

CABINET 6TH JANUARY 2003

GENERAL FUND REVENUE BUDGET AND CAPITAL PROGRAMME - 2003/04

1. INTRODUCTION

- 1.1 This report provides Members with the latest forecast for the General Fund Revenue budget and Capital Programme for 2003/04.
- 1.2 The forecast budget, outlined in Appendix 1 to this report, is based on the provisional Revenue Support Grant and National Non-Domestic Rate grant settlements, announced by the Government on 5th December. Some adjustment to the forecast may be required when the final settlement is announced at the end of January 2003.
- 1.3 Members may wish to raise any matters of detail with the Director of Resources before the meeting of the Cabinet.

2. LOCAL GOVERNMENT FINANCE SETTLEMENT PROPOSALS 2003/04

- 2.1 Table 1 below shows the figures for the Formula Spending Share (FSS), formerly the Standard Spending Assessment and Government Grants for 2002/03, compared with 2001/02:

	2002/03	2003/04	Variations	
	£M	£M	£M	%
Revenue Support Grant	2.757	4.144	+1.387	50.3
Non-Domestic Rate Grant	7.243	5.914	-1.329	18.4
Total External Grant	10.000	10.058	+0.058	0.57
Formula Spending Assessment	16.652	22.532	+ 5.880	

- 2.2 Following consultation earlier this year, the Secretary of State has made a number of changes to the methodology for distributing grant to local authorities. These are outlined briefly in the report.
- 2.3 There are also changes in new terminology; the Standard Spending Assessment (SAA) is now called the Formula Spending Share (FSS) and the Revenue Support and Non-Domestic Rate Grants are referred to as Formula Grant Allocation (FGA).
- 2.4 The Government allocates grants to local authorities within service blocks; majority of district council services are supported through the Environmental, Protective and Cultural Services (EPCS). The Government is able to switch the allocation of resources across

service blocks to achieve their national objectives, and it is possible in any year, that whilst overall resources may increase, individual service blocks may not benefit from increases in grant support. The overall increase nationally in EPCS grant for 2003/04 is £156.556 million (1.7%); this includes a small element in respect of concessionary fares and abandoned vehicles.

- 2.5 One of the key changes on which the Government has consulted widely is the SSA formula - the mechanism used to allocate the total resources available at a national level amongst individual local authorities. In amending the formula for 2003/04 the Government are intending to reflect the divergence between the actual level of expenditure by local authorities and the SSA control totals. As a result of this change the Council's SSA/FSS has increased by £5.88 million for 2003/04.
- 2.6 This change will not result in more grants being made to local authorities, but assumes that council tax has risen to cover this gap. In effect, the government has understated the 'average' council tax at band D against the actual average tax level levied by local authorities.
- 2.7 To illustrate this point, based on the Government's assumptions, the average council tax level for the district council will have increased from £97.21 for 2002/03 to £181.32 for 2003/04.
- 2.8 As part of the block grant, from 2003/04 every local authority will receive a standard grant of £300,000 towards its fixed costs (which will be set aside from the total grant subject to formula for redistribution).
- 2.9 Council Tax and Housing Benefit Administration has been transferred out of the Formula Spending Share (FSS) and replaced with new separate grant to cover the administration of housing benefit expenditure. The provisional award of direct grant support for 2003/04 is £740,500, an increase of £416,800 over 2002/03. The additional sum is intended to compensate local authorities for the potential increase in caseload as a result of the introduction by the Government of new tax and pension credits. Although it is difficult to gauge accurately the additional costs at this stage, information available at present suggests additional set-up and ongoing administration costs in the order of £176,800. This sum does not include any provision for the 5% contribution towards benefits payments that may fall to the Council as a result of a higher caseload.

3. EXTERNAL RESOURCES AVAILABLE 2003/04

- 3.1 As well as the grants awarded through the grant settlement, there are other additional external resources available to the Council for 2003/04:
 - 3.1.1 Implementing Electronic Government Strategy (IEG):
The Council's IEG Strategy has been submitted to the Government for assessment; it is anticipated that a cash grant of £200,000 will be awarded for 2003/04 towards achievement

of the Government's initiatives to promote internet access to services

3.1.2 Asset Management Plan and Capital Strategy:

As a result of receiving two 'good' assessments by GOSE (the highest assessment achievable) of these strategic documents, a further £100,000 of borrowing approvals will be made available to the Council for 2003/04. This will be available for financing of capital expenditure.

3.1.3 DEFRA Recycling Grant:

As a result of a bid for funding from the National Waste Minimisation and Recycling Fund, a grant of £192,000 has been awarded to extend recycling collections across the district council area and to improve rural recycling. This covers £170,000 of capital expenditure and £22,000 revenue expenditure for 2003/04. Ongoing revenue costs of £55,000 have been included in the expenditure plans.

3.1.4 Commutation Adjustment

In addition to the resource award outlined in paragraph 3.1.5, a supplemental borrowing approval has been awarded by the Government for 2003/04, amounting to £262,180. This resource will be available to finance non-Housing Revenue Account capital expenditure.

3.1.5 Borrowing - Basic and Supplementary Credit Approvals

Under the current capital finance regulations, the Government allocates borrowing permissions in the form of Basic and Supplementary Credit Approvals (BCA/SCA). The following Credit Approvals have been received:

◇	BCA (all services):	£1.437m
◇	BCA (5% discretionary element)	<u>£0.175m</u>
	Total	<u>£1.612m</u>

The discretionary element includes the £0.100m. awarded for a good assessment in the Capital Strategy and Asset Management Plan. The settlement is a reduction of £0.248m over 2002/03.

◇	SCA Coast Protection and Land Drainage - an estimate of £215,000 for coast protection and land drainage schemes has been included
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With effect from 2002/03 the Government introduced a 'single capital pot' which removes the requirement to ring fence basic borrowing approvals and grants for specific schemes. It is therefore at the discretion of each individual authority to allocate these resources between housing and non-housing services, based on local priorities. The recommended strategy for 2003/04 is outlined in paragraphs 6.5 to 6.7 to this report.

3.1.6 Grants

The Council will receive grants of £1.330 from other partner organisations towards the capital programme for 2003/04. This is in addition to the I.E.G. grant of £200,000.

4. INTERNAL RESOURCES

4.1 **Council Tax Base:**

The Council Tax base represents the number of dwellings within the district, adjusted to take account of those benefiting from discounts and exemptions and expressed in terms of band D. The tax base for 2003/04 has increased to 70,663 (from 68,577 for 2002/03)

4.2 **Second Homes**

Although the Government are intending to introduce legislation allowing discretion to charge up to 90% of the council tax on second homes, the legislation is not likely to take effect until 2004/05 and therefore council tax will continue to be levied at 50% of the appropriate rate.

4.3 **Collection Fund Surplus**

The Council acts as the collection agent for council tax for the county, parish and town councils and police authority, as well as for its own district. The Council has achieved higher collection rates than anticipated in the last financial year and this has generated a surplus of £337,000 (£249,000 in 2002/03) that is available as a source of finance for 2003/04.

4.4. **Interest Rates**

The bank base rate has remained at 4% since November 2001; the current forecast for 2003/04 suggests the rate is likely to remain at 4% initially, reducing to 3.75% during the year. The earnings from the Council's investments will reflect the lower rates, and are estimated to be £800,000, based on an average return of 4.15%. This is a reduction of £200,000 over actual returns forecast in the current financial year.

4.5 **Minimum Revenue Provision**

This is a usable source of income, arising from accounting adjustments made for previous years and which are now agreed with the District Auditor. The amount provisionally available for 2003/04 is £115,000; there is also a further amount of £566,000 covering the period 1993/94 to 1999/00 that may now be utilised for either revenue or capital expenditure. It is proposed to use the backdated resources to fund capital expenditure.

4.6 **Reserves:**

4.6.1 General Fund Balance

The General Fund Balance is used to meet any additional unplanned revenue expenditure; the prudent level agreed for this reserve is 10% of the net general fund budget. The current

policy is to credit any year-end revenue under-spends to this reserve. As at 1st April 2002, the reserve stood at £2.036 million. There are no proposals to revise the existing policy for use of this Reserve for 2003/04.

