

NOTICE OF MEETING

Meeting CABINET

Date and Time WEDNESDAY, 1 OCTOBER 2003, AT 10.00 A.M.*

Place COUNCIL CHAMBER, APPLETREE COURT, LYNDHURST

Telephone enquiries to: Lyndhurst (023) 8028 5000
(Direct Line 8028 5461) Jane Bateman

PUBLIC PARTICIPATION:

*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Cabinet's terms of reference which are not on the public agenda; and/or
 - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

**Please see note to Item 4.

Refreshments will be available in the Members' Lounge from 9.30 a.m.

Dave Yates
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA

AGENDA

Apologies

1. Minutes

To confirm the minutes of the meeting held on 3 September 2003 as a correct record.

2. Declarations of Interest

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. Public Participation

To note any issues raised during the public participation period.

4. Consideration of Changes to Management of Off-Street Car Parks (Report A)

To agree the start of the formal process to amend the Off-Street Parking Places Order.

** (Note: The Chief Executive has decided that public participation shall not apply to this item, as there will be an opportunity for members of the public to express their views during the statutory objection period that will follow the Cabinet meeting on 1 October 2003. Any representations will subsequently be considered by the Cabinet).

5. Financial Report – Forecast Full Year and Actual For The Period April 2003 To August 2003 (Report B)

To agree and recommend revisions to budgets.

6. Information and Communications Technology (ICT) Services – Best Value Review (Report C)

To consider the results of the Best Value Review and agree the action plan.

7. Commercial Services Directorate – Building Maintenance Section – Additional Resource (Report D)

To approve the creation of a new post.

8. LEADER+ Appointment of Forest Friendly Farming (FFF) Local Produce Development Officer (Report E)

To support a bid to the LEADER+ Programme.

9. Ringwood Conservation Area Appraisal (Report F)

To agree Supplementary Planning Guidance.

10. Cabinet Meetings 2004/05 Municipal Year

On 8 September 2003 the full Council agreed its meeting dates for the 2004/05 Municipal Year. The Cabinet, Regulatory Committees and Review Panels are now being asked to set their meeting dates for the same year.

Suggested dates for Cabinet meetings during 2004/04 are shown below. All are the first Wednesday of the month, except where indicated and all start at 10.00 a.m.*

The Cabinet are asked to confirm their meeting dates for the remainder of 2003/2004 and for 2004/2005.

5 November 2003
13 November 2003 (*Thursday - 4.00 p.m. start)
3 December 2003
7 January 2004
4 February 2004
3 March 2004
7 April 2004
5 May 2004
2 June 2004
5 or 12 July 2004**
4 August 2004
1 September 2004
6 October 2004
3 November 2004
1 December 2004
5 January 2005
2 February 2005
2 March 2005
6 April 2005
4 May 2005

** The normal meeting date would be 7 July 2004. However, the annual LGA Conference takes place from Tuesday 6 to Friday 9 July. Wednesday 14 July is not a suitable alternative as it is the date of the July Planning Development Control Committee meeting. Monday 5 July is suggested as the most practical alternative, and is the equivalent date to the July 2003/2004 Cabinet meeting.

11. Appointment to Outside Body

Currently, Cllr Greenfield is appointed to serve on the Hampshire Children and Families Forum South West New Forest Branch. Cllr Tinsley is appointed to serve on the Hampshire Children and Families Forum North West New Forest Branch. For geographical reasons Cllr Greenfield and Tinsley wish to swap the branches to which they are appointed. The Cabinet are asked to agree to the change in these appointments.

To: **Councillors:**

P C Greenfield
J D Heron
Mrs M D Holding
M J Kendal (Chairman)

Councillors:

B Rickman
T M Russell (Vice-Chairman)
M H Thierry
C A Wise