	0	-429				
£000 NFDC	£000 RE – PHASING	£000 OTHER	£000 TOTAL				
	-2 -5 -7 -2						
0	-16	0	-16				
		200					
0	0	200	200				
0	-652	521	-131				
475							
475	0	0	475				
475	0	0	475				
475	-652	521	344				

APPENDIX 3

# FORECAST FULL YEAR HOUSING REVENUE ACCOUNT EXPENDITURE 2004/05 AND ACTUAL FOR THE PERIOD APRIL 2004 TO AUGUST 2004

		FULL YEAR FORECAST			ŀ	ACTUAL TO	AUGUS	Г	
	Original	Previous	New	Forecast	New	Profiled	Actual to	Actual to	Actual to
	Budget	Variations	Variations	Outturn	Variation	Budget	August	Profiled	Profiled
	£000s	£000s	£000s	£000s	Note	£000s	£000s	£000s	%
Reactive Maintenance	2294	19	0	2313		964	613	-351	64
Cyclical Maintenance/DFG	1336	77	0	1413		589	489		83
•	4506	58	0	4564		1904			
Supervision & Management Rent Rebates	4506	58 0	0	4364		1904	187	-65	97 100
	440 361	-77	0	440 284		88	-	-	100
Revenue Cont. to Major Repairs Capital Financing Costs	472	-77	0	204 661		165		-	
	472 3140		0	3140		968			100
Depreciation Other Expenditure	55	0	0	55		25	21	-4	84
Capital Expenditure charged		Ū.	-			_		•	_
To Revenue	250	0	0	250		77	-28	-105	-36
Total Expenditure	12862	266	0	13128		4966	4342	-624	87
Dwelling Rent Income	-16884	-50	0	-16934		-6836	-6896	-60	101
Other Rent Income	-494	0	0	-494		-200	-206	-6	103
Service Charge Income	-1149	0	0	-1149		-464	-461	3	99
Other Subsidy	5586	-189	0	5397		2191	2191	0	100
Other Income	-591	0	0	-591		-315	-305	10	97
Total Income	-13532	-239	0	-13771		-5624	-5677	-53	101
Deficit/Surplue()	670	07		640		6E9	1005	677	203
Deficit/Surplus(-)	-670	27	0	-643		-658	-1335	-677	

## New Variations – Housing Revenue Account

1. No new variations to report

£000

#### NEW FOREST COMMERCIAL SERVICES

#### SUMMARY COMMERCIAL SERVICES REVENUE ACCOUNTS FOR THE FINANCIAL PERIOD: 1 APRIL - 31 JULY 2004

	Engineering	Building Works	Grounds Maintenance	Refuse Coll. & Street Clsng.	Building Cleaning	Fleet Management	Veh. & Plant Maintenance	CPU & Stores	TOTAL
	£	£	£	£	£	£	£	£	£
INCOME	213,388	330,779	300,034	938,314	265,002	545,479	237,415	640,973	3,471,384
EXPENDITURE	(177,166)	(315,055)	(273,412)	(944,800)	(251,938)	(545,723)	(222,035)	(637,329)	(3,367,458)
SURPLUS / (DEFICIT)	36,222	15,724	26,622	(6,486)	13,064	(244)	15,380	3,644	103,926
% to Turnover	16.97%	4.75%	8.87%	(0.69%)	4.93%	(0.04%)	6.48%	0.57%	2.99%
ALLOCATION OF SURPLUS / (DE	EFICIT)								
INTERNAL - GENERAL FUND	3,601	2,463	16,947	(6,486)	7,211	(244)	15,380	3,644	42,516
EXTERNAL - GENERAL FUND	29,424	1,637			6,630	, , , , , , , , , , , , , , , , , , ,			37,691
GENERAL FUND SURPLUS	33,025	4,100	16,947	(6,486)	13,841	(244)	15,380	3,644	80,207
General Fund Surplus Latest Target 2004/05									138,000
INTERNAL - HSG REV. ACC'NT	3,197	11,624	9,675		(777)				23,719
TOTAL SURPLUS / (DEFICIT)	36,222	15,724	26,622	(6,486)	13,064	(244)	15,380	3,644	103,926