4.6.2 Capital Reserve

The Capital Reserve is used to partially finance the Council's capital programme. The forecast balance on the reserve as at 1st April 2003, is £ 3,093 million but this will vary depending upon the actual timing of capital expenditure and slippage on individual capital scheme.

4.6.3. Direct Service Organisation Reserves

In November 2002, Cabinet agreed in principle, to amalgamate the existing DSO Reserves together with the General Fund Balance. It is now proposed to transfer £440,000 of this to the I.T Renewals Fund within the current financial year, to enable the continuation of the current policy to purchase IT software and hardware instead of using lease financing.

4.6.4 Developers' Contributions

The balance on the reserve for developers' contributions as at 1st April 2003 is forecast to be £5.677 million. The timing of capital expenditure and slippage against the planned programme of works will impact on the actual funds available for the next financial year. The use of contributions of £1.8 million for the Hanger Farm project has been reflected in the reduced interest earnings available to meet General Fund expenditure in 2003/04.

4.7 Fees and Charges

As part of the overall financial strategy agreed by the Cabinet in November, opportunities have been taken to maximise income from fees and charges for services whilst still allowing for concessions to some service users, in accordance with the Council's strategy. A report elsewhere on this agenda sets out the proposed charges for 2003/04.

5. DRAFT GENERAL FUND BUDGET FOR 2003/04

5.1 The draft net budget for the General Fund, shown in Appendix 1 to this report, is currently £19.092 million and includes the following

- ◇ Expenditure Plan bids, savings and additional income considered by the Cabinet and Review Panels in November;
- ◇ Additional bids and savings for the General Fund arising since the last forecast considered by Cabinet in November, which are detailed in Appendix 2.

- ◇ Inflation of 4.5% has been provided to cover a pay award of 3.5% and increments of 1% for employees' salaries from 1st April 2003; inflation of 2.5% has been allowed for on income and other expenditure items.
 - ◇ A contingency sum of £150,000 to provide for a number of provisional expenditure items, including a phased implementation of a new pay and reward strategy for employees.
- 5.2 Included within the report on Expenditure Plans for 2003/04 to the Cabinet on 4th December were comments from the Review Panels, following consultation of the proposals considered by Cabinet at their November meeting. At that stage, the Leisure Services Review Panel indicated that a special meeting was to be held on 17th December to receive a presentation from the local Citizens' Advice Bureaux on their request for additional funding, and that the Panel would make their observations to Cabinet after that meeting. These comments are attached as Appendix 6 to this report.
- 5.3 A bid of £31,000 (£18,500 in 2003/04 and £12,500 in 2004/05) has already been included in the proposals for the Leisure Services Portfolio, to cover additional salary costs, inflation and additional rental for the New Milton Offices; this represents an increase of 16.3% on the budget for 2002/03 of £190,600. The bid from the CAB is for a further sum of £41,000.

6. CAPITAL EXPENDITURE PROGRAMME

- 6.1 A summary of proposed expenditure for each portfolio and the proposed financing of each year's programme are shown in Appendix 3.
- 6.2 The programme for capital expenditure covering the period 2002/03 to 2006/07 is shown as Appendix 4 to this report; this schedule includes schemes previously considered by Cabinet and the Review Panels during the November cycle of meetings, as well as new and amended expenditure proposals.
- 6.3 Details of new bid proposals are outlined in Appendix 5 to this report.
- 6.4 The introduction of the single capital pot means that resources, in the form of Basic Credit Approvals (BCA), are allocated by the Government as a block rather than specifically for housing and non-housing services. This will enable the Council to have some flexibility in how these resources may be used, depending upon local priorities.
- 6.5 There is an identified shortfall in the provision of social housing within the district; the Council has a policy of addressing this issue through the provision of both land and resources, in the form of borrowing approvals, to local partner Housing Associations.
- 6.6 Borrowing approvals used in this way attract an equivalent cash grant from the Housing Corporation; although this grant is then subject to

the 'set-aside' regulations and cannot be spent again, the sum is invested and the interest earnings may be used to meet general fund expenditure in future years.

- 6.7 The summary forecast of capital expenditure and resources shown in Appendix 3 assumes the allocation of £1.459 million BCA's towards the Housing Capital programme, and £153,000 for other services. A more detailed report on the financial strategy for the housing service is included elsewhere on the Cabinet agenda.
- 6.8 The inclusion of Coast Protection and Land Drainage Schemes within the Environment portfolio capital expenditure programme, assumes that Supplementary Credit Approvals will be available to fully cover expenditure, not covered by grant.
- 6.9 It is proposed that the provision of plant, vehicles, equipment and some I.T hardware through lease financing, will continue during 2003/04. Replacement I.T. software and some hardware will be financed through the Council's own I.T Replacement Fund.

7. CONCLUSIONS

- 7.1 The further proposals for expenditure, income and savings included in this report need to be considered by Review Panels during the January cycle of meetings, to enable comments to be reported back to the February meeting of the Cabinet for consideration of the final budget for 2003/04.
- 7.2 No decisions will be taken as to the extent of the use of the Council's reserves, until the Cabinet has considered the final budget proposals in February.

8. PORTFOLIO HOLDER COMMENTS

- 8.1 The Portfolio Holder supports the recommendations included in this report.

9. EMPLOYEE SIDE COMMENTS

- 9.1 A briefing is to be held with the Employee Side Representatives in the near future. Their comments will be provided to the Cabinet at the February meeting.

10. RECOMMENDATIONS

It is recommended that:

- 10.1 The amendments to the Expenditure Plans revenue proposals contained in Appendix 2 be agreed;

- 10.2 The amendments to the proposed Capital Programme contained in Appendix 5 be agreed;
- 10.3 The additional Minimum Revenue Provision in the sum of £566,000 for the period 1993/94 to 1999/00 be transferred to the Capital Reserve in 2002/03 to meet future years' capital expenditure;
- 10.4 The sum of £440,000 be transferred to the I.T Renewals Fund;
- 10.5 The Basic Borrowing Approvals for 2003/04 be allocated in the sum of £1.459 million towards the Housing Capital Programme and £0.153 million to the Capital Programme for 'Other Services'.

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Background Papers:

Report I Cabinet 4/12/02
Report G Cabinet 6/11/02
Local Government Finance
Settlement Report - Dec.2002

**NEW FOREST DISTRICT COUNCIL
DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET**

<u>24/12/02</u>	2002/03	2003/04	2004/05	2005/06	2006/07
	£000	£000	£000	£000	£000
Net Portfolio Requirements	19403	18670	19092	19829	20829
Transfer To Provisions					
Additional Pay Award	100	140			
Est. Inflation (salary related)		540	560	580	600
Other Inflation		170	180	180	190
Sub Total (A)	19503	19520	19832	20589	21619
Capital Financing Provision	250	-250		250	
Sub Total (B)	19753	19270	19832	20839	21619
Transfer from DSO reserve	0	0	0	0	0
Sub Total (C)	19753	19270	19832	20839	21619
Less Interest on Balances(net)	-1000	200	-100		100
Sub Total (D)	18753	19470	19732	20839	21719
Transfer From Commutation/MRP	-103	-12	54	61	
Budget Requirements Total (E)	18650	19458	19786	20900	21719
Add Expenditure Plan Bids					
Corporate & Finance		470	139	8	0
Crime & Disorder		56	10	-10	0
Economy & Planning		95	15	0	0
Environment		242	15	0	5
Health & Social Exclusion		0	0	0	0
Housing		57	-43	2	2
Leisure		517	17	-42	-2
General Purposes & Licensing Committee		151	-97	0	0
Planning Development Control Committee		0	0	0	0
Standards Committee		0	0	0	0
Sub Total Bids	0	1587	56	-43	5
Deduct Expenditure Plan Savings					
Corporate & Finance		-1,181	-58	-74	0
Crime & Disorder		-40	0	0	0
Economy & Planning		-192	-35	0	-6
Environment		-151	52	0	0
Health & Social Exclusion		-11	0	0	0
Housing		-53	37	-8	-8
Leisure		-435	-146	-46	-20
General Purposes & Licensing Committee		-37	37	0	0
Planning Development Control Committee		-10	0	0	0
Standards Committee		0	0	0	0
Sub Total Savings	0	-2109	-113	-128	-34
Items Already Approved	20	6			
Contingency Fund		150	100	100	100
Forecast Budget Requirements Total (F)	18670	19092	19829	20829	21789

