

## **MONITORING ROMSEY TOWN CENTRE CCTV ON BEHALF OF TEST VALLEY BOROUGH COUNCIL**

### **1. INTRODUCTION**

- 1.1 Following discussions between Test Valley Borough Council and this Authority agreement has been reached for the Romsey CCTV system to be monitored from the Lyndhurst Control Room.

### **2. SCOPE OF AGREEMENT**

- 2.1 The Romsey system consists of eight cameras, these will be monitored in the same way and under the same procedures as cameras operated by the District Council. Undertaking this work will not involve the Council in any additional costs and will not be to the detriment of the monitoring of our own cameras.

### **3. THE ADVANTAGES TO TEST VALLEY AND NEW FOREST DISTRICT COUNCIL**

- 3.1 Test Valley's existing control is in a building, which will soon not be available. Using the facilities in this Council's control room will mean that the Romsey CCTV scheme will be continued to be monitored and monitored in a professional manner using the latest equipment. The advantage to this Council is that we will receive an income for providing this service.

### **4. FINANCIAL ARRANGEMENTS**

- 4.1 Test Valley will be responsible for the cost of all capital works and additional equipment required in the Lyndhurst Control Room. In return for monitoring the eight cameras in Romsey we will receive an annual sum of £16,000 and a fee will be charged for each piece of evidence prepared for Court/Police. This Council will incur no additional cost. The arrangements will be set out in an agreement. The agreement will be for a five year period and vetted by this Council's Solicitors and Data Protection Officers.

### **5. DATA PROTECTION ISSUES**

- 5.1 In order to ensure that the arrangements meet all Data Protection and Human Rights requirements Test Valley are renewing all cameras in Romsey to ensure they meet modern Home Office recommendations. Clear procedures for data handling will be put in place. The named data controllers for the Romsey Scheme will be Test Valley Borough Council, this Council will be a third party data processor.

## **6. TIMETABLE FOR PROVIDING THE SERVICE**

- 6.1 It is envisaged that this Council will commence monitoring the cameras in Romsey at the end of March 2003.

## **7. USE OF INCOME**

- 7.1 A recent serious incident involved the Police in requesting a quantity of recorded images, in total 48 hours for 5 cameras, this was downloaded onto DVD's and is now in the hands of the Police. Downloading this information took over a day and half of staff time. It is possible to download directly onto a hard drive and this would have taken a matter of minutes. The cost of Server/PC with a large hard drive will be in the region of £3000. Although incidents of this magnitude will be infrequent when they do occur the information is required quickly and at short notice. It is proposed that £3000 of the income from Romsey be allocated to the purchase of a hard drive, the remainder being off-set against the revenue costs of CCTV.

## **8. ENVIRONMENTAL IMPLICATIONS**

- 8.1 None.

## **9. FINANCIAL IMPLICATIONS**

- 9.1 An income will be generated and will assist in financing this Council's CCTV Scheme over the five year period amounting to £80,000.

## **10. CRIME & DISORDER IMPLICATIONS**

- 10.1 None for this Council.

## **11. CONCLUSION**

- 10.1 The monitoring of the Romsey cameras will not adversely affect the operational effectiveness or add anything to the costs of this Council's CCTV scheme. The income received will be invaluable in helping to run the CCTV scheme. The agreement will also allow Romsey's cameras to be properly and professionally monitored.

## **12. RECOMMENDATION**

- 12.1 That the Cabinet welcome the agreement with Test Valley Council to monitor the CCTV system in Romsey.

### **For Further Information:**

John Bull  
Car Parks & CCTV Manager  
Tel: (023) 8028 5949  
Email: [john.bull@nfdc.gov.uk](mailto:john.bull@nfdc.gov.uk)

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