CORPORATE AND FINANCE PORTFOLIO
DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET

PORTFOLIO/COMMITTEE	Key	Number	2003/2004	2004/2005	2005/2006	2006/2007
			£	£	£	£
CORPORATE AND FINANCE						
Bids						
Already Approved November Cabinet			390,040	139,000	7,500	
Luncheon Vouchers	C	1	21,000			
Vehicle Tracking System	A	2	12,810	400		
Health Commercial	A	3	7,620			
Reception & Information Offices	A	4	7,880			
Leader Plus Programme Manager	A	5	30,660			
Total Bids			470,010	139,400	7,500	-
Savings						
Already Approved November Cabinet			-478,680	-58,200	-73,950	-100
Community Consultation	A	6	-10,000			
Increase in Benefits Admin Grant	A	7	-240,000			
Removal of Freedom of Information bid	C	8	-7,850			
Reduction in Supplies & Services budgets	A	9	-100,000			
Restructuring savings	A	10	-87,000			
Increase in staff turnover allowance	A	11	-50,000			
Reduction in Training Budgets	A	12	-60,000			
ICT	C	13	-40,000			
Additional rental income from Hythe Marina	A	14	-24,250			
Additional Verification Framework Grant	A	15	-52,550			
Leader Plus Programme Manager Grant	A	5	-30,660			
Deletion of Photovoltaic capital scheme	C	16		200	-50	100
Sub Total Savings			-1,180,990	-58,000	-74,000	-
Net Portfolio Bids/Savings (-)			-710,980	81,400	-66,500	-

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

CORPORATE AND FINANCE PORTFOLIO

BIDS

- 1 Luncheon Vouchers £21,000** – The November Cabinet proposals included a saving of £21,000 from the reduction in entitlement to luncheon vouchers. This bid reflects the deletion of the original savings proposed.

- 2 Vehicle Tracking System £12,810** – This bid reflects the leasing costs associated with fitting vehicle tracking systems to 20 of the vehicles operated by Commercial Services. Monitoring of vehicle movements should enable improvements to be made in operational efficiency.

- 3 Health Commercial £7,620** – Staffing salaries have increased by £7,620 more than inflation levels. This is principally due to regradings and increased hours within the Health Commercial section.

- 4 Reception & Information Offices £7,880** – Expenditure is required on additional hours to ensure adequate cover is available at information offices so that they remain fully staffed at all times.

- 5 Leader Plus Programme Manager £30,660** – The Council acts as employing agent for the Leader Plus Programme Manager. Budget provision is required for the cost of employment but this is matched by funding from the Leader Plus resources.

SAVINGS

- 6 Community Consultation -£10,000** – It is proposed to reduce the £20,000 community consultation budget by £10,000.

- 7 Increase in Benefits Admin Grant -£240,000** – Included within the main body of this report are details of additional administration grant of £416,800. After allowing for additional set up and running costs of £176,800, net additional income of £240,000 is estimated. This largely reflects income previously received within the Revenue Support Grant.

- 8 Removal of Freedom of Information Bid -£7,850** – This saving reflects the removal of the previous bid for staffing to deal with the implementation of the Freedom of Information Act.
- 9 Reduction in Supplies & Services budgets -£100,000** – It is proposed to reduce supplies and services budgets by £100,000. This will largely be achieved by withholding inflation increases on budgets not covered by contractual arrangements.
- 10 Restructuring Savings -£87,000** – Savings of £87,000 are estimated following the departure of the Environment Director.
- 11 Increase in staff turnover allowance -£50,000** – In recent years the Council has applied a 1.5% vacancy factor to its gross salary budgets. In 2001/02, the savings exceeded the factor by £30,000, therefore, it is proposed to increase this factor by £50,000 for 2003/04.
- 12 Reduction in Training Budgets -£60,000** – The Council currently has budgets of £345,090 for training. Expenditure in 2001/02 was £277,840. It is proposed to reduce budgets in 2003/04 by £60,000.
- 13 ICT -£40,000** – Following rephasing of the ICT programme, increased use of the renewals fund as opposed to leasing, and the deletion of leased items not requiring replacement, savings of £40,000 are estimated.
- 14 Additional rental income from Hythe Marina -£24,250** – Increased activity within the Marina has resulted in additional estimated rental income of £24,250.
- 15 Additional Verification Framework Grant -£52,500** – Additional grant income of £52,550 is anticipated.
- 16 Photovoltaic Capital Scheme £200** – The proposed deletion of the £10,000 capital scheme will result in revenue savings from 2004/05 not being achieved.

CRIME & DISORDER PORTFOLIO
DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET

	Key	Number	2003/04 £	2004/05 £	2005/06 £	2006/07 £
BIDS						
Already Approved November Cabinet			25,500	10,000	-10,000	
Domestic Violence Co-ordinator	A	1	600			
Community Safety	A	2	5,570			
Acceptable Behaviour Co-ordinator	A	3	24,100			
Sub Total Bids			55,770	10,000	-10,000	-
SAVINGS						
Grant re Acceptable Behaviour Co-ordinator	A	3	-24,100			
CCTV Income	A	4	-16,000			
Sub Total Savings			-40,100	-	-	-
Total Bids			55,770	10,000	-10,000	-
Total Savings			-40,100	-	-	-
NET BIDS / SAVINGS (-)			95,870	10,000	-10,000	-

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

CRIME AND DISORDER PORTFOLIO

BIDS

- 1 Domestic Violence Co-ordinator £600** – It is proposed to increase the role of the Domestic Violence Co-ordinator from 4 to 5 days per week, at a cost of £600 to the District Council.

- 2 Community Safety £5,570** – The recent appointment to the vacant Community Safety Officer post has resulted in additional salary costs of £5,570.

- 3 Acceptable Behaviour Co-ordinator £24,100** – The Council acts as employing agent for the Acceptable Behaviour Co-ordinator. Budget provision is required for the cost of employment but this is matched by funding from the Safer Communities Initiatives.

SAVINGS

- 4 CCTV Income -£16,000** – Following negotiations with Test Valley Borough Council, the Council is to monitor CCTV from the Romsey area, resulting in income of £16,000 per annum.

ECONOMY & PLANNING PORTFOLIO
DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET

	Key	Number	2003/04 £	2004/05 £	2005/06 £	2006/07 £
BIDS						
Already Approved November Cabinet			60,000	15,000		
Car Park Income Shortfall - Miscellaneous Income	A	1	4,000			
Land Charges - HCC increase in searches	A	2	13,500			
Holding Accounts - increases in staffing costs	A	3	17,440			
Sub Total Bids			94,940	15,000	-	-
SAVINGS						
Already Approved November Cabinet			-69,950	-35,000		-5,700
Car Park Meter Income increase above inflation	A	4	-18,000			
Land Charges - additional income	A	5	-31,560			
Concessionary Travel	A	6	-45,000			
Building Control Fees	A	7	-27,000			
Sub Total Savings			-191,510	-35,000	-	-5,700
Total Bids			94,940	15,000	-	-
Total Savings			-191,510	-35,000	-	-5,700
NET BIDS / SAVINGS (-)			-96,570	-20,000	-	-5,700

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

ECONOMY AND PLANNING PORTFOLIO

BIDS

- 1 Car Park Meter Income £4,000** – Based on historical performance miscellaneous income such as access licences will be £4,000 less than the current budget.
- 2 Land Charges £13,500** – Currently, Hampshire County Council carry out approximately 3,500 searches for the non-agency area. Following the end of the Agency contract, a County Council report now recommends that all highways searches should be carried out by Hampshire County Council. This would result in additional costs of £13,500 to the District Council.
- 3 Salaries £17,440** - Staffing costs have increased by £17,440 more than inflation. This is principally within the Building Control (£13,720) section, due to a re-grading, increased hours and a member of staff joining the superannuation scheme.

SAVINGS

- 4 Car Park Meter Income -£18,000** – Meter charges are proposed to increase by an average 9.5%, approximately 7% above inflation. This is estimated to generate £18,000 additional income.
- 5 Land Charges -£31,560** – Based on the current number of searches, the income budget is understated by £31,560.
- 6 Concessionary Travel -£45,000** – While the number of passes issued is in line with predictions, the actual usage is lower than estimated by the consultants who administer the scheme on behalf of participating local authorities. Budget provision can be reduced by £45,000.
- 7 Building Control Fees -£27,000** – On 19 June 2002 (Report J), Cabinet approved the charging levels and service delivery for Building Control. The financial implications are estimated additional income of £55,000 offset by additional consultants costs of £28,000.

ENVIRONMENT PORTFOLIO**DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET**

	Key	Number	2003/04 £	2004/05 £	2005/06 £	2006/07 £
BIDS						
Already Approved November Cabinet			155,600	-18,000		5,000
Loss of income from the disposal of abandoned vehicles	A	1	16,100			
Rural Sewerage at Copythorne - Loss of income	A	2	20,000			
Pest Control Income	A	3	28,000			
Recycling Extension Expenditure	A	4	22,000	33,000		
Sub Total Bids			241,700	15,000	-	5,000
SAVINGS						
Already Approved November Cabinet			-66,370	30,000		
New contract for the removal/storage of abandoned vehicles	A	5	-10,000			
New contract for the disposal of abandoned vehicles	A	1	-16,100			
Rural Sewerage at Copythorne - Expenditure saving	A	2	-20,000			
Recycling Extension Grant Income (2003/04 only)	A	4	-22,000	22,000		
Public Conveniences	A	6	-16,200			
Sub Total Savings			-150,670	52,000	-	-
Total Bids			241,700	15,000	-	5,000
Total Savings			-150,670	52,000	-	-
NET BIDS / SAVINGS (-)			91,030	67,000	-	5,000

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

ENVIRONMENT PORTFOLIO**BIDS**

- 1 Abandoned Vehicle Disposal £16,100** – The recent renewal of the disposal contract will result in savings of £16,100. However, these savings will be matched by reduced income, as costs incurred are reimbursed by Hampshire County Council.
- 2 Rural Sewerage £20,000** – The 2002/03 budget includes a non-recurring item for connection of properties in Copythorne to the main sewage system. Costs incurred are recharged to the property owners. For 2003/04 both income and expenditure budgets need to be deleted.
- 3 Pest Control Income £28,000** – Reports to Cabinet this year identified that pest control income would be £28,000 less than the approved budget. This income level is predicted to continue in future years.
- 4 Recycling Extension £22,000** –The main body of this report identifies grant of £192,000 for extending recycling across the district. This includes £22,000 towards the running costs in 2003/04. Ongoing costs, which will not be grant funded are £55,000 from 2004/05.

SAVINGS

- 5 Abandoned Vehicles Removal/Storage -£10,000** – A separate element of the abandoned vehicles contract is for the removal and storage of vehicles. The renewal of the contract will result in estimated savings of £10,000 to the District Council.
- 6 Public Conveniences -£16,200** – The 2002/03 estimates include £16,200 for non-recurring costs relating to redundancies and demolitions following the closure of some public conveniences. This budget is not required for 2003/04.

HEALTH & SOCIAL EXCLUSION PORTFOLIO
DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET

	Key	Number	2003/2004	2004/2005	2005/2006	2006/2007
			£	£	£	£
HEALTH & SOCIAL EXCLUSION						
BIDS			-	-	-	-
Sub Total Bids			-	-	-	-
SAVINGS						
Already Approved November Cabinet			-11,200	-	-	-
Sub Total Savings			-11,200	0	0	0
NET BIDS / SAVINGS (-)			-11,200	-	-	-

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

HOUSING PORTFOLIO**DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET**

	Key	Number	2003/04 £	2004/05 £	2005/06 £	2006/07 £
HOUSING PORTFOLIO						
BIDS						
Already Approved November Cabinet			57,000	-43,000	2,000	2,000
Sub Total Bids			57,000	-43,000	2,000	2,000
SAVINGS						
Already Approved November Cabinet			-8,000	-8,000	-8,000	-8,000
Reduction in Housing Condition Survey bid	C	1	-45,000	45,000		
Sub Total Savings			-53,000	37,000	-8,000	-8,000
NET BIDS / SAVINGS (-)			4,000	-6,000	-6,000	-6,000

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

HOUSING PORTFOLIO

SAVINGS

- 1 Private Sector Housing Condition Survey -£45,000** – Following tendering of this work the cost of the survey will be £10,000 lower than previously estimated. However, as the contract will be financed from capital resources the full amount shown previously in the expenditure plan can be removed.

LEISURE PORTFOLIO
DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET

	Key	Number	2003/04 £	2004/05 £	2005/06 £	2006/07 £
<u>BIDS</u>						
Already Approved November Cabinet			492,440	14,670	-42,460	-2,180
Energy Management	A	1	4,000	2,000		
Keyhaven Mooring Fees	A	2	5,000			
Gas and Electric Costs	A	3	16,000			
			517,440	16,670	-42,460	-2,180
<u>SAVINGS</u>						
Already Approved November Cabinet			-435,200	-146,100	-46,450	-20,400
			-435,200	-146,100	-46,450	-20,400
NET BIDS / SAVINGS (-)						
			82,240	-129,430	-88,910	-22,580

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

LEISURE PORTFOLIO

BIDS

- 1 Energy Management £4,000** – The November Cabinet report included £4,000 savings relating to Energy Management. As these savings related to capital schemes that were not finally approved last year, the revenue savings had been included in error.

- 2 Keyhaven Mooring Fees £5,000** – On 4 December 2002, Cabinet recommended a reduction in the increase in mooring fees from 13% to 6.5%. This will reduce anticipated income by £5,000.

- 3 Gas and Electric Costs £16,000** – Expenditure in the current year on gas and electricity is estimated to exceed budgets by £16k. This level of expenditure is anticipated to continue in 2003/04.

GENERAL PURPOSES & LICENSING COMMITTEE
DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET

	Key	Number	2003/04 £	2004/05 £	2005/06 £	2006/07 £
BIDS						
Already Approved November Cabinet			113,500	-60,000		
Parish elections to be held in 2003/04	A	1	37,000	-37,000		
Sub Total Bids			150,500	-97,000	-	-
SAVINGS						
Recharge for parish elections 2003/04	A	1	-37,000	37,000		
Sub Total Savings			-37,000	37,000	-	-
Total Bids			150,500	-97,000	-	-
Total Savings			-37,000	37,000	-	-
NET BIDS / SAVINGS (-)			113,500	-60,000	-	-

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

GENERAL PURPOSES & LICENSING COMMITTEE

- 1 Elections £37,000** – Parish and Town Council elections in May 2003 will result in estimated additional costs of £37,000 to this Council. These costs will be reimbursed by the Town and Parish Councils.

PLANNING DEVELOPMENT CONTROL COMMITTEE
DRAFT GENERAL FUND FORECAST 2003/04 TO 2006/07 BASED ON 2002/03 BUDGET

	Key	Number	2003/04 £	2004/05 £	2005/06 £	2006/07 £
BIDS						
Sub Total Bids			-	-	-	-
SAVINGS						
Additional income from Section 106 agreements	A	1	-9,560			
Sub Total Savings			-9,560	-	-	-
Total Bids			-	-	-	-
Total Savings			-9,560	-	-	-
NET BIDS / SAVINGS (-)			-9,560	-	-	-

Key

- A - New bid/saving
- B - Existing bid/saving confirmed
- C - Existing bid/saving amended
- D - Existing bid/saving not confirmed
- E - Existing bid/saving implemented in or before 2002/03

PLANNING DEVELOPMENT CONTROL COMMITTEE

SAVINGS

- 1 Section 106 Agreements -£9,560** – It is proposed to increase the legal fees on Section 106 Agreements from £50 to £70 per hour. This will generate estimated additional income of £9,560.

**NEW FOREST DISTRICT COUNCIL
OTHER SERVICES CAPITAL EXPENDITURE
SUMMARY AND RESOURCES 2002/03 TO 2006/07**

APPENDIX 3

Date Prepared :-

12-Sep-02

ESTIMATED EXPENDITURE

	2002/03	2003/04	2004/05	2005/06	2006/07	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Corporate & Finance	590	782	240	10	-	1,622
Crime & Disorder	565	11	-	-	-	576
Environment	1,716	1,704	1,249	3,552	6,189	14,410
Economy & Planning	485	449	65	-	-	999
Leisure	1,534	2,572	1,019	182	85	5,392
TOTALS	4,890	5,518	2,573	3,744	6,274	22,999

PROPOSED FINANCING

BCA (Loan)	199	153	153	153	153	811
SCA (Coast & Land Drainage)	304	215	203	653	1,152	2,527
SCA Commutation	288	262	251			
Minimum Revenue Provision	566					
Grants & Other Contributions	2,054	1,528	842	2,729	4,867	12,020
Developers' Contributions	653	1,850	9	9	9	2,530
Revenue Provision (Gen. Fund.)	250		-	250	250	750
Usable Capital Receipts						-
Capital Reserve	576	1,510	1,115	- 50	- 157	2,994
TOTALS	4,890	5,518	2,573	3,744	6,274	21,632

ESTIMATED BALANCES

	01/04/02	01/04/03	01/04/04	01/04/05	01/04/06	01/04/07
	£000	£000	£000	£000	£000	£000
CAPITAL RESERVE	3,669	3,093	1,583	468	518	675
DEV. CONTRIBS.	6,330	5,677	3,827	3,818	3,809	3,800

**NEW FOREST DISTRICT COUNCIL
CORPORATE AND FINANCE PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007**

PROJECT	Key	No	Est	Actual	Original	Forecast Capital Expenditure					Future	G F	
			Total Cost £'000	To 31.3.02 £'000	Estimate 2002/03 £'000	2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000	Years £'000	Rev Exp Full Year £	
<u>CORPORATE AND FINANCE PORTFOLIO</u>													
<u>APPLETREE COURT</u>													
Refurbishment of Heating System	C		594	349	270	10	50	185					
Pedestrian / Veh. Alts. Gosport Lane			12	3		9							
Resurface Lower Car Park			30	0	30	30							
Electrical Testing Remedial Works			27	13	10	14							
Rain Water Recycling Scheme			4	0		4							
Refurbishment of Main Reception			1	0		1							
Renewal of Electrical Supply			46	10		36							
Guillotine for Copying Service			4	0		4							
TOTAL APPLETREE COURT			718	375	310	108	50	185	0	0	0	0	
<u>TOWN HALL</u>													
Photovoltaic Scheme	B	1	0	0			0						
Electrical Testing Remedial Works			27	2	25	25							
Racking and Shelving - Info. Tech.& Comm.			3			3							
Refurbish gents GF toilets/add Showers			11	0		11							
Carpet Replacement Programme			3	2		1							
TOTAL TOWN HALL			44	4	25	40	0	0	0	0	0	0	
<u>NEW MILTON OFFICES</u>													
Provision of New Offices	B	3	615	20	432	157	428	10					
TOTAL NEW MILTON OFFICES			615	20	432	157	428	10	0	0	0	0	
<u>INFORMATION OFFICES</u>													
Refurbishments	B	4	60	0	10	30	10	10	10				
TOTAL INFORMATION OFFICES			60	0	10	30	10	10	10	0	0	0	
<u>CLAYMEADOW DEPOT</u>													
Grounds Maintenance	A	5	2	0		2							
Drainage				20	0		20						
Resurfacing Works				20	0			20					
TOTAL CLAYMEADOW DEPOT					42	0	0	22	20	0	0	0	0
<u>MARSH LANE DEPOT</u>													
Repairs to Drains			5	0		5							
Replace Asbestos Guttering			3	0		3							
Electrical Testing Works			3	0		3							
Grounds Maintenance			3	0		3							
Improvements and Redecorations			3	0		3							
Fuel Tank Wall Repairs			7	0		7							
Upgrade CCTV System			5	0		5							
TOTAL MARSH LANE DEPOT				29	0	0	29	0	0	0	0	0	0

**NEW FOREST DISTRICT COUNCIL
CORPORATE AND FINANCE PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007**

PROJECT	Key	No	Est Total Cost	Actual To 31.3.02	Original Estimate 2002/03	Forecast Capital Expenditure					Future Years	G F Rev Exp Full Year
						2002/03	2003/04	2004/05	2005/06	2006/07		
			£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£
<u>CORPORATE AND FINANCE PORTFOLIO</u>												
<u>OFFICES & DEPOTS</u>												
Improved Facilities for Disabled			25	23		2						
Disabled Discrimination Act Legislation	B	6	65	12	20	33	20					
TOTAL OFFICES & DEPOTS			90	35	20	35	20	0	0	0	0	0
<u>CATERING</u>												
Applemore R. C. Kitchen Ventilation			0	0	4							
Lymington Rec. Centre Ph. 2 - Catering Area	B	7	60	0	25		25	35				
New Milton R. C. Bar Servery			0	0	7							
Totton R. C. - Café/Bar Conversion			0	0	20							
Dibden Kitchen Enlargement			35	0	35	35						
Appletree Pantry - Kitchen Extension			15	0	15	15						
Appletree Pantry - Kitchen Ventilation			5	0	5	5						
Equipment Replacement Programme			2	0		2						
Ring. Rec Centre - Alterations to Kitchens and Servery Area	A	8	15	0			15					
Lymington Rec. Centre - Customer Social Area	A	7	14	0			14					
TOTAL CATERING			146	0	111	57	54	35	0	0	0	0
<u>INFORMATION TECHNOLOGY</u>												
	E	9	471	159	112	112	200		0			
TOTAL GROSS COST			2,215	593	1,020	590	782	240	10	0	0	0
Less Grants			312	0	112	112	200					
NET COST			1,903	593	908	478	582	240	10	0	0	0
<u>MEMORANDUM ITEMS</u>												
Information Technology	E		2,979		787	787	865	432	895			
Equipment Machinery	E		58		18	18	28	9	3			
Vehicles	E		3,251		665	665	956	714	916			
Corporate and Finance Portfolio Memorandum Items			6,288	0	1,470	1,470	1,849	1,155	1,814	0	0	0

KEY	
A	New scheme
B	Existing scheme confirmed
C	Existing scheme amended
D	Existing scheme not confirmed
E	Existing scheme implemented in or before 2002/03
Bolded schemes are linked to revenue bids/savings	

**NEW FOREST DISTRICT COUNCIL
CRIME & DISORDER PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007**

PROJECT	Key	Num	Est Total Cost £'000	Actual Est. To 31.3.02 £'000	Original Estimate 2002/03 £'000	Forecast Capital Expenditure					Future Years £'000	G F Rev Exp Full Year £
						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
CRIME & DISORDER PORTFOLIO												
CCTV												
CCTV Programme	E	1	1,139	572	358	556	11					
TOTAL CCTV			1,139	572	358	556	11	0	0	0	0	0
EMERGENCY PLANNING												
Community Radio	E		10	1	0	9						
TOTAL EMERGENCY PLANNING			10	1	0	9	0	0	0	0	0	0
GROSS TOTAL			1,149	573	358	565	11	0	0	0	0	0
LESS: Grants and Other Contributions			-1,076	-496	-304	-537	-43					
NET TOTAL			73	77	54	28	-32	0	0	0	0	0

Key	
A	New scheme
B	Existing scheme confirmed
C	Existing scheme amended
D	Existing scheme not confirmed
E	Existing scheme implemented in or before 2002/03
Bolded schemes are linked to revenue bids/savings	

NEW FOREST DISTRICT COUNCIL
ENVIRONMENT PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007

PROJECT	Key	Num	Est Total Cost £'000	Actual Est. To 31.3.02 £'000	Original Estimate 2002/03 £'000	Forecast Capital Expenditure					Future Years £'000	G F Rev Exp Full Year £
						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
<u>COAST PROTECTION</u>												
Barton on Sea*	B		5,125	0	0	0	0	65	60	5,000		
Coastal Strategy Plans* Christchurch Bay	C	1	243	36	87	186	21					
Saltmarshes	B		55	0	30	0	30	25				
Western Solent	C	2	241	7	53	4	106	124				
Hurst Spit Beach Management*	E		4,808	400	84	84	67	47	47	47	4,116	
Lymington Quay Wall & Surfaces*	E		513	502	8	11						
Milford on Sea*	E		3,029	95	0	3	91	60	2,760	20		
Regional Monitoring (Study)*	E		39	39								
Strategic Regional Coastal Monitoring Programme*	E		3,400		700	814	561	558	515	952		
TOTAL COAST PROTECTION			17,453	1,079	962	1,102	876	879	3,382	6,019	4,116	0
<u>LAND DRAINAGE</u>												
Ashurst Flood Relief	E		73	70	0	3						
Fordingbridge Preliminary Study	C	3	25	0	25		25					
Great Ballard Lake#	E		87	85	0	2						
Lyndhurst Flood Relief*	E		115	0	58	115						
Lyndhurst Investigations	E		13	10	0	3						
Portmore Flood Relief*	E		104	1	47	103						
Ripley Flood Relief	E		99	93	0	6						
S.E.Ringwood Investigations and Flood Relief#	E		117	15	102	102						
Watercourse Imp. Friars Walk to Farm Lane*	E		49	9	32	40						
Normandy Lane and Gore Road Preliminary Studies	B		29	1	0	0	28					
Normandy Lane and Gore Road Flood Alleviation*	A		100	0	0	0	0	100				
Fordingbridge Flood Alleviation*	A		100	0	0	0	100					
Calmore Preliminary Flood Investigations	A		25	0	0	0	25					
Calmore Flood Relief*	A		100	0	0	0	0	100				
TOTAL LAND DRAINAGE			1,036	284	264	374	178	200	0	0	0	0
<u>LYMINGTON QUAY PROJECT</u>												
Fees and Contingencies	E		156	146	5	10						
Principal Environmental Enhancements	E		378	344	15	34						
Public Conveniences	E		138	126	15	12						
TOTAL LYMINGTON QUAY PROJECT			672	616	35	56	0	0	0	0	0	0

NEW FOREST DISTRICT COUNCIL
ENVIRONMENT PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007

PROJECT	Key	Num	Est Total Cost £'000	Actual Est. To 31.3.02 £'000	Original Estimate 2002/03 £'000	Forecast Capital Expenditure					Future Years £'000	G F Rev Exp Full Year £
						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
PUBLIC CONVENIENCES												
Feasibility Study	E		6	1	0	5						
Rebuilding: New Street Lymington	E		165	11	137	154						
Brockenhurst	C	4	175	0	150	25	150					
Calshot (see external funding)	C		330	0	0	0	330					
Milford	C		170	0	0	0	0	170				
Keyhaven	C		170	0	0	0	0	0	170			
Fordingbridge	C		170	0	0	0	0	0	0	170		
TOTAL PUBLIC CONVENIENCES			1,186	12	287	184	480	170	170	170	0	0
WASTE MANAGEMENT AND RECYCLING												
Recycling Extension	A	5	170	0	0	0	170					
GROSS TOTAL			20,517	1,991	1,548	1,716	1,704	1,249	3,552	6,189	4,116	0
LESS:												
Developers' Contributions#			-178	-74	-102	-104						
Contribution from Harbour Com (Lym Quay Project)			-11	-11	0							
Contribution from HCC (Lyndhurst Investigations)			-6	-6	0							
Contribution from HCC (Principal Env Enh)			-170	-170	0							
Contribution from NM Town Council (Great Ballard Lake)			-26	-26	0							
Grant (Coast Protection)*			-14,002	-808	-781	-1,032	-790	-792	-2,729	-4,867	-2,984	
Grant (Land Drainage)*			-164	-2	-40	-87	-25	-50				
Possible external funding for PC at Calshot			-150	0	0	0	-150					
Grant (DEFRA) Waste Management & Recycling^			-170	0	0	0	-170					
NET TOTAL			5,640	894	625	493	569	407	823	1,322	1,132	0

Key	
A	New scheme
B	Existing scheme confirmed
C	Existing scheme amended
D	Existing scheme not confirmed
E	Existing scheme implemented in or before 2002/03
Bolded schemes are linked to revenue bids/savings	

NEW FOREST DISTRICT COUNCIL
ECONOMY & PLANNING PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007

PROJECT	Key	Num	Est Total Cost £'000	Actual Est. To 31.3.02 £'000	Original Estimate 2002/03 £'000	Forecast Capital Expenditure					Future Years £'000	G F Rev Exp Full Year £
						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
ECONOMY & PLANNING PORTFOLIO												
CAR PARKS												
Special Improvements	E		50	1	0	49						
Special Improvements Beaulieu	E		3	0	0	3						
St John's Car Park Hythe #	C	1	130	0	130		65	65				
TOTAL CAR PARKS			183	1	130	52	65	65	0	0	0	0
ENVIRONMENTAL INITIATIVES												
Fawley Village Centre	E	2	112	1	100	71	40					
Fordingbridge Town Centre	E		186	172	0	14						
Milford Sea Front*	C		200	0	0	0	200					
Totton Town Centre	B		110	10	97	0	100					
TOTAL ENVIRONMENTAL INITIATIVES			608	183	197	85	340	0	0	0	0	0
HIGHWAYS AGENCY												
Highways Agency Works	E		627	341	398	286						
TOTAL HIGHWAYS AGENCY			627	341	398	286	0	0	0	0	0	0
MEASURES TO ENCOURAGE CYCLING												
Cycle Route Stopples Lane Hordle	E	3	48	3	43	1	44					
TOTAL MEASURES TO ENCOURAGE CYCLING			48	3	43	1	44	0	0	0	0	0
PUBLIC LIGHTING												
Footway Lighting Column Replacement Programme	E		39	2	0	37						
Footway Lighting Improvements	E		33	9	0	24						
TOTAL PUBLIC LIGHTING			72	11	0	61	0	0	0	0	0	0
GROSS TOTAL			1,538	539	768	485	449	65	0	0	0	0
LESS: Developers Contributions #			-14	0	-14		-14					
Grants and Other Contributions*			-150	0	0	0	-150					
Reimbursement from HCC (Highways Agency)			-627	-341	-398	-286						
NET TOTAL			747	198	356	199	285	65	0	0	0	0

Key

- A New scheme
- B Existing scheme confirmed
- C Existing scheme amended
- D Existing scheme not confirmed
- E Existing scheme implemented in or before 2002/03

Bolded schemes are linked to revenue bids/savings

**NEW FOREST DISTRICT COUNCIL
LEISURE PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007**

PROJECT	Note	Number	Est Total Cost £'000	Actual to 31/03/02 £'000	Original Estimate 2002/03 £'000	Forecast Capital Expenditure					Future Years £'000	G F Rev Exp Full Year £
						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
<u>LEISURE PORTFOLIO</u>												
<u>ALL CENTRES</u>												
Replacement of Covers to Swimming Pool Bi-Flow Channel	E		13		13	13						
Underwater Pool Repairs	E		13		13	13						
Electrical Testing Remedial Works	E		82	53		29						
Works to Comply with DDA	A		21				21					
TOTAL ALL CENTRES			129	53	26	55	21	0	0	0	0	0
<u>APPLEMORE</u>												
Extension to Health and Fitness Suite	E		167	162	5	5						
Reflections Sauna Refurbishment	E		56	2	1	28	26					
Alteration to Balance Tanks	E		3	2		1						
Works to Comply with Statutory Disability Act	E		14	4		10						
External Wall Repairs	E		9	8		1						
CCTV	E		6			6						
Soft Play Conversion	A		47			47						-23,100
Children's Play Area	E		4			4						
Ultra Violet Pool Disinfectant Installation	C		24				24					
Lift Replacement	A		22				22					
Office Renovation directly linked to Soft Play	A		20				20					
Air Conditioning Heat Pump	A		18				18					6,000
Extension to CCTV System	A		14				14					
Replacement of Pool Sand Media	A		16							16		
TOTAL APPLEMORE			420	178	6	102	124	0	0	16	0	-17,100

**NEW FOREST DISTRICT COUNCIL
LEISURE PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007**

PROJECT	Note	Number	Est Total Cost £'000	Actual to 31/03/02 £'000	Original Estimate 2002/03 £'000	Forecast Capital Expenditure					Future Years £'000	G F Rev Exp Full Year £
						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
NEW MILTON												
<i>Extension to Contours</i>	E		160		120	160						-15,300
Pool Hall Roof	C		88	30	1	3			55			
Installation of Automatic Doors	E		11	4		7						
Access Control	E		9			9						
Refurbishment of Centre Filters	A		16				16					
Replacement of Workshop / Storage Area	A		15				15					
Refurbishment of Contours Extension Toilet	A		14				14					
External Barrier Control	A		12				12					
Replacement of Wetside Tiles	A		18					18				
Reception Refurbishment	A		17					17				
TOTAL NEW MILTON			360	34	121	179	57	35	55	0	0	-15,300
RINGWOOD												
Replace Emergency Lighting	E		18		22	18						
Installation of Automatic Doors	E		15		15	15						
Extension of Car Park, Lighting and CCTV	E		16	9		7						
Pool Hall Stanchion Repair	E		7	6		1						
<i>Conversion of Bar Area in Soft Play</i>	A		50				50					-10,168
Refurbish Main Reception	B		30				30					
Refurbishment of Sand Pool Filter	A		10				10					
Dry Change Refurbishment	C		90		90	4		86				
Replacement of Swimming Pool Ozone Generator	B		80					80				
<i>Wet Change Refurbishment</i>	C		72					72				24,000
<i>Refurbishment of Pool Surround</i>	A		30					30				part £24k above
Replacement of Lift	C		30					30				
Pool Water Recycling Scheme	B		12					12				
<i>Refurbishment of Poolside Tiling</i>	A		40						40			40,000
TOTAL RINGWOOD			500	15	127	45	90	310	0	40	0	53,832

**NEW FOREST DISTRICT COUNCIL
LEISURE PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007**

PROJECT	Note	Number	Est Total Cost £'000	Actual to 31/03/02 £'000	Original Estimate 2002/03 £'000	Forecast Capital Expenditure					Future Years £'000	G F Rev Exp Full Year £
						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
LYMINGTON												
Netball Court - Replace Perimeter Fencing and Resurface	E		11	4	11	7						
Ultra Violet Pool Disinfectant Installation	E		11		11	11						
Installation of Automatic Doors	E		7	6		1						
Contribution to Refurbishment of School Sports Hall Floor	E		7			7						
Café Conversion to Fitness Suite	E		20			20						
Swimming Pool Heat Pump & Heat Transfer Coil	A		23				23					
Refurbishment of Sand Pool Filters (x2)	A		20				20					
Phase 2	B		420					420				-60,000
Replacement of STP Carpet	B		100							100		
TOTAL LYMINGTON			619	10	22	46	43	420	0	0	100	-60,000
TOTTON												
Wet Change Refurbishment	E		96	2	80	94						
Fitness Suite Extension	E		192	149	6	43						
Refurbishment of Sand Pool Filters (x2)	A		20				20					
Filtration System	A		16				16					
Re-Tiling of Poolside Plinths	A		10				10					
Toilet Refurbishments	A	1	10					10				
Car Parking Spaces in Water Lane	A		10					10				
Ozone Filtration System Refurbishment	A		10					10				
TOTAL TOTTON			364	151	86	137	46	30	0	0	0	0

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						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
<u>DIBDEN GOLF CENTRE</u>												
Resurface 9-Hole Car Park	C		0		20	0						
Electrical Remedial Works	E		15			15						
Bunker Refurbishment	E		2	1		1						
Tee renovation	E		4	3		1						
Construction of New Practice Area	E		10			10						
Course Drainage	C/D		23			9	14					
Extension to CCTV	C/A		23			11	12					
Course Enhancements	A		70				15	17	18	20		
Course Steps	A		10				10					
Replacement of Electrics in Irrigation System	B		53					53				
Pipework to 9 Hole Irrigation System	B		35					35				
Renovation of / Drainage to Pond	A		10					10				
TOTAL DIBDEN GOLF CENTRE			255	4	20	47	51	115	18	20	0	0
<u>COAST</u>												
Lymington Quay	E		32	26		6						
Coast Amenities PPM	E		127	87		40						
Milford Promenade	E		20			20						
Keyhaven Quay	A		34				34					
TOTAL COAST			213	113	0	66	34	0	0	0	0	0
<u>TOURISM</u>												
Information & Interpretation Strategy	E		55	53		2						
Remote Areas Management	E		8			8						
TOTAL TOURISM			63	53	0	10	0	0	0	0	0	0

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						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
<u>DUAL USE/JOINT PROVISION</u>												
Marchwood Youth Centre	E		85		85	85						
Hanger Farm	E	2	170		170	0	170					
Eling Tide Mill	E		116		116	116						
Ninth Centenary Trust	E		25			25						
Forest Arts Extension to Building	E		17			17						
TOTAL DUAL USE/JOINT PROVISION			413	0	371	243	170	0	0	0	0	0
<u>OPEN SPACE</u>												
Jubilee Field, Sway - Partner Development	E		111	56		55						
Parish Partnership Programme	A		300				100	100	100			
TOTAL OPEN SPACE			411	56	0	55	100	100	100	0	0	0
SUB TOTAL - Excl. Developers' Contributions Schemes												
			3,747	667	779	985	736	1,010	173	76	100	-38,568
<u>DEVELOPERS' CONTRIBUTION SCHEMES</u>												
Fernhill Lane	E		711	511	200	200						
Bartley Park	E		828	799		29						
Marl Lane/Allen Water Drive Cycleway	E		10	5		5						
Corkfield, Marchwood	E		21			21						
Land Acquisition at New Milton	E		100			100						
Land at Poulner Lakes	E		21	1		20						
Totton & Eling T.C. Feasibility Work	E		15	8		7						
Hangar Farm, Totton, Open Space	E	2	1,653			0	1653					
Hangar Farm, Totton, Community Use	E	2	175	1		0	174					
Corkfield Marchwood - Skatepark			48			48						
Play Development at Forest Front	E		75			75						
Parish Paths Project	E/A		63	18		9	9	9	9	9		
West Totton Centre	E		71	36		35						
TOTAL DEVELOPERS' CONTRIBUTION SCHEMES			3,791	1,379	200	549	1,836	9	9	9	0	0
GROSS TOTAL												
			7,538	2,046	979	1,534	2,572	1,019	182	85	100	-38,568
LESS: Developers' Contributions												
Grants and Other Contributions												
			-3,791	-1,379	-200	-549	-1,836	-9	-9	-9		
NET TOTAL			3,747	667	779	985	736	1,010	173	76	100	-38,568

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						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
MEMORANDUM ITEMS												
Applemore Recreation Centre			166		67	67	17	53	29			
New Milton Recreation Centre			130		101	101	8	14	7			
<i>NMRC - Pool Inflatable</i>	A						4					
<i>NMRC - Gym Mats</i>	A						3					
<i>NMRC - Walkie Talkies</i>	A						1					
Ringwood Recreation Centre			149		34	34	57	46	12			
Lymington Recreation Centre			16		7	7	2	4	3			
<i>LRC - Pool Inflatable</i>	A						4					
<i>LRC - Poolside Steps</i>	A						3					
<i>LRC - Walkie Talkies</i>	A						1					
Totton Recreation Centre			58		41	41	4		13			
All Centres			6		6	6						
Dibden Golf Course			60		10	10	28	22				
<i>DGC - Range Dispenser & Ball Washer</i>	A						20					
LEISURE PORTFOLIO MEMORANDUM ITEMS			585	0	266	266	152	139	64	0	0	0

Note Key

- A - New bid/saving
 - B - Existing bid/saving confirmed
 - C - Existing bid/saving amended
 - D - Existing bid/saving not confirmed
 - E - Existing bid/saving implemented in or before 2002/03
- Items in italics are linked to revenue bids/savings*

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LEISURE PORTFOLIO CAPITAL EXPENDITURE PLANS
2002/2003 TO 2006/2007**

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						2002/03 £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000		
<u>MEMORANDUM ITEMS - ADDENDUM</u>												
<u>DIBDEN GOLF CENTRE - PLANT EQUIPMENT</u>												
Ride-on 72" Rotary Mower			11		11	11						
John Deere Pro Gator			16		16	16						
Top Dresser			5		5	5						
Slitter			2		2	2						
Fair Way Unit			36		36	36						
955 Tractor			16		16	16						
Hardi Sprayer			7		7	7						
Iseki Coremaster			7				7					
Lloyds Pallidin Mower (x2)			5				5					
John Deere Tripple Mower			36					18	18			
Tipping Trailer			2					2				
Sisis Aerator			2					2				
3.5T Tipping Trailer			3					3				
Rotary Slit Seeder			6					6				
Greens King Mower			24						24			
Hydraulic Gang Mower			20						20			
Ball Collector			4						4			
All Minor Plant			8		2	2	2	2	2			
TOTAL DIBDEN GOLF CENTRE - PLANT EQUIPMENT			210		95	95	14	33	68		0	0
TOTAL MEMORANDUM ITEMS INCLUDING PLANT			795		361	361	166	172	132		0	0

NOTE: The Plant Equipment items highlighted above are consider by the Corporate & Finance Portfolio and are included for Members' information only.

CORPORATE AND FINANCE PORTFOLIO

- 1 **Town Hall Lymington** – The proposed scheme to install a photovoltaic panel at the Town Hall in Lymington has been deleted from the programme.

CRIME AND DISORDER PORTFOLIO

- 1 CCTV Programme £11,000** - £11,000 of this scheme budget has been rephased into 2003/04, to allow for retention monies that will not be paid until a 12 month period has elapsed from the date of acceptance of the equipment.

ENVIRONMENT PORTFOLIO

- 1 Coastal Strategy Plans Christchurch Bay** – £21,000 of this scheme has been rephased into 2003/04, due to the timing of a new technique being used to assess cliff recession rates along the study frontage.
- 2 Coastal Strategy Plans Western Solent** - DEFRA have indicated that their budget for 2002/03 has been allocated and it is highly unlikely that we will receive approval for this scheme in this financial year. Therefore, £106,000 has been rephased into 2003/04 and £124,000 into 2004/05.
- 3 Fordingbridge Preliminary Study £25,000** – This capital scheme has been rephased into 2003/04, due to staff time being taken up on other schemes where unprogrammed additional works have been identified.
- 4 Brockenhurst Public Convenience £175,000** – Originally, in 1999 the following rebuilding schemes were estimated to cost £150,000. Taking into account the inflationary increase in tender prices, the proposed costs are now £175,000, of which £25,000 is to be incurred in 2002/03 and £150,000 has been rephased into 2003/04.
- 5 Recycling Extension £170,000** – The Council is to receive grant of £192,000 for extending recycling across the District. This comprises £170,000 to cover capital expenditure and £22,000 towards the revenue running costs in 2003/04.

ECONOMY AND PLANNING PORTFOLIO

- 1 St Johns Car Park Hythe £65,000** – The start date of the project is dependant on the new St John's Road link being constructed by Hampshire County Council. Due to continuing delays in construction works, the link road is now scheduled for completion in 2004/05. Therefore, given the rebuilding of the car park is dependant on the link road, it has been necessary to reschedule the scheme to commence in 2003/04 and to be completed in 2004/05.
- 2 Fawley Village Centre £40,000** – Due to a revised date for commencement of the contract, £40,000 of this scheme has been rephased from 2002/03 into 2003/04.
- 3 Cycle Route Stopples Lane Hordle £44,000** – £42,000 of this scheme has been rephased into 2003/04, due to staff time being taken up working on other schemes where unprogrammed additional works have been identified.

LEISURE PORTFOLIO

- 1 Totton – Toilet Refurbishments (£10,000):** The toilet refurbishment scheme at Totton has been rescheduled for 2004/05 and costs have therefore been moved from 2003/04 to 2004/05.

- 2 Totton – Revision to Hangar Farm Scheme (£1,997,000) – Forecast** expenditure on this capital scheme has been updated in line with the separate report to Cabinet of 6 January 2003. The forecast expenditure of £1,997,000 (net of external contributions) is funded from:
 - Existing NFDC funding (slipped from 2002/03) £170,000
 - Open Space Allocation £1,653,000
 - Community Allocation (previously approved: £113,000) £174,000

FUNDING OF CITIZENS' ADVICE BUREAUX – OBSERVATIONS OF LEISURE REVIEW PANEL

At its meeting on 12 November 2002, the Leisure Review Panel decided to hold a special meeting to consider a request from the 6 Citizens' Advice Bureaux based in the District for the District Council to make available additional funding up to a sum of £130,000, with a view to providing extra services to residents of the Forest.

At the same time, it was noted that some funding for the Citizens' Advice Bureaux was included within the Leisure Portfolio budget and the Expenditure Plan proposals included an additional sum of £31,000 in a full year, to reflect salary and other inflation and the rental to be charged for the new CAB premises at New Milton.

Accordingly, a special meeting of the Panel was held on 17 December 2002, at which four representatives of the New Forest Citizens' Advice Bureaux Joint Leadership Group were in attendance to clarify their request for additional funding. The Joint Leadership Group had already submitted to the District Council a list of prioritised elements which they felt required significant increases. These included:

Salaries - an increase in salaries was deemed essential to take account of a workload which had more than doubled in recent years and to ensure that any vacancies could attract suitable applicants at market levels. The suggested salary levels were based on guidance from the National Association of CAB's. Next year would mark the final year of a three year phased salary increase to ensure that managers and deputies were remunerated in accordance with the national guidelines. An additional £14,000 was required.

Rents – while it was acknowledged that the increase in rental of the new building at New Milton was covered in the base offer from the Cabinet, other landlords of CAB premises were also seeking significant increases, amounting to £5,500.

Training although training costs for full time recruits and co-ordinators were covered by a grant from the National Lottery, associated travelling costs were not covered and this amounted to a further £6,500.

Service hours and IT - the CAB's across the District also wished to increase available hours (£15,000) and additional payments would be required to upgrade IT and communication needs, although capital costs were being made by Central Government (£12,000).

Core Funding - although the Citizens' Advice Bureaux made strenuous attempts to raise funds from a variety of sources, what was required was a significant uplift in core funding, which could, in turn, result in greater income from other sources. It would also ensure consistency of service and the guarantee of future provision of the very valuable services provided by the Citizens' Advice Bureaux.

In summary, unless core funding could be guaranteed, the District's CABs faced severe financial problems and at the very least, an increase of £41,000 to cover increased salary costs (£14,000) and other main priorities as outlined above (extra hours - £15,000 and IT £12,000) were required.

Members of the Panel expressed strong support for the work of the CAB's and were told that the CAB's took every opportunity to maximise income from a variety of sources. However, one of the principal tenets of the Citizens' Advice Bureaux was to provide a free service and therefore charges could not be claimed from clients, although sometimes they did make donations following work done on their behalf.

The Panel well understood the problems faced by the Citizens' Advice Bureaux, particularly in view of the need to provide a service at six outlets, given the geography, transport difficulties and the population distribution of the District. It was further noted that the Government took no account of grants to Citizens' Advice Bureaux in the SSA calculation.

The Panel generally felt that the Citizens Advice Bureaux did an excellent job under difficult circumstances but that the District Council was also faced by great financial pressures. This year's grant settlement had been less than required and there were great pressures to minimise the increase in Council tax levels. The Council had a difficult balancing act in trying to ensure the grant to the CAB was satisfactory, whilst not inflating charges to Council Taxpayers.

They also felt that involvement by the District Council in an on-going dialogue with the Citizens Advice Bureaux could help to ensure their financial future and avoid the possibility of a reduction in services across the District. The Panel noted that lines of communication had not been particularly clear this year, but should now operate more effectively. This should, include building on the draft Service Level Agreement which the CAB had proposed as the basis for establishing a longer agreement.

(democratic/ls171202)cab